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# COHASSET



## TOWN REPORT

2012



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TOWN OF COHASSET  
ANNUAL REPORT

of the

BOARD OF SELECTMEN  
of the FINANCIAL AFFAIRS

of the

TOWN OF COHASSET

Reports of the School Committee  
and the  
Reports of Other Town Officers



FOR THE YEAR ENDING  
December 31, 2012

Paul Pratt Memorial Library  
35 Ripley Road  
Cohasset, MA 02025

JUL 23

AK  
330  
2011  
2012

## TOWN OF COHASSET

Incorporated 1770

Population January 2012 ---7,490

President of the United States of America  
Barack Obama

Massachusetts Senators  
Scott P. Brown  
John F. Kerry

Tenth Congressional District  
Representative William R. Keating

Plymouth and Norfolk Senatorial District  
Senator Robert L. Hedlund

Third Plymouth Representational District  
Representative Garrett Bradley

Annual Town Meeting  
Date Set by Board of Selectmen

Election of Officers  
Within 35 days of the Annual Town Meeting



***In Memoriam 2012***

**Donald F. Ainslie – April 11**

School Custodian

**Arthur L. Lehr, Jr. – May 2**

Board of Appeals

Civilian Dispatch Committee

Emergency Management

Recycling Committee

Transfer Station Building Committee

2002 Citizen of the Year

**Wigmore Alling Pierson – June 19**

Historical Commission

Town History Committee

**Ann C. Barrett – July 22**

Cohasset Housing Authority

Elder Affairs

Election Worker

**Ralph Peroncello – August 1**

Cohasset Firefighter

Cohasset Housing Authority

**Pauline Litchfield – August 29**

Town Custodian

**Shirley A. Tewksbury – October 2**

Election Worker

School Teacher

**In Memoriam 2012**

*continued*

**Richard M. Poland – October 7**

Facilities

**Kevin W. Soule – November 10**

Call Firefighter

School Bus Driver

School Custodian

**J. Blake Thaxter, Jr.**

Town Counsel

Town Moderator

**Sheila S. Evans – December 15**

School Facilities Committee

Trustee Paul Pratt Memorial Library

**John W. Coe – December 31**

Elder Affairs

2005 Citizen of the Year

## **ELECTED OFFICIALS – TOWN OF COHASSET 2012**

### **BOARD OF SELECTMEN – 3 YEAR TERM**

### **TERM EXPIRES**

Paul E. Carlson	2013
Leland H. Jenkins	2013
Diane M. Kennedy	2014
Frederick Koed	2014
Martha K. Gjestebj	2015

### **MODERATOR - 3 YEAR TERM**

Daniel S. Evans	2014
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### **TOWN CLERK – 3 YEAR TERM**

Carol L. St. Pierre	2014
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### **SCHOOL COMMITTEE – 3 YEAR TERM**

Jeanne M. Astino	2013
Linda A. Snowdale	2013
Paul M. Ognibene	2014
Helene A. Lieb	2015
Paul J. Schubert	2015

### **TRUSTEES PAUL PRATT MEMORIAL LIBRARY – 3 YEAR TERM**

Sarah R. Pease	2013
Teresa A. Polhemus	2013
Stacey V. Weaver	2013
Carolyn H. Coffey	2014
Rodney M. Hobson	2014
Marylou Lawrence	2014
Lynne M. DeGiacomo	2015
Agnes McCann	2015
Patience G. Towle	2015

### **ASSESSOR – 3 YEAR TERM**

Elsa Miller	2013
Mary E. Granville	2014
Debra J. Krupczak	2015

**BOARD OF HEALTH – 3 YEAR TERM**

Stephen N. Bobo  
Elizabeth Kirkpatrick  
Robin M. Lawrence  
Margaret S. Chapman

**TERM EXPIRES**

2013 Resigned Aug. 8, 2012  
2013  
2014  
2015

**COHASSET HOUSING AUTHORITY – 5 YEAR TERM**

Ann Barrett  
Virginia Laugelli Najmi  
Helen C. Nothnagle  
Susan L. Sardina  
Donna J. McGee - Governor's appointment  
A. Patrick McCarthy

2014 Resigned June 6, 2012  
2013  
2015  
2016  
2017  
2017

**PLANNING BOARD – 5 YEAR TERM**

Charles A. Samuelson  
William J. Hannon (to fill unexpired term)  
Stuart W. Ivimey  
Clark H. Brewer  
David H. Drinan

2013  
2014  
2015  
2016  
2017

**PLANNING BOARD ASSOCIATE MEMBER – 3 YEAR TERM**

Michael J. Dickey (to fill unexpired term)

2013

**RECREATION COMMISSION – 5 YEAR TERM**

Roseanne M. McMorris  
Kathryn C. Lydon  
Abigail Alves  
Maria C. Osborne  
Douglas R. Ellinger  
Elizabeth Deveney Frazier  
Daniel J. Martin, Sr.

2013  
2014  
2015  
2016  
2017  
2017  
2017

**SEWER COMMISSIONERS – 3 YEAR TERM**

John W. Beck (to fill unexpired term)  
Wayne Sawchuk  
Bryan T. Baldwin

**TERM**  
2013  
2014  
2015

**WATER COMMISSIONERS – 3 YEAR TERM**

Christopher D. Seebeck  
Peter DeCaprio  
Leonora Jenkins

2013  
2014  
2015

**TOWN OFFICERS APPOINTED BY THE BOARD OF SELECTMEN**

**Town Manager/Chief Procurement Officer**

Michael Milanoski (Acting) 2013

**Town Counsel**

Paul R. DeRensis

**TOWN OFFICERS APPOINTED BY TOWN MANAGER**

**ADA Coordinator**

Robert M. Egan 2014

**Animal Control Officer**

Paul Murphy 2014

**Assessor/Appraiser**

Mary E. Quill

**Building Inspector/Zoning Officer**

Robert M. Egan 2014

**Constable**

Maria Plante 2015

**D.P.W. Superintendent**

Carl A. Sestito

**Director of Finance/Town Accountant**

Mary Gallagher

**Elder Affairs Director**

Coral Grande

**Facilities Manager**

Mark H. Kelly 2013

**Fire Chief**

Robert D. Silvia

**Assistant Fire Chief**

John J. Dockray

**FIRE DEPARTMENT UNDER CIVIL SERVICE**

Randy Belanger	Captain/EMT-Paramedic	
Paul T. Bilodeau	Captain/EMT-B	
Jamie A. Boudreau	Firefighter/EMT-Paramedic	
Timothy W. Collins	Firefighter/EMT-Paramedic	
Daniel J. Cunningham	Firefighter/EMT-Paramedic	
James F. Curley	Acting Lieutenant/Firefighter/EMT-B	
Adam F. Dacey	Firefighter/EMT-Paramedic	Appointed 7/2/2012
Kevin D. Donovan	Firefighter/EMT-Paramedic	
Kevin J. Durette	Firefighter/EMT-Paramedic	
Robert F. Forde	Firefighter/EMT-Paramedic	
James E. Hall	Firefighter/EMT-Paramedic	Resigned 9/2/2012
John M. Hernan	Acting Lieutenant/EMT-Paramedic	
Frances X. Mahoney, Jr.	Captain/EMT-B	
Robert R. Martin II	Firefighter/EMT-Paramedic	
Laura C. Morrison	Firefighter/EMT-Paramedic	
Robert A. Nadeau	Firefighter/EMT-Paramedic	
Joseph M. Pergola	Firefighter/EMT-Paramedic	
Robert F. Protulis	Lieutenant/EMT-B	
James P. Runey	Captain	Retired 1/29/12
Kevin J. Silva	Firefighter/EMT-Paramedic	Appointed 7/2/2012
Daniel N. Smith	Firefighter/EMT-Paramedic	Resigned 7/8/2012
Mark H. Trask	Captain	
Eric Wenzlow	Lieutenant/EMT-B	Retired 6/30/2012

**CALL FIREFIGHTERS**

Kathleen Adams  
Steven Maynard  
Thomas McKay

**Forest Warden**

Robert D. Silvia

**Harbormaster**

Lorren S. Gibbons

**Health inspector / Agent**

Felix Zemel

**Library Director**

Jacqueline Rafferty

**PARKING CLERK**

Jennifer B. Oram

**Chief of Police**

Mark M. DeLuca

William P. Quigley

Appointed Acting Chief of Police 5/27/12

**Deputy Chief of Police****Lieutenants of Police under Civil Service**

Gregory J. Lennon

William P. Quigley

LOA 12/8/11/promotion to Deputy

**Sergeants of Police under Civil Service**

John C. Conte

Garrett A. Hunt

Jefferey R. Treanor

Christy J. Tarantino

John St. Ives

Retired 3/15/12

Appointed 12/24/12

**Patrolmen under Civil Service**

James P. McLean

Paul M. Wilson

Francis P. Yannizzi, Jr

Patrick Kenney

Patrick W. Reardon

Daniel Williams

John J. St. Ives

Michael Lopes

Christopher Dias

Anthony Truglia

Gregory Taylor

Harrison W. Schmidt

Retired 5/01/12

Promoted to sergeant 12/24/12

Appointed 1/23/12

Appointed 1/23/12

Appointed 6/25/12

Appointed 8/27/12

Appointed 8/27/12

**PERMANENT INTERMITTENT**

Brian M. Peebles

Timothy P. Reardon

Resigned 10/01/12

**SPECIAL POLICE OFFICER**

Adam Banfill

John Cannizzo

Robert Hayden

Kelli McCarthy

Michael Boyd

Revoked 7/2012

Revoked 7/2012

Revoked 7/2012

Revoked 7/2012

Revoked 7/2012



**SPECIAL POLICE OFFICER - Continued**

Dennis M. Cunniff

Mark A. DiGravio

Gregory Hall

Andrew J. Ford

Det. Sgt. Bart Forzese (Hull Police)

Sasha Geddes

James J. Hudson

Appointed 6/1/12

Joseph F. Kintigos, Jr.

Det. Craig Lepro (Hull Police)

Brian Naughton

Brian W. Noonan

Harrison W. Schmidt

Appointed full time patrolman 8/28/12

Kevin St. Ives

Gregory Taylor

Appointed full time patrolman 8/28/12

**KEEPER OF THE LOCKUP**

Police Officer Paul M. Wilson

**Plumbing and Gas Inspector****Recreation Director**

James E. Carroll, Jr.

2014

**Sealer of Weights and Measures**

2013

Robert M. Egan

**Shellfish Deputy**

Paul L. Pattison, (Constable)

**Town Archivist**

David H. Wadsworth

2013

**Treasurer-Collector**

Jane Cunniff Lepardo



**BOARDS, COMMISSIONS, COMMITTEES and REPRESENTATIVES  
APPOINTED by the BOARD of SELECTMEN**

**Cable Advisory Committee**

Paul Carlson	2013
Patricia Martin	2013
James Morison	2013

**Call Firefighters Committee**

Bruce W. Pratt  
Robert D. Silvia  
Ian R. Fitzpatrick  
Richard Bonanno

**Cohasset Common Historic District Commission**

7 members: 4 residents of district  
1 Realtor  
1 Historical Society  
1 Architect  
2 Alternate

Gail Parks (District Resident)	2012
Janice Crowley (Realtor)	2012
Sarah H. Gomez, (District Resident)	2013
Victor Lanzillotti	2013
Virginia Norman (Historical Society Rep)	2013
Can Tiriyaki (Architect)	2013
Peter J. Wood	2015

**Cohasset Community Television Corporation, Board of Directors**

Paul Carlson	2013
Patricia Martin	2013
James Morrison, Jr.	2013

**Cohasset Cultural Council**

NO MEMBER MAY SERVE MORE THAN TWO CONSECUTIVE FULL TERMS (PER MGL'S)

D. Alex Adkins	2013
Selene Carlo-Eymer	2013
Sarah Torrey	2013
Douglas Eymer	2014
Susan A. Keene	2014
Juliana C. Tiriyaki	2014

**Community Preservation Committee**

9 member board

Leland Jenkins, Selectmen	2013
Susan Sardina, Housing Authority	
James Bonetti,	2014
James Carroll, Open Space Committee	2014
Margaret Charles	2014
Todd M. Goff, Historical Commission Rep	
William Hannon, Planning Board	2014
Susan Hoadley,	2014
Alexander Koines, Conservation Commission Rep	2015

**Conservation Commission**

7 members and 2 associate members

Jonathan R. Creighton	2013
Edward Graham	2013
Veneta Roebuck	2013
James Gilman	2014
Alexander C. Koines	2014
Dr. James Marten	2014
David H. Farrag	2015
Michael R. Milanoski, (Associate Member)	Resigned 3/5/2012
William B. Henry, (Associate Member)	2013
Joseph P. Kennedy, (Associate Member)	2013

**Economic Development Committee**

Peter L. Brown	2014
Darilynn Evans	2014
Edwin Carr	2015
Mary E. Hynes	2015

**Elder Affairs, Council On**

Anna A. Abbruzzese	2013
James F. Kearney	2013
Edward T. Mulvey	2013
Karen Oronte	2013
Elinore Barrett	2014
Tana Carlson	2014
Dolores A. Roy	2014
John W. Campbell	2015
Paul Kierce	2015
Christine M. McCarron	2015
Marjorie Murphy	2015
Cindy Smartwood	2015

**Cohasset Elder Affairs Building Committee**

Coral Grande  
Wayne Halverson  
Robert C. Hoyler  
Glenn Pratt  
Wayne Sawchuk

**Emergency Management**

Glenn A. Pratt, Deputy Director

**Fence Viewers**

Glenn A. Pratt 2014

**Governance Committee**

Merle Brown	2013
George Chammillard	Resigned 9/13/12
Christine Cuning	2013
David DeGennaro	2013
Ralph Dormitzer	2013
John Keniley	2013
George McGoldrick	2013
Patricia Morse	2013
Lee B. Stone	2013
Samuel Wakeman	2013

**Government Island Advisory Committee**

7 member board – one of whom shall be the Harbor Master  
Lorren S. Gibbons – Harbor Master  
Constance M. Afshar  
(5) Vacancies

2014

**Growth and Development Task Force**

Clark H. Brewer  
Richard W. Swanborg, Jr.  
Michael Westcott

**Harbor Committee**

9 member board  
2 Citizens at large  
1 Yacht Club representative  
1 Sailing Club representative  
2 Commercial fisherman representatives  
1 independent member

### **Harbor Committee Continued**

1 Recreation Commission representative	
Lorren S. Gibbons, (ex-officio)	
Charles Peterson (Sailing Club Designee)	2012
Goerge W. Parks	2013
Peter J. Wood	2013
Grace Evans (Yacht Club Designee)	2014
Francis D. Collins	2015
Adam Donovan, (Commercial Fisherman)	2015
Daniel J. Martin, (Recreation Designee)	2015
Mark Rattenbury	2015

### **Harbor Health Committee**

Noel Collins  
Christopher Evans  
Paul Figueirido  
Paul Pattison  
Karen Quigley

### **Harbormaster – Assistant**

William Gray	2013
Vincent Harkins	2013
Robert A. Johnson	2013
Nicholas Johnson	2013
Ryan MacDonald	2013

### **Historical Commission**

7 members	
David Wadsworth	2013
Todd Goff	2014
Rebecca Bates-McArthur	2015
Marilyn M. Morrison	2015
(3) Vacancies	

### **Cohasset Housing Trust**

Margaret Charles	2010
Clark Brewer	2010
Stephen Lucitt	2011
Mary E. Grayken	2011

### **Keeper of the Lockup**

Paul Wilson

**Keeper of the Town Clock**

(1) Vacancy

**Metropolitan Area Planning Council**

Frederick R. Koed 2014

**Norfolk County Advisory Board**

Frederick R. Koed 2013

**Open Space Committee**

Richard Avery 2013

James (Ted) Carroll 2014

Deborah Shadd 2014

Sandra Durant 2014

Liam O'Connell 2015

**Recycling Committee**

Sharyn K. Studley

Jean White

**Registrars of Voters**

Carol L. St. Pierre, Clerk

Terese D'Urso 2013

Diane Benson 2014

Margaret R. Charles 2015

**Senior Center Planning Committee**

Joan S. Brown 2015

S. Woodworth Chittick 2015

Diane Karcher 2015

Lynda Mooney 2015

**South Shore Recycling Cooperative Committee**

Merle S. Brown

Mary Snow 2014

**South Shore Regional School District Representative**

Kenneth Thayer 2014

**Stormwater Advisory Committee**

James D. Fitzgerald	2013
Ross W. Rosano	2013
F. Noel Collins	2014

**Stormwater Management Committee**

Stephen Bobo, Board of Health  
James Drysdale, Citizen  
Sarah Charron, Conservation Comm  
James Kinch, Water Resources Protection Comm  
Martin Nee, Citizen  
Lawry Reid, President Straits Pond Watershed Association, Non –Voting

**Town History Committee**

Harold E. Coughlin	Deceased 1/1/12
Margot Cheel	2013
Jacqueline M. Dormitzer	2013
Ann Pompeo	2013
Ernest Grassey	2014
Kimberlee C. Alemian	2015
Nancy Garrison	2015
Julia H. Gleason	2015
James W. Hamilton	2015

**Veteran's Graves Officer****Veteran Services – Director of**

Garrett Hunt, Interim

Resigned 11/1/12

**Wastewater Committee**

John C. Cavanaro  
Paul Davis  
James G. Dedes  
Joseph R. Godzik (Board of Health)  
Jeffrey F. Moy  
Raymond Kasperowicz  
Stephen N. Bobo, (Board of Health)  
Vicky C. Neaves

### **Weir River Estuary Park Committee**

Vincent P. Dunn

Richard J. Avery

### **Zoning Board of Appeals**

3 members and 3 associate members

Charles Higginson	2013
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Susan Kent	2013
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S. Woodworth Chittick	2014
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Peter L. Goedecke	2014
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Benjamin H. Lacy (Associate Member)	2014
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Davis McMorris, (Associate Member)	2014
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Jennifer Oram, Assistant Clerk	
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## **APPOINTED BY THE TROIKA**

### **Advisory Committee**

No member may serve more than two consecutive full terms.

(9) members

Christopher Blackburn	(1 <sup>st</sup> term)	2013	
Peter Pescatore	(1 <sup>st</sup> term)	2013	
Brian Shuell	(1 <sup>st</sup> term)	2013	
George W. Chamillard	(1 <sup>st</sup> term)	2014	
Lynda Mooney	(to fill unexpired term)	2014	
Thomas Reardon	(2 <sup>nd</sup> full term)	2014	
Anita Walker Jessen	(1 <sup>st</sup> term)	2014	Resigned
Robert W. Benson	(2 <sup>nd</sup> term)	2015	
Nancy Adams Roth	(1 <sup>st</sup> full term)	2015	
Andrew Willard	(1 <sup>st</sup> full term)	2015	

### **Alternative Energy Committee**

(9) members

Charles M. Bliss	Resigned 2/6/12
Rodney Hobson	Resigned 7/25/12
Tanya L. Bodell,	2013
Marie Caristi-McDonald	2013
John Herth,	2013
Andrew R. Muir	2013
Jeffrey Patterson	2013
Shaun Selha	2013
Steven Wenner	2013
(2) Vacancies	

### **By-Law Committee**

5 members

Jacqueline Dormitzer
Agnes McCann
Carol L. St. Pierre, CLERK (ex-officio)
Paul R. DeRensis, ESQ. – TOWN COUNSEL (ex-officio)
(1) Vacancy



## **APPOINTED BY THE TROIKA - Continued**

### **Capital Budget Committee**

5 member board and 1 associate member

Jeffrey S. Smith	2013
Steve Gaumer	2014
Peter DeCaprio	2015
John Keniley III	2015
(1) Vacancy	
Scott Henry Associate	2014

### **Design Review Board**

5 members and 2 associate members

Robert Egan, Building Inspector, ex-officio

Margaret Cotter	2013
James Sandell	2013
Martin Nee	2014
Robert Skolnick, Jr.	2014
John Cavanaro	2015
Virginia Norman, (Associate member)	2014
Can Tiryaki, (Associate member)	2014

## **REPORT OF THE BOARD OF REGISTRARS**

The following elections and town meetings were held:

Presidential Primary, March 6, 2012  
Annual Town Meeting, May 12, 2012  
Annual Town Election, May 19, 2012  
State Primary, September 6, 2012  
State Election, November 6, 2012  
Special Town Meeting, December 10, 2012

The Annual Listing of Persons seventeen years of age and older as per General Laws, Chapter 51, Section 4 was conducted by mail during January. Any citizen of the United States who is a Massachusetts resident and who will be 18 years old on or before a town meeting or Election Day may register to vote. There is no waiting period to be eligible to register to vote, if you move, you may register to vote as soon as you move into your new home. Registration is closed for a brief period before town meeting and election to allow election officials time to prepare the voting lists. If you register during a "closed" period, you will be eligible to vote only in later town meeting or elections. You must be registered twenty days before all primaries and elections, and ten days before a special town meeting.

Respectfully submitted,

Margaret Charles, Chairwoman  
Carol L. St. Pierre, Clerk  
Terese D'Urso  
Diane N. Benson

## **2012 Report of the Board of Selectmen**

The year 2012 presented the town and the board with numerous challenges, but at the end of the year the town was in strong shape for facing the future.

The slow economic recovery is keeping a lid on our revenues, but with careful planning and management we are able to continue providing town services within budget. Realistically, though the large debt incurred in the past limit the town's ability to start new initiatives. Overtime, our perseverance is leading to a stronger financial structure.

Thanks to the dedication and hard work of the Finance Department and many others we now have fully reconciled accounting records and modern accounting software has been implemented. As a result, the department is able to provide timely and accurate financial statements to the Board of Selectmen and to the other operating town boards. The board is meeting monthly with the Advisory Committee and the Capital Budget Committee for detailed financial reviews. Our tax rate was also certified in a timely manner and the town has retained its AA+ bond rating. Recent refinancings have been at very favorable rates showing the market's confidence in our progress.

We had numerous major personnel changes in 2012. Former Town Manager Michael Coughlin was relieved of his duties and ultimately removed from office. Chief of Police Mark Deluca agreed not to seek reappointment.

Robert Silvia was appointed Director of Public Safety. Reporting to him are Deputy Police Chief William Quigley and Assistant Fire Chief John Dockray.

Mary Gallagher returned to Cohasset to become Director of Finance/Town Accountant early in the year and led the efforts of the Finance Department to bring our financial situation under control.

The Board appointed Michael Milanoski to be Acting Town Manager and he has appointed Jane Lepardo as our new Treasurer/Collector and Brian Joyce as Director of Project Management and Planning. Robert Bonnell was appointed to be Chief Technology Officer serving both the School Department and the town operations. Felix Zemel is our new Health Administrator/Inspector. With these changes as well as our many dedicated long term employees, the town has an excellent group of people serving our residents.

Upon the recommendation of Acting Town Manager, the board voted to endorse the appointment of Powers and Sullivan LLC as the new Town Auditor. This action rounds out the financial reforms we set in motion.

The board approved policy statements dealing with Electronic Communications, Computer Usage, Financial Management, and Budget Preparation.

Progress has been made on the Senior Center project. The land transfers have been authorized. The Senior Survey was performed after much time spent on survey design. The draft report was received and the committees have begun analyzing it.

The Little Harbor sewer and water project was completed and the town has met most of its obligations under the Second Amended Judgment. All but a handful of homeowners have connected. This long chapter is now almost behind the town.

After many years of planning the South Shore Regional Emergency Communications Center has opened. The center represents a major upgrade in our ability to provide quality emergency assistance and has already proven its value in specific situations. After careful negotiations with the public safety unions we were able to accomplish this goal while maintaining public access to the station at all times unless there are heavy calls on the night shift.

The Nichols Road Tidal Gate operating schedule issue that has been on our agenda for many years was finally resolved when the Massachusetts Department of Environmental Protection declined to hear an appeal.

While much has been accomplished, we still face many challenges. Health care costs for both current employees and retirees are a rapidly growing portion of our budget. Unless this growth is checked, health care costs will crowd out other important town departments and lead to large tax increases.

Cohasset functions best with the great work of town employees and volunteers who serve on boards or work on various projects. We owe them all our sincere appreciation and gratitude. The town is essentially a service provider and good services only come from good, hard working people.

Respectively submitted,

Paul Carlson  
Chairman  
Board of Selectmen

**ANNUAL REPORT  
REPORT OF TOWN COUNSEL  
2012**

This year was a very active and successful year for the Law Department:

1. **Advice & Legal Documents.** Numerous advisory opinions were rendered throughout the year to various Town officials and Boards relating to a wide variety of issues and subjects. Frequent and ongoing attention was given to reviewing and/or drafting Bylaws, numerous contract documents and agreements, easements, procurement documents, public road documents, Warrants for Town meetings (including a special town meeting and the annual town meeting), compliance with State Ethics Act, Open Meeting Law, numerous public records requests, Town Manager employment issues, fuel license questions, various Town rules and regulations, Wind Turbine issues, ballot questions, and other legal documents.
2. **Administrative Agency Proceedings.** The Town was involved with a number of state or federal administrative agencies, including issues before Department of Environmental Protection, Alcohol Beverage Control Commission, Attorney General of the Commonwealth, Lottery Commission (Keno Licenses), Secretary of State's Public Records Office, and the Army Corps of Engineers.
3. **Projects.** We assisted with issues related to Wind Energy; storm water management and flood control issues; the Community Preservation Act; various road issues including renaming public ways; Second Amended Judgment issues involving sewer and environmental protection, including Little Harbor/Atlantic Avenue sewer expansion and Central Cohasset Sewer Treatment Plant Expansion Project issues; development projects such as the Avalon, Village Business, Toll Brothers, James Lane, Highway Car Wash, Stop & Shop, Atlantic Avenue, and the Jerusalem Road single family housing project, the Cook Estate/Abbott issues; licensing issues; the proposed senior center; 40B Comprehensive Permit issues; affordable housing issues; Comcast and Verizon Cable Television licenses; various environmental regulatory issues involving Cat Dam, Treats Pond; enforcement procedures for various town agencies; regionalization of public safety dispatching; municipal harbor plan questions; town manager transition issues; triathlon issues; cemetery layout issues; acquisition of watershed properties to protect the town's water supply; Town Hall renovations project; and sailing club facility project.
4. **Labor Issues.** We assisted the Town in general employee matters and in connection with employee grievances, labor arbitrations and retirement issues. We also provided advice from time to time during the year regarding the interpretation and application of collective bargaining agreements and the processing of grievances. In addition, several non-union personnel issues, including the decision by the Town to let go the Town Manager, the engagement of an Acting Town Manager and a separation agreement with departing Police Chief, occurred during this year.



5. **Litigation.** As of December 31, 2012, the number of claims and lawsuits in which the Town is a party total 22 as follows:

**3 Matter involving the Board of Selectmen/Town Manager:**

Commonwealth of Massachusetts v. Town of Cohasset, Suffolk Superior Court, C.A. No. 38652.

Brennan v. Cohasset, MCAD Docket No. 12BEM02734, EEOC/HUD No. 16C-2013-00108.

Michael Coughlin v. Peter DeCaprio and the Cohasset Board of Selectmen, Norfolk Superior Court, C.A. No. 2012-01944.

**6 Matters involving the Board of Appeals:**

Chief Justice Cushing Highway Corporation v. Cohasset Board of Appeals, Mass. Land Court No. 243862.

Morrissey v. Cohasset Board of Appeals, Mass. Land Court No. 263788.

Schramm v. Cohasset Board of Appeals, et al., Norfolk Superior Court, C.A. No. 2007-01700.

Schramm v. Cohasset Board of Appeals, et al., Norfolk Superior Court, C.A. No. 2008-00031.

Vainisi v. Cohasset Board of Appeals, et al., Land Court C.A. No.: 2009 MISC 404954.

O'Connell v. Vainisi and Cohasset Board of Appeals, Norfolk Superior Court, C.A. No.: 2009-01147.

**2 Matters involving the Planning Board:**

Cohasset Realty Trust, et al. v. Cohasset Planning Board, Land Court Misc. No. 2010-442981.

GPH Cohasset, LLC, et al. v. Cohasset Planning Board, Land Court 2011 Misc. 44618-AHS.

**3 Matters involving the Sewer Commission:**

White, et al. v. Sewer Commissioners of the Town of Cohasset.

Tyler, et al. v. Sewer Commissioners of the Town of Cohasset.

Sturdy v. Sewer Commissioners of the Town of Cohasset.

**1 Matter involving the Public Schools:**

Barrow v. Town of Cohasset School Department, Norfolk Superior Court, C.A. No. 11-00321.

**2 Matters involving the Conservation Commission:**

Quigley, et al. v. Town of Cohasset, Mass DEP Wetlands File No. SE13-1040 (Cat Dam).

Ford, et al. v. Cohasset Conservation Commission, Norfolk Superior Court, C.A. No. 12-01017.

**5 Claims pending:**

Board of Health v. Wilmarc Charles.

Nisbit v. Cohasset Recreation Commission.

Graziano v. Cohasset DPW.

Mt. Vernon Insurance Company (as subrogee of Timothy Hannan) v. Town of Cohasset and Cohasset Water Department.

Quincy Mutual Fire Insurance Company a/s/o Scott O'Grady and Laura O'Grady).

Respectfully submitted,

Paul R. DeRensis  
TOWN COUNSEL

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2. Annual Town Report – Adopted
3. Reports of Committees – Indefinitely postponed
4. Unpaid Bills from Previous Years – Adopted
5. Transfer of Funds to Cohasset Schools from Settlement – Floors – Adopted
6. Rescission of Authorized but Unissued Debt – Indefinitely postponed
7. Bound Brook Project Reallocation – Adopted
8. Supplemental Appropriations for Fiscal 2012 – Adopted
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13. Other Post-Employment Benefits Liability Trust Fund – Adopted
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17. Acceptance of Local- Option Hotel Tax – **Defeated**
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19. Assessor’s Article - Accept Section 4 of Chapter 73 of the Acts of 1986– Adopted
20. Sewer Enterprise Fund FY13 Budget – Adopted
21. Citizen’s Petition to Reorganize Water & Sewer – **Defeated**
22. Land and Easement Transfers for Proposed Senior Center Site – Adopted
23. Zoning Bylaw Amend-Area Regulations General Provisions – Adopted
24. Zoning Bylaw Amend-Home Occupation Definition – Adopted
25. Zoning Bylaw Amend-Fence and Wall Reference – Adopted
26. Zoning Bylaw Amend- Special Permit Uses – Adopted
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28. Community Preservation
  - a. sub accounts - Adopted
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  - e. Forest Ave. - Adopted
29. General Bylaw Amendment – Section 33 Smoking Bylaw – **Defeated**
30. Scoping And Feasibility Study – Treat’s Pond Floor – Adopted
31. Massachusetts General Laws Chapter 91 Liability – Adopted
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33. Water Enterprise Fund – FY13 Budget – Adopted
34. General Bylaw Amendment – Annual Town Meeting - Adopted



## **Annual Town Meeting – May 12, 2012**

At the Annual Town Meeting held on Saturday, May 12, 2012 at the Cohasset High School Sullivan Gymnasium the following articles were contained in the warrant and acted upon as follows.

Checkers sworn in by the Town Clerk, Carol L. St. Pierre at 8:30 a.m. were Elizabeth Anderson, Sandra Murray, Abigail Alves, Katherine Whitley, Rebekah Matthey and Deborah Protulis. Tellers were appointed and sworn in by the Moderator, Daniel Evans.

The Moderator called the meeting to order at 9:30 a.m. and a quorum of 100 was present at that time. The registered voters checked in on the voting list totaled 196. Precinct 1–113 voters and precinct 2 – 83.

Citizens recited the pledge of allegiance. A moment of silence was observed for citizens listed in the memoriam of the town report

**Voted unanimously** to dispense with the reading of the call of the Meeting and Return of Service having been examined by the Moderator and found to be in order.

Congressman Stephen Lynch was recognized at this time.

### **Article: 1 Resolution – Town Meeting Support Town of Cohasset Financial Management Policies**

To see if the Town will vote to adopt the following nonbinding resolution: That Town Meeting is fully supportive of the Town of Cohasset's Financial Management Policies as voted on February 28, 2012 as may be amended, and that the Town Manager is encouraged to implement these policies with the goal of securing a AAA bond rating including increasing the Town's Stabilization Funds, and developing a financial plan to fully fund the Town's unfunded debt obligations, a copy of which policies is available in the office of the Town Clerk, Board of Selectmen, and published on the Town's Web Site.

**MOVED** that the Town of Cohasset's Financial Management Policies a copy of which is attached to the Motions as Appendix (A), be approved as a non-binding resolution and that the Town Manager is hereby encouraged to implement these policies on behalf of the Town.

**Motion adopted.**

## **APPENDIX – A – Town of Cohasset Financial Management Policies**

### **Town of Cohasset Financial Management Policies Approved February 28, 2012**

#### **Introduction**

The financial policies set forth the broad framework for overall fiscal planning and management of the Town of Cohasset's taxpayers' resources. In addition, these policies address both current activities and long-term planning designed to ensure the Town's sound financial condition now and in the future. The principles are intended to serve as a point of reference for all policy-makers, administrators and advisors. It is fully understood that Town Meeting retains the full right to appropriate funds and incur debt at levels it deems appropriate, subject to statutory limits such as Proposition 2 ½. It is equally important that the Town maintain flexibility in its finances to ensure that the Town is in a position to react and respond to changes in the economy and new service challenges without measurable financial stress.

#### **Financial Objective**

***It is the Financial Objective of the Board of Selectmen to demonstrate sound financial management of Cohasset taxpayer resources through earning a AAA bond rating that includes developing a sustainable town-wide budget based on a five year forecast that provides the level of service we can afford within our known projected revenues.***

#### **Policy Statements**

1. The Town Manager shall annually prepare a sustainable balanced budget and comprehensive Budget Message with a five year forecast consistent with the Town's Financial Objective and with the goal towards obtaining and securing a AAA bond rating. The Budget Message shall include a detailed examination of trends in tax levy "new growth" revenues, local receipts, state aid, and available funds.
2. The town will avoid budgetary procedures that balance current expenditures at the expense of meeting future years expenses, such as postponing expenditures, accruing future years' revenues, rolling over short-term debt.
3. Ongoing operating costs will be funded by ongoing operating revenue sources. This protects the Town from fluctuating service levels and avoids concern when one-time revenues are reduced or removed. In addition:
  - a. Fund balances should be used only for one-time expenditures such as capital improvements, capital equipment and unexpected or extraordinary expenses such as unbudgeted snow and ice removal expenses.
  - b. New operating costs associated with capital projects should be funded through the operating budget but reflected in the capital improvement plan.
  - c. All new services, equipment, and personnel proposals shall include a full life-cycle cost analysis prior to budget approval.
  - d. Use of single and multiple year grants should not fund operational costs as there is no guarantee the Town will fund future operational liabilities once grants expire. It is encouraged that grants are utilized to fund one-time expenditures and are programed outside operation budget.

4. The Town will maintain a Stabilization Fund as its main financial reserve in the event of an emergency or extraordinary need. It shall be the goal of the town to achieve and maintain a balance in the Stabilization Fund of 5% of its operating budget.
5. Debt service and Capital Stabilization on an annual basis should be no more than 10% of the annual operating budget. Debt roll-off and funding below 10% will be reallocated to a capital project fund with approval of Town Meeting. The Town should strive to issue debt for shorter periods than the maximum allowable when the statutory limit exceeds 10 years.
6. All new revenue shall be allocated after fixed cost in the following manner: 61% shall be allocated to the schools and 39% shall be allocated to town services.
7. The Town will identify solutions and begin to fund other post-employment benefits – unfunded liability is currently valued at \$32,380,795 as of July 1, 2010.
8. The Town will identify options to reduce levy limit once AAA Bond Rating is achieved and maintained and unfunded liabilities of the Town are funded.

*Note: Budget Planning Committee to develop a Town Debt Management Policy and Investment Policy*

#### **Article: 2 Annual Town Report**

To act upon the reports of the various Town Officers as printed in the Annual Town Report for 2011, or take any other action related thereto.

**MOVED** that the reports of the various Town Officers as printed in the Annual Town Report for 2011 be accepted and filed with the permanent records of the Town.

**Motion adopted.**

#### **Article: 3 Reports of Committees**

To hear the reports of any Committee heretofore chosen and act thereon, or take any other action related thereto.

- Governance Committee

**MOVED** that the subject matter of this article be indefinitely postponed.

**Resolution offered by Sarah Charron for Deborah Cook.**

We the People of the Town of Cohasset All say:

WHEREAS, Deborah Cook has served the citizens of Cohasset as member of the Conservation Commission between 1999 thru 2011; and serving many of those years as Chairman; and

WHEREAS, Deborah Cook has served the citizens of Cohasset as member of the Community Preservation Committee from its inception in 2001 thru 2011; and

WHEREAS, Deborah Cook has also served the citizens of Cohasset as member and chair of the Open Space Committee, member of the Advisory Committee, member of the Zoning Bylaw Committee, Cohasset Representative to the Citizen's Advisory Committee for the Old Colony Railroad and member of Master Planning Committee; and

WHEREAS, she ensured protection of the function and values of Cohasset's wetlands and water resource areas on the Conservation Commission; and

WHEREAS, she helped rewrite the Cohasset Wetlands Regulations, drafted Open Space and town Master Plans and helped introduce the Community Preservation Act; and

WHEREAS, she enabled the acquisition and preservation of open space, creation and support of community housing and preservation of historic buildings throughout Cohasset on the Community Preservation Committee; and

WHEREAS, she has demonstrated her passion and enthusiasm to protecting and preserving the resources of the Town of Cohasset and enriching the lives of the citizens of Cohasset.

NOW, THEREFORE, LET IT BE RESOLVED, that we, the citizens of Cohasset assembled here on the 12th day of May 2012 acknowledge with sincere appreciation Deborah Cook's long and devoted service to the Town of Cohasset.

**Resolution adopted unanimously.**



## **Proclamation offered by Stuart Ivey for Alfred Moore**

### **PROCLAMATION**

**WHEREAS, AL MOORE** was elected to the Planning Board in 1987 and has served with incomparable honor and distinction for the past 25 years; and

**WHEREAS, AL MOORE** served as Chairman of the Planning Board from 1989 to 2011; and

**WHEREAS, AL MOORE** as a member of the Planning Board has brought great wisdom, experience, consideration, forethought, leadership and camaraderie during the discharge of his duties; and

**WHEREAS, AL MOORE** in his capacity as Chairman of the Planning Board has guided the Board in the discharge of its duties and responsibilities in an open-minded, competent, effective and efficient manner; and

**WHEREAS, AL MORE** has worked diligently and effectively with other Boards and Committees, developers and residents during periods of great change all the while providing responsible leadership and common sense resulting in the resolution of complex and sometimes contentious issues; and

**WHEREAS, AL MOORE** has served on the Community Preservation Committee since his appointment in 2001; and

**WHEREAS, AL MOORE** has been a resident of Cohasset since 1979 during which time he has exhibited the strongest interest, involvement in and dedication to the well-being of the Town of Cohasset; and

**WHEREAS,** such dedication and service to the Town cannot come without great sacrifice to personal matters and family life; and

**WHEREAS,** the Planning Board now recommends this Unanimous Motion for Commendation to **ALFRED S. MOORE, JR..**

**NOW THEREFORE BE IT RESOLVED** that the Citizens of Cohasset, assembled at Annual Town Meeting hereby acknowledge and affirm their appreciation to Planning Board Member **ALFRED S. MOORE, JR.,** for his many years of dedicated service to the Town of Cohasset.

**GIVEN** under our hands and the seal of the TOWN OF COHASSET on this twelfth day of May in the year Two Thousand and Twelve.

**Proclamation adopted unanimously.**

#### **Article: 4 Unpaid Bills from Previous Years**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow pursuant to any applicable statute, a sum or sums of money, to be expended by the Town Manager, to pay for unpaid bills from previous fiscal years, or to take any other action related thereto.

**MOVED** that Four Thousand Eight Hundred Twenty Six Dollars (\$4,826.00) be hereby transferred from the Stabilization fund and appropriated to be expended by the Town Manager, for the following unpaid bills from prior fiscal years.

<b><u>Description</u></b>	<b><u>Date</u></b>	<b><u>Amount</u></b>
Cohasset Police Department	2/24/11	\$176.00
East Coast Electric Recycling	4/7/11	\$650.00
MAPC South Shore Regional Services Consortium	4/28/11	\$4,000.00

**An 8/10's vote required. Motion adopted unanimously.**

**Article: 5 Transfer of Funds to Cohasset Schools from Settlement**

To see if the Town will vote to appropriate Five Hundred Thousand Dollars (\$500,000.00) to spent by the Town Manager and School Superintendent for the purpose of repairing and/or replacing the damaged floors at the schools and for paying for the cost associated with emergency floor repairs it being the intent that such funds be immediately available in FY 12; and to meet this appropriation, Five Hundred Thousand Dollars (\$500,000.00) be transferred in accordance with G.L. Chapter 44, Section 53, from the funds recovered by the Town in FY 12 in restitution for damages done by third parties to School property with respect to the floors in the school district, or to take any other action related thereto.

**MOVED** that Five Hundred Thousand Dollars (\$500,000.00) be hereby appropriated to be spent by the Town Manager and School Superintendent for the purpose of repairing and/or replacing the damaged floors at the schools and for paying for the costs associated with emergency floor repairs, it being the intent that such funds be immediately available in FY12; and to meet this appropriation, Five Hundred Thousand Dollars (\$500,000.00) be transferred in accordance with G.L. Chapter 44, Section 53, from the funds recovered by the Town in FY12 in restitution for damages done by third parties to School property with respect to the floors in the school district.

**Motion adopted unanimously.**

**Article: 6 Rescission of Authorized but Unissued Debt**

To see if the Town will vote to rescind the balance of the loans authorized and un-issued pursuant prior authorization of Town Meeting, or take any other action relative thereto.

**MOVED** that the subject matter of this article be indefinitely postponed.

**Motion adopted unanimously.**

**Article: 7 New projects or old projects requiring additional funding.**

To see if the Town will vote to raise and appropriate, borrow pursuant to any applicable statute and/or transfer from available funds, a sum or sums of money, to be expended by the Town Manager to fund new projects, or an old projects needing additional funding issued pursuant prior authorization of Town Meeting, or take any other action relative thereto.

**MOVED** that Two Hundred and Fifty Thousand Dollars (\$250,000) be appropriated from the Jacobs Meadow Culvert Repair and Upgrade as voted in Article 12 of the 2008 Annual Town Meeting held on March 29, 2008 and be reallocated in the amount of Two Hundred and Fifty Thousand Dollars (\$250,000) for permitting, design, and initial construction for the Bound Brook Project on Beechwood Street to be expended by the Town Manager in a manner that is consistent with project management principles and review by the Board of Selectmen.

**Motion adopted unanimously.**

**Article: 8 Supplemental Appropriations for Fiscal 2012**

To see if the Town will vote to raise and appropriate, borrow pursuant to any applicable statute and/or transfer from available funds, a sum or sums of money, to be expended by the Town Manager, needed by various departmental budgets and appropriations to complete the fiscal year ending June 30, 2012 or to decrease or otherwise adjust any budget line item as appropriated by the town at the 2011 annual town meeting or the December 5, 2011 Special Town Meeting, or fund deficits in grants, or to take any other action related thereto.

**MOVED** that Six hundred ninety six thousand eight hundred fifty six dollars (\$696,856) be hereby appropriated to the Fiscal 2012 budgetary items set forth below amending the amounts appropriated by the Town pursuant to Article 3 of the 2011 Annual Town Meeting (which appropriations may have been amended at the December 5, 2011 Special Town Meeting), which funds after transfer are to be expended by the Town Manager, to supplement certain departmental budgets and appropriations and to fund Special Revenue deficits set forth below to complete the fiscal year ending June 30, 2012 as follows:

**Transfer to:**

<b>Town Manager Personal Services</b>	<b>12,800.00</b>
Town Manager General Services	5,279.00
Board of Assessors Personal Services	4,658.00
Treasurer/Collector Personal Services	3,000.00
Treasurer/Collector General Expenses	14,000.00
Legal Services Town Counsel Services	100,000.00
Town Clerk General Expenses	1,790.00
Police Overtime	190,000.00
Fire Overtime	121,309.00
Building Commissioner Personal Services	3,597.00
Gas & Plumbing Inspector General Expenses	10,870.00
Shellfish Personal Services	475.00
Dept. of Public Works Personal Services	11,672.00
Board of Health Personal Services	6,470.00
Elder Affairs Personal Services	11,057.00
Veterans Services General Expenses	7,000.00
Debt Services	91,377.00
Transit Oriented Development Sidewalk Grant Fund	33,472.00
Highway Improvements Fund	59,311.00
MAPC Bike Rack Grant	3,241.00
319 Stormwater BMP Grant	5,478.00
<b>Total transfer to:</b>	<b>696,856.00</b>

And to fund this appropriation, Six hundred ninety six thousand eight hundred fifty six dollars (\$696,856) be transferred from the line items and reserves set forth below:

**Transfer from:**

Board of Assessors General Expenses	4,658.00
Snow & Ice General Expenses	88,761.00
Health Insurance General Expenses	90,000.00
Police Personal Services	38,011.00
Fire Personal Services	132,600.00
Unclassified Regional Emergency Control Center	45,400.00
Assessors Revaluation March 2010 Annual Town Meeting	20,000.00
Assessors Revaluation December 2005 Special Town Meeting	3,153.00
Public Nurse Medicare Fund	36,000.00
Bond Premium Reserve	18,974.00
Overlay Surplus	45,152.00
Stabilization Fund	174,147.00
<b>Total transfer from:</b>	<b>696,856.00</b>

**A 2/3's vote required. Motion adopted unanimously.**



**Article: 9 Operating Budget**

To see if the Town will vote to fix salaries and compensation of Elected Officers, and to see what sums the Town will vote to raise and appropriate from available funds or otherwise, for the payment of the salaries and compensation, expenses, equipment and outlays, capital and otherwise, of the several Town Departments, and to modify the Town Manager's Department and Employee Organizational Chart, compensation schedule, and for all positions for the ensuing fiscal year, or to take any other action related thereto.

**APPENDIX – B****FISCAL 2013 GENERAL FUND OPERATING BUDGET**

	<b><u>BUDGETED FISCAL 2010</u></b>	<b><u>BUDGETED FISCAL 2011</u></b>	<b><u>BUDGETED FISCAL 2012</u></b>	<b><u>REQUEST FISCAL 2013</u></b>	<b><u>RECOMMENDED FISCAL 2013</u></b>
<b>ADMINISTRATIVE SERVICES</b>					
<b>Moderator</b>					
Personal Expenses	\$573	\$573	\$573	\$573	\$500
<b>Total</b>	<b>\$573</b>	<b>\$573</b>	<b>\$573</b>	<b>\$573</b>	<b>\$500</b>
<b>Board of Selectmen</b>					
Personnel Services	\$5,500	\$5,500	\$5,500	\$5,500	\$8,100
General Expenses	\$62,650	\$65,100	\$62,800	\$66,550	\$228,818
<b>Total</b>	<b>\$68,150</b>	<b>\$70,600</b>	<b>\$68,300</b>	<b>\$72,050</b>	<b>\$236,918</b>
<b>Town Manager</b>					
Personnel Services	\$373,488	\$322,130	\$305,161	\$258,607	\$336,541
General Expenses	\$43,400	\$40,900	\$36,300	\$6,300	\$51,300
<b>Total</b>	<b>\$416,888</b>	<b>\$363,030</b>	<b>\$341,461</b>	<b>\$264,907</b>	<b>\$387,841</b>
<b>Advisory Committee</b>					
General Expenses	\$345	\$345	\$345	\$345	\$360
Reserve Fund	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
<b>Total</b>	<b>\$100,345</b>	<b>\$100,345</b>	<b>\$100,345</b>	<b>\$100,345</b>	<b>\$100,360</b>
<b>Director of Finance</b>					
Personnel Services	\$130,383	\$133,331	\$203,045	\$208,995	\$164,460
General Expenses	\$29,193	\$27,398	\$39,898	\$84,795	\$65,597
<b>Total</b>	<b>\$159,576</b>	<b>\$160,729</b>	<b>\$242,943</b>	<b>\$293,790</b>	<b>\$230,057</b>
<b>Board of Assessors</b>					
Personnel Services	\$163,193	\$169,476	\$163,521	\$183,682	\$182,134
General Expenses	\$29,680	\$24,780	\$29,180	\$28,830	\$15,750
<b>Total</b>	<b>\$192,873</b>	<b>\$194,256</b>	<b>\$192,701</b>	<b>\$212,512</b>	<b>\$197,884</b>
<b>Treasurer/Collector</b>					
Personnel Services	\$163,717	\$156,704	\$161,499	\$185,271	\$195,398
General Expenses	\$36,665	\$34,165	\$93,165	\$36,535	\$32,335
<b>Total</b>	<b>\$200,382</b>	<b>\$190,869</b>	<b>\$254,664</b>	<b>\$221,806</b>	<b>\$227,733</b>

**Legal Services**

## Town Counsel

Services	\$160,000	\$232,500	\$200,000	\$200,000	\$200,000
<b>Total</b>	<b>\$160,000</b>	<b>\$232,500</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>

**Town Clerk**

Personnel Services	\$76,439	\$81,262	\$78,698	\$127,045	\$122,513
General Expenses	\$8,825	\$10,494	\$8,925	\$14,200	\$6,500
<b>Total</b>	<b>\$85,264</b>	<b>\$91,756</b>	<b>\$87,623</b>	<b>\$141,245</b>	<b>\$129,013</b>

**Conservation****Commission**

Personnel Services	\$0	\$0	\$0	\$45,477	\$45,284
General Expenses	\$29,697	\$29,697	\$30,000	\$30,250	\$25,750
<b>Total</b>	<b>\$29,697</b>	<b>\$29,697</b>	<b>\$30,000</b>	<b>\$75,727</b>	<b>\$71,034</b>

**Planning Board**

Personnel Services	\$54,795	\$55,417	\$66,354	\$88,953	\$56,443
General Expenses	\$11,034	\$10,487	\$11,387	\$13,887	\$550
<b>Total</b>	<b>\$65,829</b>	<b>\$65,904</b>	<b>\$77,741</b>	<b>\$102,840</b>	<b>\$56,993</b>

**Zoning Board of Appeals**

Personnel Services	\$0	\$0	\$0	\$3,305	\$2,600
General Expenses	\$2,135	\$1,560	\$1,560	\$1,560	\$200
<b>Total</b>	<b>\$2,135</b>	<b>\$1,560</b>	<b>\$1,560</b>	<b>\$4,865</b>	<b>\$2,800</b>

**Unclassified**

Annual Audit	\$12,000	\$12,000	\$17,500	\$35,000	\$37,000
OPEB	\$0	\$0	\$0	\$6,000	\$6,000
S.S. Regional Refuse District	\$4,000	\$4,000	\$4,500	\$4,500	\$4,500
Town Water/Sewer	\$30,000	\$25,000	\$50,000	\$0	\$41,000
Hingham Water	\$0	\$0	\$17,210	\$17,210	\$17,210
Fire Protection Fee	\$0	\$0	\$247,000	\$247,000	\$247,000
Regional Emergency Control Center	\$0	\$0	\$160,000	\$160,000	\$0
Town Reports	\$13,000	\$13,000	\$13,000	\$13,000	\$12,000
<b>Total</b>	<b>\$59,000</b>	<b>\$54,000</b>	<b>\$509,210</b>	<b>\$482,710</b>	<b>\$364,710</b>

**ADMINISTRATIVE**

<b>TOTAL</b>	<b>\$1,540,712</b>	<b>\$1,555,819</b>	<b>\$2,107,121</b>	<b>\$2,173,370</b>	<b>\$2,205,843</b>
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**PUBLIC SAFETY****Police Department**

Personnel Services	\$1,541,526	\$1,546,462	\$1,379,115	\$1,418,972	\$1,343,338
Overtime	\$225,000	\$364,955	\$350,000	\$400,000	\$265,000
General Expenses	\$155,200	\$120,200	\$138,300	\$165,675	\$338,825
<b>Total</b>	<b>\$1,921,726</b>	<b>\$2,031,617</b>	<b>\$1,867,415</b>	<b>\$1,984,647</b>	<b>\$1,947,163</b>

<b>Fire Department</b>					
Personnel Services	\$1,529,749	\$1,517,798	\$1,593,430	\$1,653,791	\$1,645,388
Overtime	\$210,000	\$210,000	\$216,427	\$237,226	\$215,000
General Expenses	\$246,560	\$190,650	\$195,750	\$203,575	\$196,625
Hydrant Services	\$17,120	\$264,120	\$0	\$0	\$0
<b>Total</b>	<b>\$2,003,429</b>	<b>\$2,182,568</b>	<b>\$2,005,607</b>	<b>\$2,094,592</b>	<b>\$2,057,013</b>
<b>Inspections</b>					
Personnel Services	\$76,867	\$78,385	\$80,007	\$89,828	\$85,983
General Expenses	\$32,414	\$40,407	\$57,682	\$47,182	\$44,132
<b>Total</b>	<b>\$109,281</b>	<b>\$118,792</b>	<b>\$137,689</b>	<b>\$137,010</b>	<b>\$130,115</b>
<b>Civil Defense</b>					
Salaries & General Expenses	\$5,100	\$5,100	\$5,350	\$16,000	\$11,000
<b>Total</b>	<b>\$5,100</b>	<b>\$5,100</b>	<b>\$5,350</b>	<b>\$16,000</b>	<b>\$11,000</b>
<b>Harbormaster</b>					
Personnel Services	\$67,136	\$68,479	\$70,200	\$70,200	\$72,195
General Expenses	\$57,900	\$7,900	\$14,400	\$14,400	\$17,650
<b>Total</b>	<b>\$125,036</b>	<b>\$76,379</b>	<b>\$84,600</b>	<b>\$84,600</b>	<b>\$89,845</b>
<b>Shellfish Constable</b>					
Personal Services	\$475	\$475	\$475	\$475	\$475
<b>Total</b>	<b>\$475</b>	<b>\$475</b>	<b>\$475</b>	<b>\$475</b>	<b>\$475</b>
<b>PUBLIC SAFETY TOTAL</b>	<b>\$4,165,047</b>	<b>\$4,414,931</b>	<b>\$4,101,136</b>	<b>\$4,317,324</b>	<b>\$4,235,611</b>
<b>EDUCATION SERVICES</b>					
<b>Cohasset Schools</b>					
Salaries & Expenses	\$14,713,000	\$15,034,478	\$15,402,478	\$15,884,536	\$15,866,062
<b>Total</b>	<b>\$14,713,000</b>	<b>\$15,034,478</b>	<b>\$15,402,478</b>	<b>\$15,884,536</b>	<b>\$15,866,062</b>
<b>South Shore Voc. Tech</b>					
Vocational Assessment	\$75,529	\$74,461	\$45,106	\$136,635	\$136,635
<b>Total</b>	<b>\$75,529</b>	<b>\$74,461</b>	<b>\$45,106</b>	<b>\$136,635</b>	<b>\$136,635</b>
<b>EDUCATION TOTAL</b>	<b>\$14,788,529</b>	<b>\$15,108,939</b>	<b>\$15,447,584</b>	<b>\$16,021,171</b>	<b>\$16,002,697</b>
<b>PUBLIC WORKS/FACILITIES</b>					
<b>Dept. of Public Works</b>					
Personnel Services	\$767,822	\$777,927	\$792,618	\$841,514	\$853,728
General Expenses	\$202,850	\$205,100	\$205,100	\$205,650	\$206,450
Other Appropriations	\$413,800	\$368,000	\$388,000	\$413,000	\$279,200
<b>Total</b>	<b>\$1,384,472</b>	<b>\$1,351,027</b>	<b>\$1,385,718</b>	<b>\$1,460,164</b>	<b>\$1,339,378</b>
<b>Snow &amp; Ice Control</b>					
General Expenses	\$100,000	\$222,093	\$125,000	\$125,000	\$125,000
<b>Total</b>	<b>\$100,000</b>	<b>\$222,093</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$125,000</b>
<b>Street Lighting</b>					



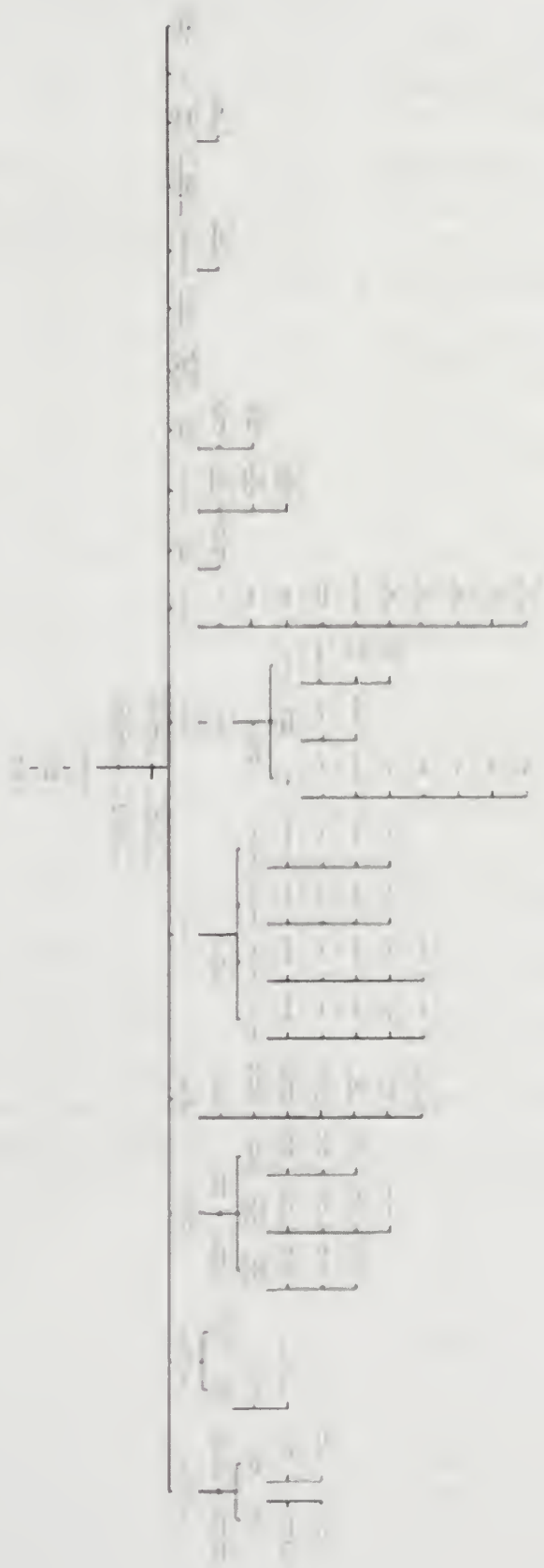
General Expenses	\$70,000	\$80,000	\$80,000	\$80,000	\$75,000
<b>Total</b>	<b>\$70,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$75,000</b>
<b>Building Maintenance</b>					
Personnel Services	\$248,690	\$254,500	\$267,183	\$275,816	\$260,111
General Expenses	\$398,300	\$347,300	\$343,800	\$358,800	\$350,400
<b>Total</b>	<b>\$646,990</b>	<b>\$601,800</b>	<b>\$610,983</b>	<b>\$634,616</b>	<b>\$610,511</b>
<b>PUB</b>					
<b>WORKS/FACILITIES</b>					
<b>TOTAL</b>	<b>\$2,201,462</b>	<b>\$2,254,920</b>	<b>\$2,201,701</b>	<b>\$2,299,780</b>	<b>\$2,149,889</b>
<b>HEALTH &amp; WELFARE</b>					
<b>Board of Health</b>					
Personnel Services	\$124,585	\$127,066	\$129,597	\$142,050	\$139,518
General Expenses	\$4,600	\$4,550	\$4,550	\$6,185	\$19,055
<b>Total</b>	<b>\$129,185</b>	<b>\$131,616</b>	<b>\$134,147</b>	<b>\$148,235</b>	<b>\$158,573</b>
<b>Elder Affairs</b>					
Personnel Services	\$158,149	\$161,135	\$164,360	\$208,500	\$199,690
General Expenses	\$84,350	\$34,350	\$46,850	\$49,400	\$38,700
<b>Total</b>	<b>\$242,499</b>	<b>\$195,485</b>	<b>\$211,210</b>	<b>\$257,900</b>	<b>\$238,390</b>
<b>Veterans Services</b>					
Personnel Services	\$0	\$0	\$0	\$30,000	\$10,400
General Expenses	\$1,700	\$31,900	\$63,165	\$92,120	\$83,720
<b>Total</b>	<b>\$1,700</b>	<b>\$31,900</b>	<b>\$63,165</b>	<b>\$122,120</b>	<b>\$94,120</b>
<b>HEALTH &amp; WELFARE</b>					
<b>TOTAL</b>	<b>\$373,384</b>	<b>\$359,001</b>	<b>\$408,522</b>	<b>\$528,255</b>	<b>\$491,083</b>
<b>CULTURE &amp; RECREATION</b>					
<b>Library</b>					
Personnel Services	\$395,083	\$398,027	\$398,729	\$462,050	\$417,145
General Expenses	\$88,410	\$88,410	\$88,163	\$113,012	\$103,012
Capital Outlay	\$0	\$0	\$0	\$12,000	\$0
<b>Total</b>	<b>\$483,493</b>	<b>\$486,437</b>	<b>\$486,892</b>	<b>\$587,062</b>	<b>\$520,157</b>
<b>Recreation</b>					
Personnel Services	\$123,293	\$125,049	\$126,394	\$101,378	\$101,389
General Expenses	\$2,677	\$2,677	\$2,677	\$2,677	\$0
<b>Total</b>	<b>\$125,970</b>	<b>\$127,726</b>	<b>\$129,071</b>	<b>\$104,055</b>	<b>\$101,389</b>
<b>Common Historical Com.</b>					
General Expenses	\$100	\$50	\$50	\$50	\$50
<b>Total</b>	<b>\$100</b>	<b>\$50</b>	<b>\$50</b>	<b>\$50</b>	<b>\$50</b>

<b>Historical</b>					
<b>Preservation</b>					
Personnel Services	\$800	\$800	\$800	\$800	\$800
General Expenses	\$100	\$100	\$100	\$100	\$0
<b>Total</b>	<b>\$900</b>	<b>\$900</b>	<b>\$900</b>	<b>\$900</b>	<b>\$800</b>
<b>Celebrations</b>					
General Expenses	\$5,000	\$2,500	\$2,500	\$2,500	\$2,500
<b>Total</b>	<b>\$5,000</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>
<b>CULTURE &amp; RECREATION TOTAL</b>	<b>\$615,463</b>	<b>\$617,613</b>	<b>\$619,413</b>	<b>\$694,567</b>	<b>\$624,896</b>
<b>DEBT SERVICE</b>					
Non-Excluded					
Principal & Interest	\$1,532,996	\$1,223,058	\$1,026,178	\$1,010,335	\$1,010,335
Excluded Principal & Interest	\$2,451,923	\$2,384,335	\$2,308,725	\$2,201,184	\$2,201,184
Capital Stab. Principal & Interest	\$107,804	\$254,359	\$222,709	\$167,067	\$167,067
CPC Principal and Interest	\$0	\$0	\$35,838	\$34,823	\$34,823
MWPAT					
Administrative Fees	\$0	\$0	\$0	\$16,361	\$16,361
<b>DEBT SERVICE TOTAL</b>	<b>\$4,092,723</b>	<b>\$3,861,752</b>	<b>\$3,593,450</b>	<b>\$3,429,770</b>	<b>\$3,429,770</b>
<b>BENEFITS &amp; INSURANCE</b>					
<b>Pension Assessment</b>					
County Assessment	\$1,224,487	\$1,270,561	\$1,323,182	\$1,388,631	\$1,388,631
<b>Total</b>	<b>\$1,224,487</b>	<b>\$1,270,561</b>	<b>\$1,323,182</b>	<b>\$1,388,631</b>	<b>\$1,388,631</b>
<b>Workers Compensation</b>					
General Expenses	\$92,000	\$92,000	\$112,000	\$123,200	\$123,200
<b>Total</b>	<b>\$92,000</b>	<b>\$92,000</b>	<b>\$112,000</b>	<b>\$123,200</b>	<b>\$123,200</b>
<b>Unemployment</b>					
General Expenses	\$5,000	\$14,175	\$10,000	\$40,000	\$20,000
<b>Total</b>	<b>\$5,000</b>	<b>\$14,175</b>	<b>\$10,000</b>	<b>\$40,000</b>	<b>\$20,000</b>
<b>Health Insurance</b>					
General Expenses	\$2,786,400	\$2,702,903	\$3,060,360	\$3,155,879	\$3,155,879
<b>Total</b>	<b>\$2,786,400</b>	<b>\$2,702,903</b>	<b>\$3,060,360</b>	<b>\$3,155,879</b>	<b>\$3,155,879</b>
<b>Life Insurance</b>					
General Expenses	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000
<b>Total</b>	<b>\$9,000</b>	<b>\$9,000</b>	<b>\$9,000</b>	<b>\$9,000</b>	<b>\$9,000</b>
<b>Medicare Tax</b>					
General Expenses	\$237,300	\$249,300	\$257,000	\$267,280	\$267,280

<b>Total</b>	<b>\$237,300</b>	<b>\$249,300</b>	<b>\$257,000</b>	<b>\$267,280</b>	<b>\$267,280</b>
<b>Property &amp; Liability</b>					
General Expenses	\$231,000	\$225,925	\$236,350	\$255,765	\$255,765
<b>Total</b>	<b>\$231,000</b>	<b>\$225,925</b>	<b>\$236,350</b>	<b>\$255,765</b>	<b>\$255,765</b>
<b>BENEFITS &amp;</b>					
<b>INSURANCE TOTAL</b>	<b>\$4,585,187</b>	<b>\$4,563,864</b>	<b>\$5,007,892</b>	<b>\$5,239,755</b>	<b>\$5,219,755</b>
<b>GENERAL FUND</b>					
<b>GRAND TOTAL</b>	<b>\$32,362,507</b>	<b>\$32,736,839</b>	<b>\$33,486,819</b>	<b>\$34,703,992</b>	<b>\$34,359,544</b>



$$A_0(q) = \prod_{i=1}^{\infty} (1 - q^i)^{-1} = \prod_{i=1}^{\infty} (1 + q^i + q^{2i} + \dots)$$



# APPENDIX – D

FY13 Salary and Wage Classification Table

Grade	Step	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
I	Hourly	\$ 11.50	\$ 11.73	\$ 11.96	\$ 12.20	\$ 12.45	\$ 12.70	\$ 12.95	\$ 13.21	\$ 13.47	\$ 13.74
	35 Hrs	\$ 402.50	\$ 410.55	\$ 418.76	\$ 427.14	\$ 435.68	\$ 444.39	\$ 453.28	\$ 462.35	\$ 471.59	\$ 481.02
		\$ 20,930.00	\$ 21,348.60	\$ 21,775.57	\$ 22,211.08	\$ 22,655.31	\$ 23,108.41	\$ 23,570.58	\$ 24,041.99	\$ 24,522.83	\$ 25,013.29
II	Hourly	\$ 12.65	\$ 12.90	\$ 13.16	\$ 13.42	\$ 13.69	\$ 13.97	\$ 14.25	\$ 14.53	\$ 14.82	\$ 15.12
	35 Hrs	\$ 442.75	\$ 451.61	\$ 460.64	\$ 469.85	\$ 479.25	\$ 488.83	\$ 498.61	\$ 508.58	\$ 518.75	\$ 529.13
		\$ 23,023.00	\$ 23,483.46	\$ 23,953.13	\$ 24,432.19	\$ 24,920.84	\$ 25,419.25	\$ 25,927.64	\$ 26,446.19	\$ 26,975.11	\$ 27,514.62
III	Hourly	\$ 13.92	\$ 14.19	\$ 14.48	\$ 14.77	\$ 15.06	\$ 15.36	\$ 15.67	\$ 15.98	\$ 16.30	\$ 16.63
	35 Hrs	\$ 487.03	\$ 496.77	\$ 506.70	\$ 516.83	\$ 527.17	\$ 537.71	\$ 548.47	\$ 559.44	\$ 570.63	\$ 582.04
		\$ 25,325.30	\$ 25,831.81	\$ 26,348.44	\$ 26,875.41	\$ 27,412.92	\$ 27,961.18	\$ 28,520.40	\$ 29,090.81	\$ 29,672.63	\$ 30,266.08
IV	Hourly	\$ 15.31	\$ 15.61	\$ 15.92	\$ 16.24	\$ 16.57	\$ 16.90	\$ 17.24	\$ 17.58	\$ 17.93	\$ 18.29
	35 Hrs	\$ 535.73	\$ 546.44	\$ 557.37	\$ 568.52	\$ 579.89	\$ 591.49	\$ 603.32	\$ 615.38	\$ 627.69	\$ 640.24
		\$ 27,857.83	\$ 28,414.99	\$ 28,983.29	\$ 29,562.95	\$ 30,154.21	\$ 30,757.30	\$ 31,372.44	\$ 31,999.89	\$ 32,639.89	\$ 33,292.69
V	Hourly	\$ 16.84	\$ 17.17	\$ 17.52	\$ 17.87	\$ 18.23	\$ 18.59	\$ 18.96	\$ 19.34	\$ 19.73	\$ 20.12
	35 Hrs	\$ 589.30	\$ 601.09	\$ 613.11	\$ 625.37	\$ 637.88	\$ 650.64	\$ 663.65	\$ 676.92	\$ 690.46	\$ 704.27
		\$ 30,643.61	\$ 31,256.49	\$ 31,881.61	\$ 32,519.25	\$ 33,169.63	\$ 33,833.02	\$ 34,509.69	\$ 35,199.88	\$ 35,903.88	\$ 36,621.95
VI	Hourly	\$ 18.52	\$ 18.89	\$ 19.27	\$ 19.65	\$ 20.05	\$ 20.45	\$ 20.86	\$ 21.27	\$ 21.70	\$ 22.13
	35 Hrs	\$ 648.23	\$ 661.19	\$ 674.42	\$ 687.91	\$ 701.67	\$ 715.70	\$ 730.01	\$ 744.61	\$ 759.51	\$ 774.70
		\$ 33,707.97	\$ 34,382.13	\$ 35,069.78	\$ 35,771.17	\$ 36,486.60	\$ 37,216.33	\$ 37,960.65	\$ 38,719.87	\$ 39,494.26	\$ 40,284.15
VII	Hourly	\$ 20.37	\$ 20.78	\$ 21.20	\$ 21.62	\$ 22.05	\$ 22.49	\$ 22.94	\$ 23.40	\$ 23.87	\$ 24.35
	35 Hrs	\$ 713.05	\$ 727.31	\$ 741.86	\$ 756.70	\$ 771.83	\$ 787.27	\$ 803.01	\$ 819.07	\$ 835.46	\$ 852.16
		\$ 37,078.77	\$ 37,820.35	\$ 38,576.75	\$ 39,348.29	\$ 40,135.25	\$ 40,937.96	\$ 41,756.72	\$ 42,591.85	\$ 43,443.69	\$ 44,312.56
VIII	Hourly	\$ 22.41	\$ 22.86	\$ 23.32	\$ 23.78	\$ 24.26	\$ 24.74	\$ 25.24	\$ 25.74	\$ 26.26	\$ 26.78
	35 Hrs	\$ 784.36	\$ 800.05	\$ 816.05	\$ 832.37	\$ 849.02	\$ 866.00	\$ 883.32	\$ 900.98	\$ 919.00	\$ 937.38
		\$ 40,786.65	\$ 41,602.38	\$ 42,434.43	\$ 43,283.12	\$ 44,148.78	\$ 45,031.76	\$ 45,932.39	\$ 46,851.04	\$ 47,788.06	\$ 48,743.82
IX	Hourly	\$ 24.65	\$ 25.14	\$ 25.65	\$ 26.16	\$ 26.68	\$ 27.22	\$ 27.76	\$ 28.32	\$ 28.88	\$ 29.46
	35 Hrs	\$ 862.79	\$ 880.05	\$ 897.65	\$ 915.60	\$ 933.92	\$ 952.59	\$ 971.65	\$ 991.08	\$ 1,010.90	\$ 1,031.12
		\$ 44,865.31	\$ 45,762.62	\$ 46,677.87	\$ 47,611.43	\$ 48,563.66	\$ 49,534.93	\$ 50,525.63	\$ 51,536.14	\$ 52,566.87	\$ 53,618.20
X	Hourly	\$ 27.12	\$ 27.66	\$ 28.21	\$ 28.78	\$ 29.35	\$ 29.94	\$ 30.54	\$ 31.15	\$ 31.77	\$ 32.41
	35 Hrs	\$ 949.07	\$ 968.06	\$ 987.42	\$ 1,007.16	\$ 1,027.31	\$ 1,047.85	\$ 1,068.81	\$ 1,090.19	\$ 1,111.99	\$ 1,134.23
		\$ 49,351.85	\$ 50,338.88	\$ 51,345.66	\$ 52,372.57	\$ 53,420.02	\$ 54,488.42	\$ 55,578.19	\$ 56,689.76	\$ 57,823.55	\$ 58,980.02
XI	Hourly	\$ 29.83	\$ 30.42	\$ 31.03	\$ 31.65	\$ 32.29	\$ 32.93	\$ 33.59	\$ 34.26	\$ 34.95	\$ 35.65
	Annually	\$ 54,287.03	\$ 55,372.77	\$ 56,480.23	\$ 57,609.83	\$ 58,762.03	\$ 59,937.27	\$ 61,136.01	\$ 62,358.73	\$ 63,605.91	\$ 64,878.03
XII	Hourly	\$ 32.81	\$ 33.47	\$ 34.14	\$ 34.82	\$ 35.52	\$ 36.23	\$ 36.95	\$ 37.69	\$ 38.44	\$ 39.21
	Annually	\$ 59,715.73	\$ 60,910.05	\$ 62,128.25	\$ 63,370.81	\$ 64,638.23	\$ 65,930.99	\$ 67,249.61	\$ 68,594.61	\$ 69,966.50	\$ 71,365.83
XIII	Hourly	\$ 36.09	\$ 36.81	\$ 37.55	\$ 38.30	\$ 39.07	\$ 39.85	\$ 40.65	\$ 41.46	\$ 42.29	\$ 43.13
	Annually	\$ 65,687.31	\$ 67,001.05	\$ 68,341.07	\$ 69,707.89	\$ 71,102.05	\$ 72,524.09	\$ 73,974.58	\$ 75,454.07	\$ 76,963.15	\$ 78,502.41
XIV	Hourly	\$ 39.70	\$ 40.50	\$ 41.31	\$ 42.13	\$ 42.97	\$ 43.83	\$ 44.71	\$ 45.60	\$ 46.52	\$ 47.45
	Annually	\$ 72,256.04	\$ 73,701.16	\$ 75,175.18	\$ 76,678.68	\$ 78,212.26	\$ 79,776.50	\$ 81,372.03	\$ 82,999.47	\$ 84,659.46	\$ 86,352.65

## APPENDIX E - COMPENSATION AND CLASSIFICATION SCHEDULES

	PAY GROUP	HOURS
<b><u>Schedule 1 - Regular Employees</u></b>		
<b><u>Finance Department</u></b>		
Finance Director / Town Accountant	Contract	FLSA-exempt
Assistant Town Accountant - Account Payable	I-SEIU	30
<b>Assistant Town Accountant - Special Projects</b>	VIII	19
Treasurer / Collector	XIV	FLSA-exempt
Assistant Treasurer / Collector Payroll & Benefits	I-SEIU	35
Assistant Collector	G-SEIU	35
Director of Assessing	XIV	FLSA-exempt
Assistant Assessor	I-SEIU	35
Administrative Assistant to Assessor	G-SEIU	33
<b><u>Facilities - Town-Wide</u></b>		
Manager of Town-Wide Facilities	XIII	FLSA-exempt
Facilities Maintenance Technician	VII	40
Facilities Maintenance Technician	VII	40
Facilities Maintenance	VI	40
Facilities Maintenance	VI	23
<b><u>Public Works</u></b>		
Public Works Superintendent	XIV	FLSA-exempt
PW General Foreman	XI	40
PW Foreman - Highway	IX	40
PW Foreman - Tree & Parks	IX	40
PW Foreman - Recycling Transfer Station	IX	40
PW Equip Operator / Truck Driver - Class A-RTF	VII	40
PW Equip Operator / Truck Driver - Class A-RTF	VII	40
PW Equip Operator / Truck Driver - Class B-HWY	VII	40
PW Equip Operator / Truck Driver - Class B-HWY	VII	40
<b>PW Equip Operator / Truck Driver - Class B-HWY</b>	VII	40
PW Equip Operator / Skilled Utility Wkr	VI	40
PW Equip Operator / Skilled Utility Wkr	VI	40
PW Cemetery / Skilled Utility Wkr	VI	40
PW Tree Climber	VI	40
PW Administrative Assistant	G-SEIU	35
PW RTF Monitor	I	19
<b><u>Elder Affairs</u></b>		
Director of Elder Affairs	XII	FLSA-exempt
EA Outreach Coordinator	IX	19

EA Volunteer Coordinator	VII	19
EA Transportation Coordinator	VII	19
<b>EA Service Coordinator (meals on wheels)</b>	IV	19
<b>EA Secretary (share with Inspections Office)</b>	III	19
EA Van Driver	III	19
EA Van Driver	III	19
<b><u>Recreation</u></b>		
Recreation Director	XII	FLSA-exempt
Administrative Assistant to Recreation Director	F-SEIU	35
<b><u>Harbormaster</u></b>		
Harbormaster	XI	FLSA-exempt
<b><u>Inspections</u></b>		
Building Inspector	XIII	FLSA-exempt
Planning and Building Administrator	I-SEIU	35
Conservation Secretary	G-SEIU	35
<b><u>Health Department</u></b>		
Health Inspector	XI	FLSA-exempt
Health Nurse	XI	30
<b><u>Town Clerk's Office</u></b>		
Town Clerk	XII	FLSA-exempt
Assistant Town Clerk	I-SEIU	35
<b><u>Town Manager's Office</u></b>		
Town Manager	Contract	FLSA-exempt
<b>Director of Project Management and Planning</b>	XIII	FLSA-exempt
<b>Chief Technology Officer (share with school)</b>	School Contract	FLSA-exempt
Sewer Administrative Assistant (share w/ sewer comm)	G-SEIU	35
Assistant to the Town Manager	IX - OFG	35
Administrative Assistant to the Town Manager & BoS	VIII	35
<b><u>Library</u></b>		
Library Director	XIII	FLSA-exempt
Librarian Children's	7-SEIU	35
Librarian Reference / Adult Services	7-SEIU	31
Librarian Young Adult / Reference	1-SEIU	14
Librarian Associate / Circulation Supervisor	7-SEIU	35
Library Tech / Circulation	7-SEIU	20
Library Tech / Circulation	7-SEIU	29.5
Library Tech / Circulation	7-SEIU	22
Library Tech / Circulation	7-SEIU	23
Library Tech / Acquisition	7-SEIU	22
Library Tech / Administrative Assistant	4-SEIU	6

## Fire Dept

Fire Chief	Contract	FLSA-exempt
<b>Assistant Fire Chief</b>	XIV	FLSA-exempt
Fire Captain	FS-14	42
Fire Captain	FS-14	42
Fire Captain	FS-14	42
Fire Captain	FS-14	42
Fire Lieutenant	FS-12	42
Fire Lieutenant	FS-12	42
Fire Lieutenant / EMT-P	FS-13	42
Fire Lieutenant	FS-12	42
Fire /EMT-P	FS-11	42
Fire /EMT-P	FS-11	42
Fire /EMT-P	FS-11	42
Fire /EMT-P	FS-11	42
Fire /EMT-P	FS-11	42
Fire /EMT-P	FS-11	42
Fire /EMT-P	FS-11	42
Fire /EMT-P	FS-11	42
Fire /EMT-P	FS-11	42
Fire /EMT-P	FS-11	42
Fire /EMT-P	FS-11	42
Fire /EMT-P	FS-11	42
Fire /EMT-P	FS-11	42

## Police Department

Police Chief	Contract	FLSA-exempt
<b>Deputy Police Chief</b>	XIV - OFG	FLSA-exempt
Lieutenant Detective	MAX-L66	37.5
Detective	MAX-L66	37.5
Prosecutor/Sergeant/Relief	TOP-L66	37.5
Sergeant	MAX-L66	37.5
Sergeant	MAX-L66	37.5
Sergeant	MAX-L66	37.5
Sergeant	MAX-L66	37.5
Patrolman/K-9/Relief	MAX-L66	37.5
Patrolman	MAX-L66	37.5
Patrolman	MAX-L66	37.5
Patrolman	MAX-L66	37.5
Patrolman	1st-L66	37.5
Patrolman	1st-L66	37.5



Patrolman - to be hired	1st-L66	37.5
Patrolman - to be hired	1st-L66	37.5
<b><u>Schedule 1A - Elected Employees</u></b>	<b><u>Annual</u></b>	
Town Clerk	\$68,594	
Clerk, Board of Registrars	\$329	
Moderator	\$1	
Board of Selectmen:		
Chair	\$1,500	
Members 4 @ \$1,000	\$1,000	
Board of Assessors		
Chair	\$1,300	
Members 2 @ \$1,200	\$2,400	
<b><u>Schedule 2A - Part Time Employees Annual</u></b>	<b><u>Annual</u></b>	
Veterans' Agent	\$10,400	
Member, Board of Registrars	\$326	
Sealer of Weights and Measurers	\$2,758	
Town Archivist	\$600	
Director of Emergency Management	\$350	
Assistant Director Emergency Management	\$100	
Shellfish Constable	\$500	
Animal Control Officer	\$12,000	
Electrical Inspector	\$18,000	
Keeper of the Town Clock	\$100	
Keeper of the Town Pump	\$100	
<b><u>Schedule 2b - Part Time Employees Hourly</u></b>	<b><u>Hourly</u></b>	
Assistant to Harbor Master	\$11.00-\$13.50	
Casual Labor	\$8.00	
Election Officers	\$12.00	
Election Clerk	\$12.00	
Election Warden	\$12.00	
Summer Patrolman	\$14.32	
Crossing Guard	\$14.38	
Police Matron	\$13.00	
Deputy Building Inspector (H-Min)	\$18.46	
Health Agent (9hrs)	\$45.60	
Library Pages	\$8.00	
Recording Secretary	\$13.58	
<b><u>Schedule 3 - Part Time Positions</u></b>	<b><u>Per Action</u></b>	
Constable - Per Notice	\$20.00	
Plumbing Inspector - Per Inspection	\$25.00	



**MOVED** that \$ 34,359,544 be appropriated for the Fiscal Year 2013 Annual Town Budget to be allotted as follows: \$ 79,066.00 for salaries of elected Town Officials consisting of the Town Clerk \$ 68,549; Clerk, Board of Registrars (4) at \$329.00; \$1,316; Moderator, \$1.00; Selectmen, Chairman, \$1,500.00; Members (4) at \$1,000.00, \$4,000.00; Board of Assessors, Chairman, \$1,300.00; Members (2); at \$1,200.00, \$2,400.00; and the remaining \$34,280,478 for Personal Services, Expenses and Capital Outlays, interest on Maturing Debt and other charges for various departments as recommended for purposes set forth in Appendix B of this document for the 2013 Annual Town Warrant, a copy of which Appendices are incorporated here by reference, and to meet the appropriation, the following transfers are made:

\$ 65,350	from Sewer Enterprise Revenue
\$ 111,921	from Water Enterprise Revenue
\$ 60,894	from School Construction Surplus Fund
\$ 34,823	from Reserve for Community Preservation Debt
\$ 167,067	from Capital Stabilization Fund
\$ 5,000	from Wetlands Fund

and \$33,914,489 is raised from taxation and other general revenues of the Town; and further that the Town Side Organization Chart as shown in Appendix C and, FY 13 Salary and Wage Classification Table as shown in Appendix D and Compensation and Classification Schedules as shown in Appendix E of this document are adopted.

**A 2/3's vote required. Motion adopted unanimously.**

**Article: 10 Stabilization Fund**

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to be deposited in the Town's Stabilization Fund, in accordance with Massachusetts General Laws, Chapter 40, Section 5B, or take any action related thereto.

**MOVED** that the sum of Four Hundred Thousand Dollars (\$400,000) be appropriated for deposit into the Stabilization Fund; and to meet this appropriation, these funds are to be raised and appropriated from taxation and other general revenues of the Town.

**A 2/3's vote required. Motion adopted unanimously.**

**Article: 11 Capital Stabilization Fund**

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to be deposited into the Capital Stabilization Fund, or to take any other action related thereto.

**MOVED** that the sum of four hundred ninety-nine thousand five hundred forty-eight dollars (\$499,548) be appropriated for deposit into the Capital Stabilization Fund; and to meet this appropriation, four hundred ninety four thousand three hundred and ninety-eight dollars (\$494,398) be raised and appropriated from taxation and other general revenues of the Town, and the sum of five thousand one hundred fifty dollars (\$5,150.00) be transferred from the unexpended balance of the following prior appropriations, reducing such prior appropriations to zero dollar balances:

<u>Town Meeting</u>	<u>Article</u>	<u>Purpose</u>	<u>Amount</u>
December 5, 2011	8	Thermal Imaging Camera	\$5,150

**A 2/3's vote required. Motion adopted unanimously.**

**Article: 12 Capital Improvements Budget**

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute, a sum of money to fund various capital improvements, capital projects and/or capital equipment for the various departments, boards, commissions and agencies of the town, or take any other action related thereto.

<i>Entity</i>	<i>Purpose</i>
Fire	Replacement of a second Thermal Imaging Camera
Fire	Replacement of Hydraulic Extrication Tools
School	Purchase of one 77 passenger bus
Police	Frontline Cruiser
Police	Unmarked Hybrid Vehicle for Chief
Police	Physical plant repairs, building security per regional dispatch.
DPW	Replacement of Utility Truck
Town Manager	Additional Funding for MIS Software Implementation (Capital)

**MOVED** that Two Hundred Fifty Three Thousand Dollars- (\$253,000) be hereby appropriated to be spent by the Town Manager for the purpose of paying the following items;

<u>Entity</u>	<u>Purpose</u>	<u>Amount</u>
Fire	Replacement of a second Thermal Imaging Camera	\$10,000
Fire	Replacement of Hydraulic Extrication Tools	\$25,000
Police	Frontline Cruiser	\$33,000
Police	Unmarked Hybrid Vehicle for Chief	\$33,000
Police	Physical plant repairs.	\$80,000
Police	Building security	\$20,000
Town Manager	Additional Funding for MIS Software Implementation (Capital)	\$52,000

it being understood that the amount appropriated is one number and not the individual parts, and further that the Town Manager is hereby authorized to distribute such appropriation in such a manner as may be needed to accomplish the above list of items, provided however, that each item contained in the list set forth above is undertaken and that any excess funds are available because one or more of the listed items cost less than was estimated and not because an item intended to be purchased is not so purchased; and to meet this appropriation Two Hundred and Fifty Three Thousand Dollars (\$253,000) be hereby transferred from the Capital Stabilization Fund of the Town; and further

**MOVED** that Ninety Thousand Dollars (\$90,000) be hereby appropriated to be spent by the Town Manager for the purchase of one 77 passenger bus for the Cohasset Public Schools: and to meet this appropriation the Treasurer of the Town with the approval of the Board of Selectmen is hereby authorized to borrow said \$90,000 as general obligations of the town and to issue bonds and notes of the town therefore; and further

**MOVED** that Sixty Six Thousand Dollars (\$66,000) be hereby appropriated to be spent by the Town Manager for replacement of Utility Truck for the Department of Public Works, with trade in, sale, or other disposition of the existing utility truck hereby so authorized, and to meet this appropriation, the Treasurer of the Town with the approval of the Board of Selectmen is hereby authorized to borrow said \$66,000 as general obligations of the town and to issue bonds and notes of the town therefore

**A 2/3's vote required. Motion adopted unanimously.**

**Article: 13 Other Post-Employment Benefits Liability Trust Fund**

To see if the Town will vote to accept and create an Other Post-Employment Benefits Liability Trust Fund, per MGL 32B Section 20, copy of which is set forth below, or take any other action related thereto.

Section 20. (a) A city, town, district, county or municipal lighting plant that accepts this section may establish an Other Post-Employment Benefits Liability Trust Fund, and may appropriate amounts to be credited to the fund. Any interest or other income generated by the fund shall be added to and become part of the fund. Amounts that a governmental unit receives as a sponsor of a qualified retiree prescription drug plan under 42 U.S.C. section 1395w-132 may be added to and become part of the fund. All monies held in the fund shall be segregated from other funds and shall not be subject to the claims of any general creditor of the city, town, district, county or municipal lighting plant.

(b) The custodian of the fund shall be (i) a designee appointed by the board of a municipal lighting plant; (ii) the treasurer of any other governmental unit; or (iii) if designated by the city, town, district, county or municipal lighting plant in the same manner as acceptance prescribed in this section, the Health Care Security Trust board of



trustees established in section 4 of chapter 29D, provided that the board of trustees accepts the designation. The custodian may employ an outside custodial service to hold the monies in the fund. Monies in the fund shall be invested and reinvested by the custodian consistent with the prudent investor rule established in chapter 203C and may, with the approval of the Health Care Security Trust board of trustees, be invested in the State Retiree Benefits Trust Fund established in section 24 of chapter 32A.

(c) This section may be accepted in a city having a Plan D or Plan E charter, by vote of the city council; in any other city, by vote of the city council and approval of the mayor; in a town, by vote of the town at a town meeting; in a district, by vote of the governing board; in a municipal lighting plant, by vote of the board; and in a county, by vote of the county commissioners.

(d) Every city, town, district, county and municipal lighting plant shall annually submit to the public employee retirement administration commission, on or before December 31, a summary of its other post-employment benefits cost and obligations and all related information required under Government Accounting Standards Board standard 45, in this subsection called "GASB 45", covering the last fiscal or calendar year for which this information is available. On or before June 30 of the following year, the public employee retirement administration commission shall notify any entity submitting this summary of any concerns that the commission may have or any areas in which the summary does not conform to the requirements of GASB 45 or other standards that the commission may establish. The public employee retirement administration commission shall file a summary report of the information received under this subsection with the chairs of the house and senate committees on ways and means, the secretary of administration and finance and the board of trustees of the Health Care Security Trust.

**MOVED** that MGL 32B Section 20 be accepted to create an Other Post-Employment Benefits Liability Trust Fund.

**Motion adopted unanimously.**

**Article: 14 Funding Other Post-Employment Benefits Liability Trust Fund**

To see if the Town will vote to raise and appropriate, or transfer from available funds and/or borrow pursuant to any applicable statute a sum of money to be deposited into Other Post-Employment Benefits Liability Trust Fund established pursuant to MGL Chapter 32B, Section 20, or take any other action related thereto.

**MOVED** that One Hundred Sixty Four Thousand Dollars (\$164,000) be hereby appropriated for deposit into the Other Post-Employment Benefits Liability Trust Fund, and to meet this appropriations the sum of one hundred and forty-four thousand dollars (\$144,000) be transferred from the Health Insurance Stabilization Fund and the sum of Twenty Thousand Dollars (\$20,000) be raised and appropriated from the FY13 tax levy and other general revenues of the town.

**A 2/3's vote required. Motion adopted unanimously.**

**Article: 15 Betterment Debt Service Stabilization Trust Fund**

To see if the Town will vote to create a Betterment Debt Service Stabilization Fund, per MGL 40 Section 5B, for the purpose of funding debt service payments incurred for sewer project or take any other action related thereto.

**MOVED** that a Betterment Debt Service Stabilization Fund be hereby established pursuant to G. L. chapter 40, section 5B for the purpose of paying debt service on sewer project borrowings.

**A 2/3's vote required. Motion adopted by the required 2/3's.**

**Commendation offered by Helen Nothnagle, Chairman of the Cohasset Housing Authority.**

**Commendation**

**Whereas**, Ralph Perroncello was elected to the Cohasset Housing Authority in 1982 and has served with diligence for 6 terms totaling 30 years, and

**Whereas**, as a member of the Board of Commissioners, Ralph Perroncello dedicated countless Hours in almost daily visits to overseeing the property at 60 elm St., and

**Whereas**, during his term of office the Cohasset housing Authority expanded its service by Building and acquiring 3 unity of Chapter 689 property, servings 13 people with intellectual Disabilities, and brought about a major renovation of the existing 64 units of housing for the elderly and young disabled, and

Whereas, in 1986, to support the veterans of Cohasset, Ralph Perroncello founded Post 9146 Of the Veterans of Foreign Wars, serving as Post Commander until this spring, and

Whereas, Ralph Perroncedllo served the Town of Cohasset as a Firefighter from 1950 until 1982,

And

Whereas, such dedication and service to the Town cannot come without great sacrifice to personal matters and family life, and

Whereas the Cohasset Housing Authority, now recommends this Unanimous Motion for Commendation to Ralph Perroncello,

NOW THEREFORE BE IT RESOLVED that the Citizens of Cohasset, assembled at the Annual Town Meeting hereby acknowledge and affirm their appreciation to Ralph Perroncello for his many Years of dedicated service to the Town of Cohasset and its citizens.

Given under our hands and the seal of the Town of Cohasset on the twelfth day of May in the Year Two Thousand Twelve.

**Commendation adopted unanimously.**

**Article: 16 Meals and Hotel Tax Stabilization Fund**

To see if the town will vote to create a Meals and Hotel Tax Stabilization Fund, per MGL 40 Section 5B, for the purpose of funding maintenance and repair of existing facilities (vertical buildings owned by the Town of Cohasset) with improvements that have an individual value of over \$10,000 per project, or take any other action related thereto.

**MOVED** that a Facilities Maintenance Stabilization Fund be hereby established pursuant to G.L. 40 Section 5B to be used for funding maintenance and repair of existing facilities with improvements that have an individual value of over \$10,000 per project.

**Amendment offered by Thomas Gruber.**

**Amend motion by replacing the word facilities with buildings.**

**Amendment is defeated.**

**Hand count taken on main motion. A 2/3's vote required.**

**Yes 73 No 42. Motion is defeated.**

**Article: 17 Acceptance of Local-Option Hotel Tax.**

To see if the town will accept sections 51 and 52 of Ch. 27 of the Acts of 2009 amending s. 3A of Ch. 64G of the General Laws of the Commonwealth and further to see what rate the town will establish for local room occupancy excise under such Ch. 64G, s. 3A, to take effect on July 1, 2012, on the rental of rooms in hotels establishments in the town; as provided by such law, or take any other action related thereto.

**MOVED** that Chapter 27 Sections 51 and 52 of the Acts of 2009 amending G.L. 64G section 3A, be hereby accepted and that a rate of six (6) percent be set for local room



occupancy tax, to take effect on July 1, 2012, upon the rental of rooms in hotels in the Town of Cohasset.

**Motion defeated.**

**Article: 18 Acceptance of Local-Option Meals Tax.**

To see if the town will accept Section 2 of Chapter 64 L of the General Laws of the Commonwealth to impose a .75% meals tax to take effect on July 1, 2012 in accordance with section 60 of Chapter 27 of the Acts of 2009, or take any other action related thereto.

**MOVED** that G.L. Chapter 64L Section 2 be accepted to impose a 0.75% tax upon restaurant meals within the Town of Cohasset in accordance with section 60 of Chapter 27 of the Acts of 2009 to take effect on July 1, 2012.

**Motion defeated.**

**Article: 19 Assessor's Article**

To see if the town will vote to accept Section 4 of Chapter 73 of the Acts of 1986 of the Massachusetts Legislature to grant an additional real estate tax exemption of not more than one hundred percent (100%). Such additional exemption may be granted to persons who qualify for property tax exemptions under clauses 17, 17C ½, 17D, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B, 41C, 42 and 43 of Section 5 of Chapter 59 of the Massachusetts General Laws and also, to see if the town will vote to accept the amendment of Clause 41C in accordance with Chapter 184, Section 51 of the Acts of 2002, to subsequently grant an additional real estate tax exemption of not more than one hundred percent (100%). Such additional exemption may be granted to persons who qualify for property tax exemption under clause 41C of Section 5 of Chapter 59 of the Massachusetts General Laws, or take any other action related thereto.

**MOVED** that Section 4 of Chapter 73 of the Acts of 1986 be accepted to grant an additional real estate tax exemption of not more than one hundred percent (100%); such additional exemption may be granted to persons who qualify for property tax exemptions under clauses 17, 17C ½, 17D, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B, 41C, 42 and 43 of Section 5 of Chapter 59 of the Massachusetts General Laws and that the amendment of Clause 41C in accordance with Chapter 184, Section 51 of the Acts of 2002 be accepted to subsequently grant an additional real estate tax exemption of not more than one hundred percent (100%); such additional exemption may be granted to persons who qualify for property tax exemption under clause 41C of Section 5 of Chapter 59 of the Massachusetts General Laws.

**Motion adopted.**

**Article: 20 Sewer Enterprise Fund FY13 Budget**

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute, the FY 13 operating budget and capital projects of the Sewer Enterprise Fund for the ensuing fiscal year commencing on July 1, 2012, or take any other action related thereto.

**MOVED** that Two Million Nine Hundred Sixty Five Thousand Seven Hundred and Fifty-Five Dollars (\$2,965,755) be hereby appropriated from the Sewer Enterprise Fund Revenues for FY13 Sewer Enterprise Fund Annual Budget for Personal Services in the amount of Forty-Four Thousand Six Hundred and Seven Dollars (\$44,607) and Expenses Two Million Nine Hundred Twenty One Thousand and One Hundred Forty-Eight Dollars (\$2,921,148) to be jointly expended by the Sewer Commission and Town Manager.

**Motion adopted unanimously.**

**Article: 21 Citizen's Petition to Reorganize Water & Sewer**

Consistent with the recommendations of the 2004 MMA Consulting Group Report and the 2010 Melanson and Heath Audit the undersigned citizens submit the following multi-part article for consideration at Town Meeting:

To see if the Town will authorize the Board of Selectmen and its representatives in the General Court to submit to the General Court a Home Rule Petition repealing any and all past Acts that created the elected Water Commission and Sewer Commission in their present form, and authorizing management of those utilities to be under such governing structures as determined by the Town through local bylaw, and taking such other and further steps in that legislation as are necessary to accomplish the end result of the abolition of these Commissions and control of governance of these departments to the Town via local bylaw.

Contingent on the passage of the above-referenced state legislation to see if the Town will vote to combine the Water and Sewer Commissions into one body consisting of five members and to make this body advisory, responsible for policy and planning.

Existing elected officials to serve out their terms with the term expiring in 2012 to be left unfilled; the remaining 5 positions to be filled by the remaining elected officials if they so choose; appointments to be made by the Troika for three-year terms; or the Troika to appoint citizens at large as the elected positions expire if the elected officials choose to step down; and

To see if the Town will vote to approve and fund a new town position, Public Works Supervisor, reporting to the Town Manager as a department head; to have the full authority and responsibility of the daily management of the water and sewer plants and infrastructure, capital improvements and construction; including but not limited to accountability for enterprise fund budgets; and oversight of any management contractor and/or engineering services.

Recommended minimum qualifications: Bachelor's Degree in civil engineering, or a related field; ten years experience in municipal public works administration, engineering and construction; or an equivalent combination of education and experience. (2004 MMA Report) and

To see if the Town will vote to approve and fund three new town positions, Assistant Public Works Supervisor; said position to be filled and funded by the present position of Administrative Assistant to the Sewer Commission; and two clerical positions to be filled and funded by the two positions that currently exist in the Water Operating Contract. and

To see if the Town will vote to make the Finance Director/Town Accountant the Business Manager to the Water and Sewer Departments; and

To see if the Town will vote to authorize the Town Manager to continue to execute contracts for professional plant management of the water and sewer plants; and/or

To vote to have the Town manage and operate the water and sewer plants in-house upon the expiration of existing contracts; and

To see if the Town will vote to authorize the Board of Selectmen and the Town Manager to:

- 1) Take the necessary steps to revise by Home Rule Petition the Town Manager Act and any and all state legislature pertaining to the authority of the Water and Sewer Commissions as elected bodies to reflect the change to an advisory role responsible for policy and planning; and
- 2) Take the necessary steps to revise any local bylaws pertaining to the Water and Sewer Commissions as elected bodies to reflect the change to an advisory role responsible for policy and planning; and
- 3) Take the necessary steps to revise any local bylaws pertaining to the water enterprise fund and the sewer enterprise fund to place responsibility for said funds under the co-management of the Town Manager and Finance Director/Town Accountant;

or take any other action related thereto.

#### CITIZEN'S NAMES – TO BE INSERTED

**MOVED** that the Board of Selectmen be requested to take the following steps:

- 1) Prepare, for the next Town Meeting to act upon, a proposed Home Rule Petition repealing any and all past Acts that created the elected Water Commission and Sewer Commission in their present form, and authorizing management of those utilities to be under such governing structures as determined by the Town through local bylaw, and taking such other and further steps in that legislation as are necessary to accomplish the end result of the abolition of these Commissions and control of governance of these departments to the Town via local bylaw,
- 2) Prepare for action at the next Town Meeting the warrant articles to combine the Water and Sewer Commissions into one advisory commission consisting of five members, appointed by the Troika,
- 3) Pursuant to MA G.L. 41, 1B to put on the next official ballot a question asking shall the Town vote to have its elected Water Commission and its elected Sewer Commission become an appointed Water and Sewer Commission,
- 4) Prepare a warrant article for action at the next Town Meeting that would revise Town Bylaws, Article III, Section 8, Water Commissioners and Article III, Section 9, Sewer Commissioners consistent with an advisory role,
- 5) Prepare a warrant article for action at the next Town Meeting to create a department head position of Public Works Supervisor and to fund this position from the water and sewer enterprise funds and from any other town departments this position might supervise and/or act in an advisory capacity to,
- 6) Prepare any other articles or votes necessary to carry out the foregoing.

Karen Quigley	27 Clay Spring Road
Thomas Wolf	27 Clay Spring Road
Joan Brown	546 Beechwood Street
Merle Brown	546 Beechwood Street
Mary Ward	7 Church Street
Francis Ward	7 Church Street
Jeffery Waal	36 Old Pasture Road
Eleanor Waal	36 Old Pasture Road
Martha Gjestebj	81 Old Pasture Road
Joseph Coggins	57 Elm Street

**Motion defeated.**

It was moved and seconded at 2:50 p.m. that this meeting stand adjourned to Saturday, May 19, 2012 for the election of town officers and reconvene on Monday May 21, 2012 at 7:00 p.m. at the Cohasset High School Sullivan Gymnasium.



**Monday May 21, 2012**

Checkers sworn in by the Town Clerk, Carol L. St. Pierre reported at 6:30 p.m. were Elizabeth Anderson, Sandra Murray, Abigail Alves and Margaret Goodwin. The Moderator called the meeting to order at 7:20 p.m. and a quorum of 100 was present at that time. The registered voters checked in on the voting list totaled 212.

**Article 22: Land and Easement Transfers for Proposed Senior Center Site**

To see if the Town will vote to authorize the Board of Selectmen to file with the General Court a petition for the enactment of a Home Rule special act as set forth below to authorize the Board of Selectmen to sell, convey, release or otherwise dispose of portions of Town land located off North Main Street and Sohier Street and known as Town of Cohasset Tax Assessor Map 15, Parcels 1, 12 and 13 and to request the Town's representatives to the General Court to introduce a Special Act set forth below; and further to authorize the General Court, with the approval of the Board of Selectmen, to make constructive changes in language as may be necessary or advisable towards perfecting the intent of this legislation in order to secure passage; or to take any other actions related thereto.

**AN ACT APPROVING THE TOWN OF COHASSET TO TRANSFER  
CERTAIN INTERESTS IN LAND SITUATED IN COHASSET  
ACQUIRED FOR WATER SUPPLY PURPOSES AND TO USE  
AND DISPOSE OF SUCH LAND FOR OTHER PURPOSES**

SECTION 1. The town of Cohasset, acting by and through its board of water commissioners and board of selectmen may transfer to its board of selectmen the care, custody and control of a portion of a certain parcel of land acquired for water supply purposes to be used for general municipal purposes. The parcel is described in an order of taking made by the town on October 25, 1950 and recorded at the Norfolk county registry of deeds in book 2950, page 182 and is located northwesterly of Sohier street and is shown on assessor map 15 as parcel 1. The portion of the parcel to be transferred by the town contains 6,244 square feet and is shown on a plan entitled "Plan of Land, North Main Street & Sohier Street in Cohasset, MA," dated October 25, 2011 and prepared by Cavanaro Consulting as parcel 1A.

SECTION 2. Notwithstanding the provisions of any general or special law to the contrary, said board of selectmen, may transfer to the Social Service League of Cohasset, Inc., or its designee, said parcel 1A.

SECTION 3. Notwithstanding the provisions of any general or special law to the contrary, said board of selectmen, may transfer to the Cohasset Swimming and Recreation Trust under declaration of trust dated November 23, 1970 and recorded at

the Norfolk county registry of deeds in book 4885, page 256 a portion of the parcel of land located southerly of North Main street and described in certificate of title no. 2241 and plan 4899-A on file with the Norfolk county registry district of the land court that contains 10,877 square feet and is shown on the plan described in section 1 above as parcel 13A.

SECTION 4. The selectmen may transfer to said corporation and said trust easements over a portion of the parcel located southerly of North Main street described by section 3 that contains 13,790 square feet and is shown on said plan as "40' Wide Access and Utility Easement" for access and utility purposes.

SECTION 5. If the land of said corporation ceases to be used for public purposes, then said first parcel shall revert to the town of Cohasset board of selectmen for general municipal purposes and said easements to said corporation shall terminate.

SECTION 6. This act shall take effect upon its passage.

**MOVED:** That the Board of Selectmen be authorized to file with the General Court a petition for the enactment of a Home Rule special act as set forth below to authorize the Board of Selectmen to sell, convey, release or otherwise dispose of portions of Town land located off North Main Street and Sohier Street and known as Town of Cohasset Tax Assessor Map 15, Parcels 1, 12 and 13 and to request the Town's representatives to the General Court to introduce a Special Act set forth below; and further that the General Court be authorized, with the approval of the Board of Selectmen, to make constructive changes in language as may be necessary or advisable towards perfecting the intent of this legislation in order to secure passage.

AN ACT APPROVING THE TOWN OF COHASSET TO TRANSFER  
CERTAIN INTERESTS IN LAND SITUATED IN COHASSET  
ACQUIRED FOR WATER SUPPLY PURPOSES AND TO USE  
AND DISPOSE OF SUCH LAND FOR OTHER PURPOSES

SECTION 1. The town of Cohasset, acting by and through its board of water commissioners and board of selectmen may transfer to its board of selectmen the care, custody and control of a portion of a certain parcel of land acquired for water supply purposes to be used for general municipal purposes. The parcel is described in an order of taking made by the town on October 25, 1950 and recorded at the Norfolk county registry of deeds in book 2950, page 182 and is located northwesterly of Sohier street and is shown on assessor map 15 as parcel 1. The portion of the parcel to be transferred by the town contains 6,244 square feet and is shown on a plan entitled "Plan of Land, North Main Street & Sohier Street in Cohasset, MA," dated October 25, 2011 and prepared by Cavanaro Consulting as parcel 1A.



SECTION 2. Notwithstanding the provisions of any general or special law to the contrary, said board of selectmen, may transfer to the Social Service League of Cohasset, Inc., or its designee, said parcel 1A.

SECTION 3. Notwithstanding the provisions of any general or special law to the contrary, said board of selectmen, may transfer to the Cohasset Swimming and Recreation Trust under declaration of trust dated November 23, 1970 and recorded at the Norfolk county registry of deeds in book 4885, page 256 a portion of the parcel of land located southerly of North Main street and described in certificate of title no. 2241 and plan 4899-A on file with the Norfolk county registry district of the land court that contains 10,877 square feet and is shown on the plan described in section 1 above as parcel 13A.

SECTION 4. The selectmen may transfer to said corporation and said trust easements over a portion of the parcel located southerly of North Main street described by section 3 that contains 13,790 square feet and is shown on said plan as "40' Wide Access and Utility Easement" for access and utility purposes.

SECTION 5. If the land of said corporation ceases to be used for public purposes, then said first parcel shall revert to the town of Cohasset board of selectmen for general municipal purposes and said easements to said corporation shall terminate.

SECTION 6. This act shall take effect upon its passage.

**A 2/3's vote required. Motion adopted by the required 2/3's.**

**Article: 23 Zoning Bylaw Amendments – Section 2.1: Definitions And Section 5.2.6, Area Regulations General Provisions**

To see if the Town will vote to amend the Town's Zoning Bylaw, Section 2.1 Definitions by:

a). Adding a new definition: "Permitted Projections: 1). Construction elements that extend beyond the building wall surface no more than two feet, including but not limited to projecting eaves, chimneys, bay windows (that do not provide additional floor area), and belt courses, and are no closer to the property line than six feet. 2). Unenclosed entry porches, steps, and bulkheads, which do not project more than six feet beyond the line of the foundation wall, do not exceed (30) square feet in area, with a landing not over four feet in height, and are no closer to the property line than six feet." And, b). Amending the definition of Yard, Required by adding after set forth in Section 5.3.1 – "except for permitted projections" so as to read: "Yard, Required: With respect to any Front Yard, Side Yard, or Rear Yard, the distance required between the principal building and the respective lot lines for such yard in the Table of Area Regulations set forth in Section 5.3.1, except for permitted projections."

And,

c) Amend Section 5.2.6 Area Regulations General Provisions, by deleting the last sentence and replacing it with the following: "Except for a perimeter wall, fence or similar enclosure not in excess of six feet in height, a flag pole, utility pole, mailbox or Permitted Projection, no point of any structure shall be closer than the required setback

distance to any point of the front lot line, or center line of the street, as the case may be.”

Or to take any other action related thereto.

**MOVED**, that the Town’s Zoning Bylaw, Section 2.1 Definitions and Section 5.2.6 Area Regulations General Provisions be amended as follows: in Section 2.1, by adding the following new definition: “Permitted Projections: 1). Construction elements that extend beyond the building wall surface no more than two feet, including but not limited to projecting eaves, chimneys, bay windows (that do not provide additional floor area), and belt courses, and are no closer to the property line than six feet. 2). Unenclosed entry porches, steps, and bulkheads, which do not project more than six feet beyond the line of the foundation wall, do not exceed (30) square feet in area, with a landing not over four feet in height, and are no closer to the property line than six feet.”

and

in Section 2.1, by amending the definition of “Yard, Required” by adding after “set forth in Section 5.3.1” the words “except for permitted projections” so as to read: “Yard, Required: With respect to any Front Yard, Side Yard, or Rear Yard, the distance required between the principal building and the respective lot lines for such yard in the Table of Area Regulations set forth in Section 5.3.1, except for permitted projections.”

and

by amending Section 5.2.6 Area Regulations General Provisions, by deleting the last sentence and replacing it with the following: “Except for a perimeter wall, fence or similar enclosure not in excess of six feet in height, a flag pole, utility pole, mailbox or Permitted Projection, no point of any structure shall be closer than the required setback distance to any point of the front lot line, or center line of the street, as the case may be.”

**A 2/3’s vote required. Motion adopted unanimously.**

**Article: 24 Zoning Bylaw Amendment- Section 2.1 - Home Occupation Definition And Section 4.3.5.B – Additional Use Regulations**

To see if the Town will vote to amend the Town’s Zoning Bylaws, Section 2.1 Definitions and 4.3.5.b Additional Use Regulations:

a). Amend section 2.1 existing definition: Home Occupation: By changing “dwelling unit” to “permitted structure” in the first sentence so as to read: “Home Occupation: Any activity conducted by the inhabitants of and entirely within a permitted structure which use is incidental and subordinate to the dwelling use, and which does not in any manner change the residential character of the building or its surrounding lot.” b). Amend Section 4.3.5 .b Additional Use Regulations, single family home occupation

By changing “principal building” to “permitted structure”, deleting the reference to ground floor percentage, and increasing the maximum floor area allowed from 500 to 600 square feet so as to read: “Not more than 600 square feet of total floor area shall be devoted to such use and the use is carried on strictly within the permitted structure.”

Or to take any other action related thereto.

**MOVED**, that the Town’s Zoning Bylaw, Section 2.1 Definitions and Section 4.3.5.b Additional Use Regulations, be amended as follows:

by amending Section 2.1 existing definition “Home Occupation” by deleting “dwelling unit” and replacing it with “permitted structure” in the first sentence so as to read: “Home Occupation: Any activity conducted by the inhabitants of and entirely within a permitted structure which use is incidental and subordinate to the dwelling use, and which does not in any manner change the residential character of the building or its surrounding lot.”

and

by amending Section 4.3.5 .b Additional Use Regulations, single family home occupation by changing “principal building” to “permitted structure”, deleting the reference to ground floor percentage and increasing the maximum floor area allowed from 500 to 600 square feet so as to read: “Not more than 600 square feet of total floor area shall be devoted to such use and the use is carried on strictly within the permitted structure.”

**A 2/3’s vote required. Motion adopted by the required 2/3’s.**

**Article: 25 Zoning Bylaw Amendment- Sections 2.1, 5.2.6 And 5.2.8 Fence And Wall Reference**

To see if the Town will vote to amend the Town’s Zoning Bylaw, Sections 2.1 (Definitions), 5.2.6 and 5.2.8 (Area Regulations, General Provisions) as follows:

a). Add the following definitions to Section 2.1:

Fence: A barrier constructed of posts, panels, rails, pickets or wire. Fence height shall be measured to the top of the panel, exclusive of posts and caps which may extend up to eight inches above the panel.

Wall, Retaining and Perimeter: an enclosing structure of stone and/or masonry at a fixed location

b). Amend Section 5.2.6, last sentence, to read as follows: “Except for structures cited in 5.2.8,a & b, no point of any structure shall be closer than the required setback distance to any point of the front lot line, or centerline of the street, as the case may be.”

c). Amend Section 5.2.8 to read as follows: “No open storage or display of goods, products, materials, or equipment, no gasoline pump, vending machine, or similar commercial device and no other structure, except for those listed in subsections a. and b. immediately below, shall be located nearer to any side or rear lot line than either



fifteen feet or the permitted setback distance for a building on the lot, whichever distance is lesser.

a. A fence not in excess of six feet in height, flag pole, utility pole, and mail box may be located within the permitted setback distance for a building on the lot,

b. A retaining or perimeter wall not in excess of three (3) feet in height may be located within minimum required setback distances of a property line.”

Or to take any other action related thereto.

**MOVED** that the Town’s Zoning Bylaw, Sections 2.1 (Definitions) and Sections 5.2.6 and 5.2.8 (Area Regulations, General Provisions) be amended as follows:

by adding the following definitions to Section 2.1:

“Fence: A barrier constructed of posts, panels, rails, pickets or wire. Fence height shall be measured to the top of the panel, exclusive of posts and caps which may extend up to eight inches above the panel.”

“Wall, Retaining and Perimeter: an enclosing structure of stone and/or masonry at a fixed location.”

and

by amending Section 5.2.6, last sentence, to read as follows: “Except for structures cited in Section 5.2.8 a & b, no point of any structure shall be closer than the required setback distance to any point of the front lot line, or centerline of the street, as the case may be.”

and

by amending Section 5.2.8 to read as follows: “No open storage or display of goods, products, materials, or equipment, no gasoline pump, vending machine, or similar commercial device and no other structure, except for those listed in subsections a. and b. immediately below, shall be located nearer to any side or rear lot line than either fifteen feet or the permitted setback distance for a building on the lot, whichever distance is lesser.

a. A fence not in excess of six feet in height, flag pole, utility pole, and mail box may be located within the permitted setback distance for a building on the lot;

b. A retaining or perimeter wall not in excess of three (3) feet in height may be located within minimum required setback distances of a property line.”

**A 2/3’s vote required. Motion adopted unanimously.**

**Article: 26 Zoning Bylaw Amendment- Section 9.7.5 - Special Permit Uses**

To see if the Town will vote to amend the Town’s Zoning Bylaws, Section 9.7.5: Special Permit Uses, in the Flood Plain and Watershed Protection District, by adding the phrase “such as private boat docks,” so as to read: “Nonresidential structures incidental to any of the uses allowed under Section 9.5 of this section, such as private boat docks, provided, however, that the same do not exceed twenty feet in height or two hundred

square feet in total ground coverage, and that the water quality or natural drainage pattern of any watercourse is not adversely affected thereby.”  
Or to take any other action related thereto.

**MOVED**, that the Town’s Zoning Bylaw, Section 9.7.5: Special Permit Uses, in the Flood Plain and Watershed Protection District be amended by adding the phrase “such as private boat docks,” so as to read: “Nonresidential structures incidental to any of the uses allowed under Section 9.5 of this section, such as private boat docks, provided, however, that the same do not exceed twenty feet in height or two hundred square feet in total ground coverage, and that the water quality or natural drainage pattern of any watercourse is not adversely affected thereby.”

**A 2/3’s vote required. Motion adopted by the required 2/3’s.**

**Article: 27 Zoning Bylaw Amendment – Section 9: Special Flood Plain And Watershed Protection District: Section 9.2 Location And, Sections 9.12, 9.12.1 And 9.12.2 General Provisions Relating To The Flood Plain District**

To see if the Town will vote to amend the Town’s Zoning Bylaw: Section 9.2 Location; and, Sections 9.12, 9.12.1 and 9.12.2 General Provisions Relating To The Flood Plain District as follows:

a). Amend Section 9.2 Location by deleting the existing Section 9.2 Location in its entirety and replacing new wording for Section 9.2 Location so as to read: “Section 9.2 Location: The Floodplain District is herein established as an overlay district. The District includes all special flood hazard areas within the Town of Cohasset designated as Zone A, AE, AO, or VE on the Norfolk County Flood Insurance Rate Map (such map, hereinafter the “FIRM”) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Norfolk County FIRM that are wholly or partially within the Town of Cohasset are panel numbers 25021C0113E, 25021C0114E, 25021C0118E, 25021C0251E, 25021C0252E, 25021C0254E, 25021C0256E, and 25021C0258E dated July 17, 2012. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Norfolk County Flood Insurance Study (FIS) report dated July 17, 2012. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Building Inspector, and Board of Selectmen.”

b). Amend Section 9.12 General Provisions Relating to the Flood Plain District by adding, after the existing 9.12.4, new sections 9.12.5, 9.12.6, 9.12.7, 9.12.8, 9.12.9, 9.12.10 as follows:

“5. Within Zone AO on the FIRM, adequate drainage paths must be provided around structures on slopes, to guide floodwaters around and away from proposed structures.

6. Man-made alteration of sand dunes within Zone VE which would increase potential flood damage are prohibited.

7. All subdivision proposals must be designed to assure that:

a) such proposals minimize flood damage;



b) all public utilities and facilities are located and constructed to minimize or eliminate flood damage; and

c) adequate drainage is provided to reduce exposure to flood hazards.

8. In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

9. In a riverine situation, the Conservation Commission shall notify the following of any alteration or relocation of a watercourse:

- Adjacent Communities
- NFIP State Coordinator

Massachusetts Department of Conservation and Recreation  
251 Causeway Street, Suite 600-700  
Boston, MA 02114-2104

- NFIP Program Specialist  
Federal Emergency Management Agency, Region I  
99 High Street, 6th Floor  
Boston, MA 02110

c). Amend Section 9.12.1 General Provisions Relating to the Flood Plain District by deleting "In any area outside of the flood plain as shown on the flood plain and watershed protection map within Zone A," from the first sentence in Section 9.12.1 and replacing it with the following: "In any area outside of the flood plain as shown on the flood plain and watershed protection map, or within unnumbered A Zones" so the first sentence will read: "In any area outside of the flood plain as shown on the flood plain and watershed protection map, or within unnumbered A Zones where the 100 year flood elevation is not provided on the FIRM, the applicant for a special permit shall obtain any existing flood elevation data and it shall be reviewed by the conservation commission and the building inspector."

d). Amend Section 9.12.2 General Provisions Relating to the Flood Plain District by deleting Section 9.12.2 in its entirety and adding a new Section 9.12.2 so as to read:

"9.12.2. The Floodplain District is established as an overlay district to all other districts. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following:

- Sections of the Massachusetts State Building Code (780 CMR) which address floodplain and coastal high hazard areas;
- Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00);
- Inland Wetlands Restriction, DEP (currently 310 CMR 13.00);
- Coastal Wetlands Restriction, DEP (currently 310 CMR 12.00);
- Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5);

Any variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.”

Or, to take any action related thereto.

**MOVED**, that the Town’s Zoning Bylaw Section 9.2ocation; and, Sections 9.12, 9.12.1 and 9.12.2 General Provisions Relating To The Flood Plain District be amended as set forth in the Annual Town Meeting Warrant.

**A 2/3’s vote required. Motion adopted unanimously.**

**Article: 28 Community Preservation Committee Report & Recommendations**

To see if the Town will vote to adopt and approve the recommendations of the Community Preservation Committee for Fiscal Year 2013, and to see if the Town will vote to implement such recommendations by appropriating a sum or sums of money from the Community Preservation Fund established pursuant to Chapter 44B of the General Laws, and by authorizing the Board of Selectmen, with the approval of the Community Preservation Committee to acquire, by purchase, gift or eminent domain such real property interests in the name of the Town, or enforceable by the Town, including real property interests in the form of permanent affordable housing restrictions and historical preservation restrictions that will meet the requirements of Chapter 184 of the General Laws, or to dispose of or grant such real property interests applicable such restrictions upon town property to third parties as may be necessary or proper to carry out the foregoing, or to rescind prior unused appropriations, or to take any action related thereto.

**Recommendation A:**

**Moved** that Fiscal Year 2013 revenues to the Community Preservation Fund be divided to the following sub accounts to be administered by the Community Preservation Committee as follows.

Historical Resources Sub Account	\$50,000
Open Space Sub Account	\$50,000
Community Housing Sub Account	\$50,000
<u>Administrative Fees</u>	<u>\$7,000</u>
Total Budget	\$157,000

**Motion adopted unanimously.**

**Recommendation B:**

**Moved** that Two Hundred and Forty Seven Thousand dollars (\$247,000) be rescinded and returned to the Community Preservation Fund as follows.

**Description: Amount, Town Meeting Date & Article**

Smith Lane for testing:	\$20,000,	3/2008,	Article 6
Senior Center Design:	\$220,000,	3/2009,	Article 7
Beach Street Land:	\$7,000,	3/2010,	Article 11

**Motion adopted unanimously.**

**Recommendation C:**

**Moved** that Fifteen Thousand Dollars (\$15,000) be appropriated from the Community Preservation Fund Historical Resources Sub Account for the rehabilitation and restoration of the Cohasset Meeting House Clock, and that the Treasurer, with the approval of the Town Manager, be authorized to expend such appropriation for the rehabilitation and restoration of the Cohasset Meeting House Clock; and further that in compliance with the Community Preservation Act and to confirm the Town's ownership of the Town Clock, the Board of Selectmen be authorized to acquire by purchase or gift all or any portions of the property known as the First Parish Church located at 23 North Main Street, Cohasset or lesser interests therein, including but not limited to a permanent preservation restriction, and to convey a permanent preservation restriction on the portion of such property known as the Town Clock to a nonprofit, charitable organization.

**A 2/3's vote required. Motion adopted unanimously.**

**Recommendation D:**

**Moved** that Thirty-Five Thousand Dollars (\$35,000) be appropriated from the Community Preservation Fund Historical Resources Sub Account and Thirty Thousand Dollars (\$30,000) be appropriated from the FY13 Community Preservation Undesignated Funds for the rehabilitation and restoration of the Cohasset Meeting House windows, and that the Treasurer, with the approval of the Town Manager, be authorized to expend such appropriation for the rehabilitation and restoration of the Cohasset Meeting House Windows; and further that in compliance with the Community Preservation Act, the Board of Selectmen be authorized to acquire by purchase or gift a permanent preservation restriction in all or any portions of the property known as the First Parish Church located at 23 North Main Street, Cohasset.

**A 2/3's vote required. Motion adopted by the required 2/3's.**

**Recommendation E:**

**Moved** that Fifty Thousand Dollars (\$50,000) be appropriated from the Community Preservation Fund Open Space Sub Account and Fifty Thousand Dollars (\$50,000) be appropriated from the FY13 Community Preservation Undesignated Funds for the



acquisition, creation and preservation of open space at two parcels of land located off Forest Avenue and known as Town Assessor Map 7, Parcels 2 and 43, and that the Treasurer, with the approval of the Town Manager, be authorized to expend such appropriation for the purchase of a permanent conservation restriction such two parcels; and further that in compliance with the Community Preservation Act, the Board of Selectmen be authorized to acquire by purchase, gift and eminent domain a permanent conservation restriction on the two parcels of land located off Forest Avenue and known as Town Assessor Map 7, Parcels 2 and 43.

**A 2/3's vote required. Motion adopted by the required 2/3's.**

**Article: 29 General Bylaw Amendment – Section 33 Smoking Bylaw**

To see if the Town will vote to amend Article VII Section 33 of the General Bylaws by adding the following text to the bylaws to reads as set forth below, or to take any action related thereto:

**SECTION 33.1 SMOKING IN THE WORKPLACE**

**SECTION 33.1 Smoking in the Workplace**

(a) No person shall smoke in any Public Place or Workplace in accordance with the Massachusetts Smoke-Free Workplace Law, MGL Ch. 270 §22.

(b) For the purpose of this By-law, the following terms, phrases, words and their definitions shall have the meaning given herein:

i. E-Cigarette: Any electronic Nicotine Delivery Product composed of a mouthpiece, heating element, battery and/or electronic circuits that provides a vapor of liquid nicotine to the user, or relies on vaporization of solid nicotine, or any liquid. This term shall include such devices whether they are manufactured as e-cigarettes, e-cigars, e-pipes or under any other product name.

ii. Employee. The word employee means any individual who performs services for an employer in return for wages or profit.

iii. Employer. The word employer means any individual, partnership, association, corporation, trust, or other organized group of individuals, including the Town of Cohasset or any department thereof, which regularly uses the services of one (1) or more employees.

iv. Enclosed. The word enclosed means a space bounded by walls, with or without windows or fenestrations, continuous from floor to ceiling and enclosed by one (1) or more doors, including but not limited to an office, function room or hallway.

v. Public Place. The words public place means an enclosed, indoor area and outdoor eating areas associated with restaurants when open to and used by the general public, including but not limited to the following facilities: auditoriums; licensed childcare locations; educational facilities; elevators; hotel and motel lobbies; stairwells, halls, entranceways and public restrooms; libraries; municipal buildings; museums; retail stores; restaurants; retail food establishments; sports arenas; theaters; transit facilities; and any other rooms or halls when used for public meetings.

vi. Restaurant. The word restaurant means any establishment serving food for consumption on the premises, which maintains tables for the use of its customers. This includes, without limitation, cafeterias and cafeterias in the workplace.

vii. Retail Food Establishment. The words retail food establishment means any establishment in which the primary activity is the sale of food items to the public for off – premises consumption, including without limitation, supermarkets and grocery stores.

viii. Retail Store. The words retail store means any establishment selling goods or articles to the public.

ix. Smoking. The word smoking means the lighting of a cigar, cigarette, pipe or other tobacco product or possessing a lighted cigar, cigarette, pipe or other tobacco or non-tobacco product designed to be combusted and inhaled.

x. Sports Arena. The words sports arena means any sports pavilion, gymnasium, health spa, boxing arena, swimming pool, roller or ice rink, bowling alley or other place where members of the general public assemble to engage in physical exercise, participate in athletic competition or witness sports events.

xi. Workplace. The word workplace means an indoor area, structure or facility or a portion thereof, at which one (1) or more employees perform a service for compensation for an employer, other enclosed spaces rented to or otherwise used by the public; and where the employer has the right or authority to exercise control over the space. It also includes an area outside the structure within 20 feet of any entrance to the structure.

(c) The use of e-cigarettes is prohibited wherever smoking is prohibited per Section 33.1

(i)

(d)

i. Any person having control of premises upon which smoking is prohibited by this section shall conspicuously display upon the premises an appropriate number of signs reading "Smoking Prohibited by Law."

ii. It shall be unlawful for any person having control of any premises in which smoking is prohibited by this section to permit, or for its, his, or her agent to permit a violation of this section.

(e) No person or employer shall discharge, refuse to hire, or in any manner retaliate against any employee or applicant for employment because such employee or applicant exercises rights afforded by this section.

(f) The Board of Health may promulgate regulations for the administration of this section of the Bylaws.

### **SECTION 33.2 SALE OF TOBACCO PRODUCTS**

(a) Whereas there exists conclusive evidence that tobacco smoke causes cancer, respiratory and cardiac diseases, negative birth outcomes, irritations to the eyes, nose and throat; and whereas more than eighty percent of all smokers begin smoking before the age of eighteen years (Centers for Disease Control and Prevention, "Youth Surveillance - United States 2000," 50 MMWR 1 (Nov. 2000); and whereas nationally in 2000, sixty nine percent of middle school age children who smoke at least once a month were not asked to show proof of age when purchasing cigarettes (Id.); and whereas the U.S. Department of Health and Human Services has concluded that nicotine is as addictive as cocaine or heroin; and whereas despite state laws prohibiting the sale of tobacco products to minors, access by minors to tobacco products is a major problem;



and whereas the sale of tobacco products is incompatible with the mission of health care institutions because it is detrimental to the public health and undermines efforts to educate patients on the safe and effective use of medication; now, therefore it is the intention of this bylaw to regulate the access of tobacco products.

(b) For the purpose of this Section, the following terms, phrases, words and their definitions shall have the meaning given herein:

i. Business Agent: An individual who has been designated by the owner or operator of any establishment to be the manager or otherwise in charge of said establishment.

ii. E-Cigarette: Any electronic Nicotine Delivery Product not approved by the Food and Drug Administration composed of a mouthpiece, heating element, battery and/or electronic circuits that provides a vapor of liquid nicotine to the user, or relies on vaporization of solid nicotine, or any liquid nicotine. This term shall include such devices whether they are manufactured as e-cigarettes, e-cigars, e-pipes or under any other product name.

iii. Employee: Any individual who performs services for an employer in return for wages or profit.

iv. Employer: Any individual, partnership, association, corporation, trust or other organized group of individuals, including the town of Cohasset or any agency thereof, which uses the services of two (2) or more employees.

v. Health Care Institution: An individual, partnership, association, corporation or trust or any person or group of persons that provides health care services and employs health care providers licensed, or subject to licensing, by the Massachusetts Department of Public Health under M.G.L. ch. 112 or a retail establishment that provides pharmaceutical goods and services and subject to the provisions of 247 CMR 6.00. Health care institution includes, but is not limited to, hospitals, clinics, health centers, pharmacies, drug stores, doctor offices and dentist offices.

vi. Minor: Any individual who is under the age of eighteen (18).

vii. Nicotine Delivery Product: Any article or product made wholly or in part of a tobacco substitute or containing nicotine that is expected or intended for human consumption, but not including a tobacco substitute prescribed by a licensed physician or a product that has been approved by the United States Food and Drug Administration for sale as a tobacco use cessation or harm reduction product or for other medical purposes and which is being marketed and sold solely for that approved purpose. Nicotine Delivery Product includes, but is not limited to, e-cigarettes.

viii. Permit Holder: Any person engaged in the sale or distribution of tobacco products directly to consumers who applies for and receives a tobacco sales permit or any person who is required to apply for a tobacco sales permit pursuant to these regulations, or his or her business agent.

ix. Person: An individual, employer, employee, retail store manager or owner, or the owner or operator of any establishment engaged in the sale or distribution of tobacco products directly to consumers.

x. Self Service Display: Any display from which customers may select a tobacco product or a Nicotine Delivery Product without assistance from an employee or store personnel, excluding vending machines.

xi. Tobacco Product: Cigarettes, cigars, chewing tobacco, pipe tobacco, bidis, snuff or tobacco in any of its forms.

xii. Vending Machine: Any automated or mechanical self service device, which upon insertion of money, tokens or any other form of payment, dispenses cigarettes, any other tobacco product or Nicotine Delivery Products.

(c) No person shall sell tobacco or nicotine delivery products or permit tobacco or nicotine delivery products to be sold to a minor; or not being the minor's parent or legal guardian, give tobacco or nicotine delivery products to a minor.

i. In conformance with and in addition to Massachusetts General Law, Chapter 270, Section 7, a copy of Massachusetts General Laws, Chapter 270, Section 6, shall be posted conspicuously by the owner or other person in charge thereof in the shop or other place used to sell tobacco products at retail. The notice shall be provided by the Massachusetts Department of Public Health and made available from the Cohasset Board of Health. The notice shall be at least 48 square inches and shall be posted conspicuously by the permit holder in the retail establishment or other place in such a manner so that it may be readily seen by a person standing at or approaching the cash register. The notice shall directly face the purchaser and shall not be obstructed from view or placed at a height of less than four (4) feet or greater than nine (9) feet from the floor. The owner or other person in charge of a shop or other place used to sell tobacco products at retail shall conspicuously post any additional signs required by the Massachusetts Department of Public Health. The owner or other person in charge of a shop or other place used to sell tobacco products at retail shall conspicuously post signage provided by the Cohasset Board of Health that discloses current referral information about smoking cessation.

ii. The owner or other person in charge of a shop or other place used to sell Nicotine Delivery Products at retail shall conspicuously post a sign stating that "The sale of Nicotine Delivery Products to minors under 18 years of age is prohibited." The owner or other person in charge of a shop or other place used to sell e-cigarettes at retail shall conspicuously post a sign stating that "The use of e-cigarettes at indoor establishments may be prohibited by local law." The notices shall be no smaller than 8.5" by 11" and shall be posted conspicuously in the retail establishment or other place in such a manner so that they may be readily seen by a person standing at or approaching the cash register. These notices shall directly face the purchaser and shall not be obstructed from view or placed at a height of less than four (4) feet or greater than nine (9) feet from the floor.

iii. Each person selling or distributing tobacco or nicotine delivery products shall verify the age of the purchaser by means of valid government-issued photographic identification containing the bearer's date of birth that the purchaser is 18 years old or older. Verification is required for any person under the age of 27.

iv. All retail sales of tobacco or Nicotine Delivery Products must be face-to-face between the seller and the buyer.

(d) No person shall sell or otherwise distribute tobacco or Nicotine Delivery Products at retail within Cohasset without first obtaining a Tobacco and Nicotine Delivery Product Sales Permit issued annually by the Town of Cohasset General Bylaw Section 33. Only

owners of establishments with a permanent, non-mobile location in Cohasset are eligible to apply for a permit and sell tobacco products or Nicotine Delivery Products at the specified location in Cohasset.

i. As part of the Tobacco and Nicotine Delivery Product Sales Permit application process, the applicant will be provided with the Cohasset Board of Health regulation. Each applicant is required to sign a statement declaring that the applicant has read said regulation and that the applicant is responsible for instructing any and all employees who will be responsible for tobacco and Nicotine Delivery Product sales regarding both state laws regarding the sale of tobacco and this regulation.

ii. Each applicant who sells tobacco is required to provide proof of a current Tobacco Retailer License issued by the Massachusetts Department of Revenue before a Tobacco and Nicotine Delivery Product Sales Permit can be issued.

iii. The fee for a Tobacco and Nicotine Delivery Product Sales Permit shall be determined by the Cohasset Board of Health annually. All such permits shall be renewed annually by January 1. A separate permit is required for each retail establishment selling tobacco or Nicotine Delivery Products. Issuance of a Tobacco and Nicotine Delivery Product Sales Permit shall be conditioned on an applicant's consent to unannounced, periodic inspections of his/her retail establishment to ensure compliance with this regulation. A Tobacco and Nicotine Delivery Product Sales Permit is non-transferable. A new owner of an establishment that sells tobacco or Nicotine Delivery Products must apply for a new permit. No new permit will be issued unless and until all outstanding penalties incurred by the previous permit holder are satisfied in full.

iv. Each Tobacco and Nicotine Delivery Product Sales Permit shall be displayed at the retail establishment in a conspicuous place.

v. No Tobacco and Nicotine Delivery Product Sales Permit holder shall allow any employee to sell cigarettes, other tobacco products, or Nicotine Delivery Products until such employee reads this regulation and state laws regarding the sale of tobacco and signs a statement, a copy of which will be placed on file in the office of the employer, that he/she has read the regulation and applicable state laws.

vi. A Tobacco and Nicotine Delivery Product Sales Permit will not be renewed if the permit holder has failed to pay all fines issued and the time period to appeal the fines has expired.

(e) Regulated retail practices:

i. No person shall distribute, or cause to be distributed, any free samples of tobacco products or Nicotine Delivery Products.

ii. No person may sell or cause to be sold or distribute or cause to be distributed, any cigarette package that contains fewer than twenty (20) cigarettes, including single cigarettes.

iii. All self-service displays of tobacco products and/or Nicotine Delivery Products are prohibited. All humidors including, but not limited to, walk-in humidors must be locked.

iv. All tobacco and/or Nicotine Delivery Product vending machines are prohibited.

v. No health care institution located in Cohasset shall sell or cause to be sold tobacco products. No retail establishment that operates or has a health care institution within it, such as a pharmacy or drug store, shall sell or cause to be sold tobacco products.



(f) Penalties:

- i. It shall be the responsibility of the establishment, permit holder and/or his or her business agent to ensure compliance with all sections of this regulation pertaining to his or her distribution of tobacco and/or Nicotine Delivery Products. The violator shall receive in the case of a first violation, a fine of one hundred dollars (\$100.00). In the case of a second violation within twenty-four (24) months of the date of the current violation, a fine of two hundred dollars (\$200.00) and the Tobacco and Nicotine Delivery Product Sales Permit shall be suspended for seven (7) consecutive business days. In the case of three or more violations within a twenty-four (24) month period, a fine of three hundred dollars (\$300.00) and the Tobacco and Nicotine Delivery Product Sales Permit shall be suspended for thirty (30) consecutive business days.
  - ii. Refusal to cooperate with inspections pursuant to this regulation shall result in the suspension of the Tobacco and Nicotine Delivery Product Sales Permit for thirty (30) consecutive business days.
  - iii. In addition to the monetary fines set above, any permit holder who engages in the sale or distribution of tobacco products or Nicotine Delivery Products directly to a consumer while his or her permit is suspended shall be subject to the suspension of all board of health issued permits for thirty (30) consecutive business days.
  - iv. The Cohasset Board of Health shall provide notice of the intent to suspend a Tobacco and Nicotine Delivery Product Sales Permit, which notice shall contain the reasons therefor and establish a time and date for a hearing which date shall be no earlier than seven (7) days after the date of said notice. The permit holder or its business agent shall have an opportunity to be heard at such hearing and shall be notified of the Board of Health's decision, and the reasons therefore in writing. After a hearing, the Cohasset Board of Health shall suspend the Tobacco and Nicotine Delivery Product Sales Permit if the Board finds that a sale to a minor occurred. For purposes of such suspensions, the Board shall make the determination notwithstanding any separate criminal or non-criminal proceedings brought in court hereunder or under the Massachusetts General Laws for the same offense. All tobacco products and Nicotine Delivery Products shall be removed from the retail establishment upon suspension of the Tobacco and Nicotine Delivery Product Sales Permit. Failure to remove all tobacco products and Nicotine Delivery Products shall constitute a separate violation of this regulation.
  - v. Enforcement of this regulation shall be by the Cohasset Board of Health or its designated agent(s).
- (g) Whoever violates any provision of this regulation may be penalized by the non-criminal method of disposition as provided in General Laws, Chapter 40, Section 21 D or by filing a criminal complaint at the appropriate venue. For the purpose of this Section the penalty to apply in the event of a violation shall be as follows: \$100 for the first offense; \$200 for the second offense; and \$300 for the third and each subsequent offense. Each day any violation exists shall be deemed to be a separate offense.
- (h) If any provision of these regulations is declared invalid or unenforceable, the other provisions shall not be affected thereby but shall continue in full force and effect.
- (i) The Board of Health may promulgate regulations for the administration of this section of the Bylaws.

### **SECTION 33.3 SALE OF TOBACCO PRODUCTS IN HEALTH CARE INSTITUTIONS**

(a) Whereas there exists conclusive evidence that tobacco smoke causes cancer, respiratory and cardiac diseases and negative birth outcomes; and whereas the sale of tobacco products is incompatible with the mission of health care institutions because it is detrimental to the public health and undermines efforts to educate patients on the safe and effective use of medication; now, therefore it is the intention of this bylaw to regulate the access of tobacco products.

(b) No health care institution located in Cohasset shall sell or cause to be sold tobacco products. No retail establishment that operates or has a health care institution within it, such as a pharmacy or drug store, shall sell or cause to be sold tobacco products.

(c) It shall be the responsibility of the establishment and/or his or her business agent to ensure compliance with all sections of this regulation pertaining to his or her distribution of tobacco products. The violator shall receive a fine of three hundred dollars (\$300.00) for each offense. Enforcement of this regulation shall be by the Cohasset Board of Health or its designated agent(s).

(d) Whoever violates any provision of this regulation may be penalized by the non-criminal method of disposition as provided in General Laws, Chapter 40, Section 21 D or by filing a criminal complaint at the appropriate venue. For the purpose of this Section, the penalty to apply in the event of a violation shall be as follows: \$300 for each offense. Each day any violation exists shall be deemed to be a separate offense.

(e) If any provision of these regulations is declared invalid or unenforceable, the other provisions shall not be affected thereby but shall continue in full force and effect.

(f) The Board of Health may promulgate regulations for the administration of this section of the Bylaws.

**MOVED** that Article VII of the General Bylaws be amended by deleting the current Section 33, Smoking Bylaw and replacing it with the following new Section 33, Smoking Bylaw as set forth below:

### **SECTION 33 SMOKING BYLAW**

#### **SECTION 33.1 Smoking In The Workplace**

(a) No person shall smoke in any Public Place or Workplace in accordance with the Massachusetts Smoke-Free Workplace Law, MGL Ch. 270 §22.

(b) For the purpose of this Section 33.1, the following terms, phrases and words shall be defined as follows:

i. E-Cigarette: Any electronic Nicotine Delivery Product composed of a mouthpiece, heating element, battery and/or electronic circuits that provides a vapor of liquid nicotine to the user, or relies on vaporization of solid nicotine, or any liquid. This term shall include such devices whether they are manufactured as e-cigarettes, e-cigars, e-pipes or under any other product name.

ii. Employee. Any individual who performs services for an employer in return for wages or profit.



- iii. Employer. Any individual, partnership, association, corporation, trust, or other organized group of individuals, including without limitation the Town of Cohasset or any department thereof, which regularly uses the services of one (1) or more employees.
  - iv. Enclosed. A space bounded by walls, with or without windows or fenestrations, continuous from floor to ceiling and enclosed by one (1) or more doors, including but not limited to an office, function room or hallway.
  - v. Public Place. An enclosed, indoor area and outdoor eating areas associated with restaurants when open to and used by the general public, including but not limited to the following facilities: auditoriums; licensed childcare locations; educational facilities; elevators; hotel and motel lobbies; stairwells, halls, entranceways and public restrooms; libraries; municipal buildings; museums; retail stores; restaurants; retail food establishments; sports arenas; theaters; transit facilities; and any other rooms or halls when used for public meetings.
  - vi. Restaurant. Any establishment serving food for consumption on the premises, which maintains tables for the use of its customers. This includes, without limitation, cafeterias and cafeterias in the workplace.
  - vii. Retail Food Establishment. Any establishment in which the primary activity is the sale of food items to the public for off – premises consumption, including without limitation, supermarkets and grocery stores.
  - viii. Retail Store. Any establishment selling goods or articles to the public.
  - ix. Smoking. The lighting of a cigar, cigarette, pipe or other tobacco product or possessing a lighted cigar, cigarette, pipe or other tobacco or non-tobacco product designed to be combusted and inhaled.
  - x. Sports Arena. Any sports pavilion, gymnasium, health spa, boxing arena, swimming pool, roller or ice rink, bowling alley or other place where members of the general public assemble to engage in physical exercise, participate in athletic competition or witness sports events.
  - xi. Workplace. An indoor area, structure or facility or a portion thereof, at which one (1) or more employees perform a service for compensation for an employer, other enclosed spaces rented to or otherwise used by the public; and where the employer has the right or authority to exercise control over the space. It also includes an area outside the structure within 20 feet of any entrance to the structure.
- (c) The use of e-cigarettes is prohibited wherever smoking is prohibited per Section 33.1 (a).
- (d) Any person having control of premises upon which smoking is prohibited by this section shall conspicuously display upon the premises an appropriate number of signs reading "Smoking Prohibited by Law."
- (e) It shall be unlawful for any person having control of any premises in which smoking is prohibited by this section to permit, or for its, his, or her agent to permit a violation of this section.
- (f) No person or employer shall discharge, refuse to hire, or in any manner retaliate against any employee or applicant for employment because such employee or applicant exercises rights afforded by this section.

(g) The Board of Health may promulgate regulations for the administration of this Section 33.1.

### **SECTION 33.2 Sale of Tobacco Products**

(a) Whereas there exists conclusive evidence that tobacco smoke causes cancer, respiratory and cardiac diseases, negative birth outcomes, irritations to the eyes, nose and throat; and whereas more than eighty percent of all smokers begin smoking before the age of eighteen years (Centers for Disease Control and Prevention, "Youth Surveillance - United States 2000," 50 MMWR 1 (Nov. 2000); and whereas nationally in 2000, sixty nine percent of middle school age children who smoke at least once a month were not asked to show proof of age when purchasing cigarettes (Id.); and whereas the U.S. Department of Health and Human Services has concluded that nicotine is as addictive as cocaine or heroin; and whereas despite state laws prohibiting the sale of tobacco products to minors, access by minors to tobacco products is a major problem; and whereas the sale of tobacco products is incompatible with the mission of health care institutions because it is detrimental to the public health and undermines efforts to educate patients on the safe and effective use of medication; now, therefore it is the intention of this Section 33.2 to regulate access to tobacco products.

(b) For the purpose of Sections 33.2 and 33.3, the following terms, phrases and words shall be defined as follows:

- i. Business Agent: An individual who has been designated by the owner or operator of any establishment to be the manager or otherwise in charge of said establishment.
- ii. E-Cigarette: Any electronic Nicotine Delivery Product not approved by the Food and Drug Administration composed of a mouthpiece, heating element, battery and/or electronic circuits that provides a vapor of liquid nicotine to the user, or relies on vaporization of solid nicotine, or any liquid nicotine. This term shall include such devices whether they are manufactured as e-cigarettes, e-cigars, e-pipes or under any other product name.
- iii. Employee: Any individual who performs services for an Employer in return for wages or profit.
- iv. Employer: Any individual, partnership, association, corporation, trust or other organized group of individuals, including without limitation the Town of Cohasset or any agency thereof, which uses the services of two (2) or more employees.
- v. Health Care Institution: An individual, partnership, association, corporation or trust or any person or group of persons that provides health care services and employs health care providers licensed, or subject to licensing, by the Massachusetts Department of Public Health under M.G.L. ch. 112 or a retail establishment that provides pharmaceutical goods and services and subject to the provisions of 247 CMR 6.00. Health Care Institution includes, but is not limited to, hospitals, clinics, health centers, pharmacies, drug stores, doctor offices and dentist offices.
- vi. Minor: Any individual who is under the age of eighteen (18).
- vii. Nicotine Delivery Product: Any article or product made wholly or in part of a tobacco substitute or containing nicotine that is expected or intended for human consumption, but not including a tobacco substitute prescribed by a licensed physician

or a product that has been approved by the United States Food and Drug Administration for sale as a tobacco use cessation or harm reduction product or for other medical purposes and which is being marketed and sold solely for that approved purpose. Nicotine Delivery Product includes, but is not limited to, e-cigarettes.

viii. Permit Holder: Any person engaged in the sale or distribution of tobacco products directly to consumers who applies for and receives a tobacco sales permit or any person who is required to apply for a tobacco sales permit pursuant to this Bylaw, or his or her business agent.

ix. Person: An individual, employer, employee, retail store manager or owner, or the owner or operator of any establishment engaged in the sale or distribution of tobacco products directly to consumers.

x. Self Service Display: Any display from which customers may select a tobacco product or a Nicotine Delivery Product without assistance from an employee or store personnel, excluding vending machines.

xi. Tobacco Product: Cigarettes, cigars, chewing tobacco, pipe tobacco, bidis, snuff or tobacco in any of its forms.

xii. Vending Machine: Any automated or mechanical self service device, which upon insertion of money, tokens or any other form of payment, dispenses cigarettes, any other tobacco product or Nicotine Delivery Products.

(c) No person shall sell tobacco or nicotine delivery products or permit tobacco or nicotine delivery products to be sold to a minor; or not being the minor's parent or legal guardian, give tobacco or nicotine delivery products to a minor.

i. In conformance with and in addition to Massachusetts General Law, Chapter 270, Section 7, a copy of Massachusetts General Laws, Chapter 270, Section 6, shall be posted conspicuously by the owner or other person in charge thereof in the shop or other place used to sell tobacco products at retail. The notice shall be provided by the Massachusetts Department of Public Health and made available from the Cohasset Board of Health. The notice shall be at least 48 square inches and shall be posted conspicuously by the permit holder in the retail establishment or other place in such a manner so that it may be readily seen by a person standing at or approaching the cash register. The notice shall directly face the purchaser and shall not be obstructed from view or placed at a height of less than four (4) feet or greater than nine (9) feet from the floor. The owner or other person in charge of a shop or other place used to sell tobacco products at retail shall conspicuously post any additional signs required by the Massachusetts Department of Public Health. The owner or other person in charge of a shop or other place used to sell tobacco products at retail shall conspicuously post signage provided by the Cohasset Board of Health that discloses current referral information about smoking cessation.

ii. The owner or other person in charge of a shop or other place used to sell Nicotine Delivery Products at retail shall conspicuously post a sign stating that "The sale of Nicotine Delivery Products to minors under 18 years of age is prohibited." The owner or other person in charge of a shop or other place used to sell e-cigarettes at retail shall conspicuously post a sign stating that "The use of e-cigarettes at indoor establishments may be prohibited by local law." The notices shall be no smaller than 8.5" by 11" and



shall be posted conspicuously in the retail establishment or other place in such a manner so that they may be readily seen by a person standing at or approaching the cash register. These notices shall directly face the purchaser and shall not be obstructed from view or placed at a height of less than four (4) feet or greater than nine (9) feet from the floor.

iii. Each person selling or distributing tobacco or nicotine delivery products shall verify the age of the purchaser by means of valid government-issued photographic identification containing the bearer's date of birth that the purchaser is 18 years old or older. Verification is required for any person under the age of 27.

iv. All retail sales of tobacco or Nicotine Delivery Products must be face-to-face between the seller and the buyer.

(d) No person shall sell or otherwise distribute tobacco or Nicotine Delivery Products at retail within Cohasset without first obtaining a Tobacco and Nicotine Delivery Product Sales Permit issued annually by the Town of Cohasset Board of Health. Only owners of establishments with a permanent, non-mobile location in Cohasset are eligible to apply for a Tobacco and Nicotine Delivery Product Sales Permit and sell tobacco products or Nicotine Delivery Products at the specified location in Cohasset.

i. As part of the Tobacco and Nicotine Delivery Product Sales Permit application process, the applicant will be provided with the Cohasset Smoking Bylaw and any Board of Health Regulations issued pursuant to the Smoking Bylaw. Each applicant is required to sign a statement declaring that the applicant has read said Bylaw and Regulations and that the applicant is responsible for instructing any and all employees who will be responsible for tobacco and Nicotine Delivery Product sales regarding both state laws regarding the sale of tobacco and said Bylaw and Regulations.

ii. Each applicant who sells tobacco is required to provide proof of a current Tobacco Retailer License issued by the Massachusetts Department of Revenue before a Tobacco and Nicotine Delivery Product Sales Permit can be issued.

iii. The fee for a Tobacco and Nicotine Delivery Product Sales Permit shall be determined by the Cohasset Board of Health annually. All such permits shall be renewed annually by January 1. A separate permit is required for each retail establishment selling tobacco or Nicotine Delivery Products. Issuance of a Tobacco and Nicotine Delivery Product Sales Permit shall be conditioned on an applicant's consent to unannounced, periodic inspections of his/her retail establishment to ensure compliance with this regulation. A Tobacco and Nicotine Delivery Product Sales Permit is non-transferable. A new owner of an establishment that sells tobacco or Nicotine Delivery Products must apply for a new permit. No new permit will be issued unless and until all outstanding penalties incurred by the previous permit holder are satisfied in full.

iv. Each Tobacco and Nicotine Delivery Product Sales Permit shall be displayed at the retail establishment in a conspicuous place.

v. No Tobacco and Nicotine Delivery Product Sales Permit holder shall allow any employee to sell cigarettes, other tobacco products, or Nicotine Delivery Products until such employee reads this Smoking Bylaw and any Board of Health Regulations issued pursuant to the Smoking Bylaw and state laws regarding the sale of tobacco and signs a statement, a copy of which will be placed on file in the office of the employer, that

he/she has read this Smoking Bylaw and any Board of Health Regulations issued pursuant to the Smoking Bylaw and applicable state laws.

vi. A Tobacco and Nicotine Delivery Product Sales Permit will not be renewed if the permit holder has failed to pay all fines issued and the time period to appeal the fines has expired.

(e) Regulated retail practices:

i. No person shall distribute, or cause to be distributed, any free samples of tobacco products or Nicotine Delivery Products.

ii. No person shall sell or cause to be sold or distribute or cause to be distributed, any cigarette package that contains fewer than twenty (20) cigarettes, including single cigarettes.

iii. All self-service displays of tobacco products and/or Nicotine Delivery Products are prohibited. All humidors including, but not limited to, walk-in humidors must be locked.

iv. All tobacco and/or Nicotine Delivery Product vending machines are prohibited.

v. No health care institution located in Cohasset shall sell or cause to be sold tobacco products. No retail establishment that operates or has a health care institution within it, such as a pharmacy or drug store, shall sell or cause to be sold tobacco products.

(f) Penalties:

i. It shall be the responsibility of the establishment, permit holder and/or his or her business agent to ensure compliance with all sections of this Bylaw pertaining to his or her distribution of tobacco and/or Nicotine Delivery Products. Any violation of this Section 33 Smoking Bylaw shall be punished in the case of a first violation, a fine of one hundred dollars (\$100.00). In the case of a second violation within twenty-four (24) months of the date of the current violation, a fine of two hundred dollars (\$200.00) and any Tobacco and Nicotine Delivery Product Sales Permit shall be suspended for seven (7) consecutive business days. In the case of three or more violations within a twenty-four (24) month period, a fine of three hundred dollars (\$300.00) and any Tobacco and Nicotine Delivery Product Sales Permit shall be suspended for thirty (30) consecutive business days.

ii. Refusal to cooperate with inspections pursuant to this Bylaw shall result in the suspension of the Tobacco and Nicotine Delivery Product Sales Permit for thirty (30) consecutive business days.

iii. In addition to the monetary fines set above, any permit holder who engages in the sale or distribution of tobacco products or Nicotine Delivery Products directly to a consumer while his or her permit is suspended shall be subject to the suspension of all Board of Health issued permits for thirty (30) consecutive business days.

iv. The Cohasset Board of Health shall provide notice to the permit holder of the intent to suspend a Tobacco and Nicotine Delivery Product Sales Permit, which notice shall contain the reasons therefor and establish a time and date for a hearing which date shall be no earlier than seven (7) days after the date of said notice. The permit holder or its business agent shall have an opportunity to be heard at such hearing and shall be notified of the Board of Health's decision, and the reasons therefore in writing. After a hearing, the Cohasset Board of Health shall suspend the Tobacco and Nicotine Delivery Product Sales Permit if the Board finds that a sale to a minor occurred. For purposes of



such suspensions, the Board shall make the determination notwithstanding any separate criminal or non-criminal proceedings brought in court hereunder or under the Massachusetts General Laws for the same offense. All tobacco products and Nicotine Delivery Products shall be removed from the retail establishment upon suspension of the Tobacco and Nicotine Delivery Product Sales Permit. Failure to remove all tobacco products and Nicotine Delivery Products shall constitute a separate violation of this Bylaw.

v. Enforcement of this Bylaw shall be by the Cohasset Board of Health or its designated agent(s).

(g) As an alternative to initiating criminal proceedings, whoever violates any provision of this Section 33 Smoking Bylaw may be penalized by the non-criminal method of disposition as provided in General Laws, Chapter 40, Section 21 D in which case the penalty to apply in the event of a violation shall be \$300. The enforcing person shall be the Board of Health or its agent. Each day any violation exists shall be deemed to be a separate offense.

(h) If any provision of this Bylaw is declared invalid or unenforceable, the other provisions shall not be affected thereby but shall continue in full force and effect.

(i) The Board of Health may promulgate regulations for the administration of this Section 33.2.

### **SECTION 33.3 Sale of Tobacco Products In Health Care Institutions**

(a) Whereas there exists conclusive evidence that tobacco smoke causes cancer, respiratory and cardiac diseases and negative birth outcomes; and whereas the sale of tobacco products is incompatible with the mission of health care institutions because it is detrimental to the public health and undermines efforts to educate patients on the safe and effective use of medication; now, therefore it is the intention of this Bylaw to regulate access to tobacco products.

(b) No Health Care Institution located in Cohasset shall sell or cause to be sold tobacco products. No retail establishment that operates or has a health care institution within it, such as a pharmacy or drug store, shall sell or cause to be sold tobacco products.

(c) It shall be the responsibility of the establishment and/or his or her business agent to ensure compliance with all sections of this Bylaw pertaining to his or her distribution of tobacco products.

(d) The Board of Health may promulgate regulations for the administration of this Section 33.3.

**Motion defeated.**

### **Article: 30 Scoping and Feasibility Study- Treat's Pond Flood**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, the sum of Fifteen Thousand Dollars (\$15,000), to be expended by the Town Manager, for professional services including but not limited to obtaining an engineering evaluation of alternatives for an ocean outlet for

Treat's Pond through Sandy Cove providing flood relief for Atlantic Ave homes and the development of conceptual design criteria and preliminary costs for said alternatives; the investigation of funding options; the preparation of an Environmental Notification Form and the coordination of a Environmental Impact Report Scoping Meeting with State regulators for the purpose of defining required environmental evaluations and infrastructure requirements necessary to implement a selected flood relief improvement alternative, or to take any other action related thereto.

**MOVED** that Fifteen Thousand Dollars (\$15,000), be raised and appropriated from the FY13 tax levy and other general revenues of the town to be expended by the Town Manager, for professional services that are competitively bid, including but not limited to obtaining an engineering evaluation of alternatives for an ocean outlet for Treat's Pond through Sandy Cove providing flood relief for Atlantic Ave homes and the development of conceptual design criteria and preliminary costs for said alternatives; the investigation of funding options; the preparation of an Environmental Notification Form and the coordination of a Environmental Impact Report Scoping Meeting with State regulators for the purpose of defining required environmental evaluations and infrastructure requirements necessary to implement a selected flood relief improvement alternative.

**Motion adopted.**

**Article: 31 Massachusetts General Laws Chapter 91 Liability**

To see if the Town will vote to assume liability in the manner provided by the MGL Chapter 91, Section 29, as amended, for all damages that may be incurred by the work to be performed by the Massachusetts Department of Environmental Protection for the improvement, development maintenance, and protection of tidal and non-tidal rivers and streams, great ponds, harbors, tidewaters, foreshores, and shores along a public beach in accordance with Section 11 of said Chapter 91 and to authorize the Selectmen to execute and deliver bond on indemnity therefore to the Commonwealth; or take any action related thereto.

**MOVED** that the liability provided by G.L. Chapter 91, Section 29, as amended, be assumed by the Town of Cohasset for all damages that may be incurred by the work to be performed by the Massachusetts Department of Environmental Protection for the improvement, development maintenance, and protection of tidal and non-tidal rivers and streams, great ponds, harbors, tidewaters, foreshores, and shores along a public beach in accordance with Section 11 of said Chapter 91 and that the Board of Selectmen be hereby authorized to execute and deliver bond on indemnity therefore to the Commonwealth.

**Motion adopted unanimously.**

**Article: 32 Water System Operations Contract**

To see if the Town will vote to authorize the Water Commissioners to negotiate and, with the approval of the Town Manager, enter into a five (5) year contract for the operation, maintenance and management of the Town's waterworks on terms and conditions the Commissioners and Town Manager determine to be in the best interests of the Town; and further to vote to authorize the Water Commissioners and Town Manager to lease any Town property under the care and custody of the Water Commissioners in connection with such contract for a term not to exceed five (5) years; or take any action related thereto.

**MOVED** that the Cohasset Water Commissioners to negotiate and, with the approval of the Town Manager, enter into a five (5) year contract on substantially the terms as presented in a Handout entitled "Cohasset Water Commission Five Year Concession Terms" for the operation, maintenance and management of the Town's waterworks on terms and conditions the Commissioners and Town Manager determine to be in the best interests of the Town; and further that the Water Commissioners and Town Manager acting jointly are hereby authorized to lease any Town property under the care and custody of the Cohasset Water Commissioners in connection with such contract for a term not to exceed five (5) years.

**Moved** that the subject matter of this article be indefinitely postponed.

**Motion adopted unanimously.**

**Article: 33 Water Enterprise Fund - FY13 Budget**

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds or borrow pursuant to any applicable statute for the FY13 operating budget and capital projects of the Water Enterprise Fund for the ensuing fiscal year commencing on July 1, 2012, or take any other action related thereto.

**MOVED** that four million, two hundred sixty three thousand, eight hundred thirty Dollars (\$4,263,830) be hereby appropriated from the Water Enterprise Fund Revenues for FY13 Water Enterprise Fund Annual Budget for Expenses in the amount of four million, two hundred sixty three thousand, eight hundred thirty Dollars (\$4,263,830) to be jointly expended by the Water Commission and Town Manager.

**Motion adopted.**



**Article: 34 General Bylaw Amendment – Annual Town Meeting**

To see if the Town will vote to amend Article II Section 1 (a) of the General Bylaws by deleting the words “1st” and “on a Saturday” and replacing the word “31st”, so that the text of the bylaws after amendment reads as follows:

**ARTICLE II, SECTION 1. ANNUAL TOWN MEETING**

The Board of Selectmen shall set the date for the Annual Town Meeting on or before December 31st of the preceding year. The Annual Town Meeting shall be held commencing at a time of that day established by the Board of Selectmen at the time of issuance of the warrant in the months of March, April or May of any year. The meeting for the election of those officers who by law must be elected by ballot, and for determining, such matters as by law must be decided by ballot, shall take place within the thirty-five (35) days after the opening of the Annual Town Meeting: the time that the polls shall be open for each election shall be determined by the Board of Selectmen in accordance with Massachusetts General Laws Chapter 54, Section 64.or take any other action related thereto.

**MOVED**, that Article II Section 1(a) of the General Bylaws be amended by deleting the word “1st” and replacing it with the word “31<sup>st</sup>” and deleting “on a Saturday” so that the text after amendment reads as follows:

**ARTICLE II, SECTION 1. ANNUAL TOWN MEETING**

(a) The Board of Selectmen shall set the date for the Annual Town Meeting on or before December 31st of the preceding year. The Annual Town Meeting shall be held commencing at a time of that day established by the Board of Selectmen at the time of issuance of the warrant in the months March, April or May of any year. The meeting for the election of those officers who by law must be elected by ballot, and for determining, such matters as by law must be decided by ballot, shall take place within the thirty-five (35) days after the opening of the Annual Town Meeting: the time that the polls shall be open for each election shall be determined by the Board of Selectmen in accordance with Massachusetts General Laws Chapter 54, Section 64.

**Motion adopted unanimously.**

**It was moved and seconded that this Annual Town Meeting be dissolved at 8:00 p.m.**

**A True Record, ATTEST:**

**Carol L. St. Pierre**  
**Town Clerk**



Annual Town Election - Town of Cohasset  
May 19, 2012

Polls opened at 8 a.m. and closed at 6 p.m.

Election officers sworn in by the Town Clerk, Carol St. Pierre, at 7:45 a.m. were as follows:

Elizabeth Anderson	Barbara Murray
Abigail Alves	Sandra Murray
James Contis	Deborah Protulis
Jody Doyle	Kathleen Rhodes
Katherine Lincoln	Katherine Whitley
	Roger Whitley

TOTAL TALLY  
SHEET

Registered Voters	5,424
Ballots Cast	1280
Percent Voted	24%

Absentees

Pct 1	Pct 2	Total
58	36	94

Selectmen for Three Years (1)

Edwin G. Carr	347	255	602
Martha K. Gjestby	312	337	649
Blanks	11	13	24
Write-ins/Scattering	4	1	5
Total	674	606	1,280

School Committee for Three Years (2)

Helene A. Lieb	443	397	840
Paul J. Schubert	435	394	829
Blanks	462	411	873
Write-ins/Scattering	8	10	18
Total	1,348	1,212	2,560

Trustees Paul Pratt Memorial  
Library for Three Years (3)

Agnes McCann	431	407	838
Patience Garrick Towle	447	406	853

Lynn M. DeGiacomo	468	411	879
Blanks	674	593	1,267
Write-ins/Scattering	2	1	3
Total	2,022	1,818	3,840

#### Assessor for Three Years (1)

Debra J. Krupczak	308	416	724
Thomas A. Powers	309	143	452
Blanks	57	47	104
Write-ins/Scattering	0	0	0
Total	674	606	1,280

#### Board of Health for Three Years (1)

Margaret S. Chapman	450	421	871
Blanks	222	184	406
Write-ins/Scattering	2	1	3
Total	674	606	1,280

#### Cohasset Housing Authority (1)

A. Patrick McCarthy	428	434	862
Blanks	242	171	413
Write-ins/Scattering	4	1	5
Total	674	606	1,280

#### Planning Board for Five Years (1)

David H. Drinan	406	382	788
Blanks	263	222	485
Write-ins/Scattering	5	2	7
Total	674	606	1,280

#### Planning Board Associate Member (1)

For One Year to fill expired term

Michael J. Dickey	298	276	574
Roger L. Lowe	226	148	374
Blanks	149	182	331

Write-ins/Scattering	1	0	1
Total	674	606	1,280

Recreation Commission for Five Years (3)

Daniel J. Martin	415	376	791
Douglas R. Ellinger	397	378	775
Elizabeth Deveney Frazier	398	379	777
Blanks	809	683	1,492
Write-ins/Scattering	3	2	5
Total	2,022	1,818	3,840

Sewer Commission for Three Years (1)

Bryan T. Baldwin	408	386	794
Blanks	264	215	479
Write-ins/Scattering	2	5	7
Total	674	606	1,280

Sewer Commission (1)

for One Year to fill unexpired term

John W. Beck	422	366	788
Blanks	249	232	481
Write-ins/Scattering	3	8	11
Total	674	606	1,280

Water Commission for Three Years (1)

Leonora C. Jenkins	353	303	656
Blanks	353053	267	572
Write-in Michael Coughlin	1	4	5
Write-in John McNabb	0	6	6
Write-in Glenn Pratt	0	5	5
Write-ins/Scattering	15	21	36
Total	674	606	1,280

Polls closed at 6 p.m. and the results were declared at 7:10 p.m.

A True Record, ATTEST:

Carol L. St. Pierre

# State Primary - September 6, 2012

## Town of Cohasset

Polls opened at 7 a.m. and closed at 8 p.m.

Election officers sworn in by the Town Clerk, Carol L. St. Pierre, at 6:45 a.m were as follows

Elizabeth Anderson	Rita Killion Jones
James Carroll	Kelly Grech
Carolyn Contis	Katherine Lincoln
Jody Doyle	Barbara Murray
F. Roy Fitzsimmons	Katherine Whitley
Rebekah Matthey	Roger Whitley

	# Eligible Voters	5626
	Total Votes Cast	410
	Total Percent	
TOTAL TALLY SHEET	Voted	7.3%

Absentees

Pct 1	Pct 2	Total
14	12	26

Democrates	58.8%
Republicans	41.0%
Green-Rainbow	0.2%

PRECINCT	1	2	TOTAL
Democrat	121	120	241
Republican	86	82	168
Green-Rainbow	1	0	1
TOTAL VOTES CAST	208	202	410



DEMOCRATIC PARTY
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#### Senator in Congress

Blanks	17	10	27
Elizabeth A. Warren	102	106	208
Write-in (Blank)	2	4	6
Total	121	120	241

#### Representative in Congress

Blanks	27	21	48
Stephen F. Lynch	94	99	193
Write-in	0	0	0
Total	121	120	241

#### Councillor

Blanks	19	20	39
Christopher A. Iannella, Jr.	52	49	101
Stephen F. Flynn	50	50	100
Write-in	0	1	1
Total	121	120	241

#### Senator in General Court

Blanks	12	10	22
Genevieve S. Davis	82	86	168
Steve May	27	24	51
Write-ins	0	0	0
Total	121	120	241

#### Representative in General Court

Blanks	14	16	30
Garrett J. Bradley	107	103	210
Write-in	0	1	1

<b>Total</b>	<b>121</b>	<b>120</b>	<b>241</b>

#### Clerk of Courts

<b>Blanks</b>	<b>32</b>	<b>33</b>	<b>65</b>
<b>Walter F. Timilty, Jr.</b>	<b>88</b>	<b>86</b>	<b>174</b>
<b>Write-in (Blank)</b>	<b>1</b>	<b>1</b>	<b>2</b>
<b>Total</b>	<b>121</b>	<b>120</b>	<b>241</b>

#### Register of Deeds

<b>Blanks</b>	<b>32</b>	<b>31</b>	<b>63</b>
<b>William P. O'Donnell</b>	<b>89</b>	<b>89</b>	<b>178</b>
<b>Write-in</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>121</b>	<b>120</b>	<b>241</b>

#### County Commissioner

<b>Blanks</b>	<b>95</b>	<b>104</b>	<b>199</b>
<b>John M. Gillis</b>	<b>76</b>	<b>68</b>	<b>144</b>
<b>Francis W. O'Brien</b>	<b>71</b>	<b>68</b>	<b>139</b>
<b>Write-ins</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>242</b>	<b>240</b>	<b>482</b>

#### REPUBLICAN PARTY

#### Senator in Congress

<b>Blanks</b>	<b>3</b>	<b>1</b>	<b>4</b>
<b>Scott P. Brown</b>	<b>83</b>	<b>81</b>	<b>164</b>
<b>Write-in</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>86</b>	<b>82</b>	<b>168</b>

#### Representative in Congress

Blanks	19	19	38
Joe Selvaggi	49	36	85
Matias Temperley	18	27	45
Write -ins	0	0	0
Total	86	82	168

#### Councilor

Blanks	74	68	142
Write-in	12	14	26
Total	86	82	168

#### Senator in General Court

Blanks	7	5	12
Robert L. Hedlund, Jr.	79	77	156
Write-in	0	0	0
Total	86	82	168

#### Representative in General Court

Blanks	79	72	151
Write-in	7	10	17
Total	86	82	168

#### Clerk of Courts

Blanks	81	74	155
Write-in	5	8	13
Total	86	82	168

#### Register of Deeds

Blanks	81	75	81
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Write-in	5	7	12
Total	86	82	168

#### County Commissioner

Blanks	168	157	325
Write-in	4	7	11
Total	172	164	336

#### GREEN-Rainbow Party

##### Senator in Congress

Blanks	0	0	0
Write-in	1	0	1
Total	1	0	1

##### Representative in Congress

Blanks	0	0	0
Write-in	1	0	1
Total	1	0	1

##### Councilor

Blanks	0	0	0
Write-in	1	0	1
Total	1	0	1

##### Senator in General Court

Blanks	1	0	1
Write-in	0	0	0
Total	1	0	1



**Representative in General Court**

Blanks	0	0	0
Write-in	1	0	1
Total	1	0	1

**Clerk of Courts**

Blanks	1	0	1
Write-in	0	0	0
Total	1	0	1

**Register of Deeds**

Blanks	1	0	1
Write-in	0	0	0
	1		
Total	1	0	1

**County Commissioner**

Blanks	1	0	1
Write-in	1	0	1
Total	2	0	2

Polls closed at 8 p.m. and the results were declared at 9:30 p.m.

A True Record, ATTEST:

Carol L. St. Pierre  
Town Clerk

## State Election - November 6, 2012

### Town of Cohasset

Polls opened at 7 a.m and closed at 8 p.m.

Election officers sworn in by the Town Clerk, Carol L. St. Pierre, at 6:45 a.m were as follows

Elizabeth Anderson	Kelly Grech
Debra Krupczak	Rita Killion-Jones
Abigail Alves	Katherine Lincoln
James Carroll	Rebekah Matthey
Carolyn Contis	Barbara Murray
Jody Doyle	Francis Murray
Marie Dunkelberger	Kathleen Rhodes
F. Roy Fitzsimmons	Kenneth Warner

<b># Eligible Voters</b>	<b>5834</b>
<b>Total votes Cast</b>	<b>4918</b>
<b>Total Percent Voted</b>	<b>84%</b>

<b>Absentees</b>	<b>Pct 1</b>	<b>Pct 2</b>	<b>Total</b>
	<b>353</b>	<b>285</b>	<b>638</b>

### Electors of President and Vice President

	<b>Pct 1</b>	<b>Pct 2</b>	<b>Total</b>
	Vote for One		
<b>Blanks</b>	<b>5</b>	<b>8</b>	<b>13</b>
<b>Johnson and Gray</b>	<b>15</b>	<b>20</b>	<b>35</b>
<b>Obama and Biden</b>	<b>1098</b>	<b>1152</b>	<b>2250</b>
<b>Romney and Ryan</b>	<b>1382</b>	<b>1219</b>	<b>2601</b>
<b>Stein and Honkala</b>	<b>6</b>	<b>3</b>	<b>9</b>
<b>Write-in</b>	<b>6</b>	<b>4</b>	<b>10</b>

<b>Total</b>	<b>2512</b>	<b>2406</b>	<b>4918</b>
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Vote for

Senator in Congress	One		
Blanks	9	6	15
Scott P. Brown	1572	1435	3007
Elizabeth W. Warren	929	965	1894
Write-in	2	0	2

Total	2512	2406	4918
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Vote for

Representative in Congress	One		
Blanks	189	155	344
Stephen F. Lynch	1270	1391	2661
Joe Selvaggi	1048	859	1907
Write-in	5	1	6

Total	2512	2406	4918
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Vote for

Councilor	One		
Blanks	968	844	1812
Christopher A. Iannella, Jr.	1521	1548	3069
Write-in	23	14	37

Total	2512	2406	4918
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Vote for

Senator in General Court	One		
Blanks	151	139	290
Robert L. Hedlund, Jr.	1663	1554	3217
Genevieve S. Davis	694	713	1407
Write-in	4	0	4

Total	2512	2406	4918
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Representative in General Court	Vote for One		
Blanks	688	552	1240
Garrett J. Bradley	1803	1839	3642
Write-in	21	15	36

Total	2512	2406	4918
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Clerk of Courts	Vote for One		
Blanks	936	831	1767
Walter F. Timilty, Jr.	1558	1561	3119
Write-in	18	14	32

Total	2512	2406	4918
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Register of deeds	Vote for One		
Blanks	935	808	1743
William P. O'Donnell	1563	1586	3149
Write-in	14	12	26

Total	2512	2406	4918
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County Commissioner	Vote for not more than Two		
Blanks	2689	2447	5136
John M. Gillis	1285	1297	2582
Frnacis W. O'Brien	1036	1051	2087
Write-in	14	17	31

Total	5024	4812	9836
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### Question 1

#### Availability of Moter Vehicle

#### Repair Information

Blanks	336	271	607
Yes	1899	1872	3771



No	277	263	540
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Total	2512	2406	4918
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## Question 2

### Prescribing Medication to End Life

Blanks	96	72	168
Yes	1256	1122	2378
No	1160	1212	2372

Total	2512	2406	4918
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## Question 3

### Medical Use of Marijuana

Blanks	110	81	191
Yes	1524	1470	2994
No	878	855	1733

Total	2512	2406	4918
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## Question 4 Non-Binding

### Prevent cuts to Social Security Medicare, Medicaid, etc.

Blanks	524	495	1019
Yes	1165	1236	2401
NO	823	675	1498

Total	2512	2406	4918
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Polls closed at 8 p.m. and the results were declared at 9:30 p.m.

True Copy, ATTEST:

Carol L. St. Pierre,

Town Clerk

## **Index – Special Town Meeting, December 10, 2012**

1. Expand Sewer District to Include the Proposed Senior Center – Indefinitely postponed.
2. Unpaid Bills from Previous Years – Adopted.
3. Supplemental Appropriations to FY 13 Operating Budget – Adopted.
4. Capital Improvements Budget – Adopted.
5. Community Preservation Committee Report & Recommendations
  - Sailing Club
  - Reconstruction plans for Town Hall {Adopted.
  - Milliken Field fence
  - Historic Society – restore woodwork, etc. - Adopted.
6. Allocation of Funds for one time cost – Indefinitely postponed.
7. Funding Sewer Betterment Debt Service Stabilization Trust Fund – Adopted.
8. Resolution on Water and Sewer Capital Project for Little Harbor – Adopted.
9. Rescission of Authorized but Unissued Debt – Indefinitely postponed.
10. Amendment to Sewer Enterprise Fund – FY13 Budget – Adopted.
11. Authorization to conduct preliminary assessment of sewer expansion – Adopted.
12. Amendment to Water Enterprise Fund – FY13 Budget – Adopted.
13. Lease of Town Property for the use of a solar Energy Array – Water Plant – Defeated.
14. An Act to amend the Cohasset Town Manager Act – Defeated.
15. Zoning Bylaw Amendment – Section 2.1 Definitions And, 4.2 Table Of Use Regulations: - Defeated.

## **SPECIAL TOWN MEETING – Monday December 10, 2012**

At the Special Town Meeting held on Monday, December 10, 2012 at the Cohasset High School auditorium the following articles were contained in the warrant and acted upon as follows.

Checkers sworn in by the Town Clerk, Carol L. St. Pierre at 6:00 p.m. were Elizabeth Anderson, Abigail Alves, Rita Killion-Jones, Debra Krupczak, Rebekah Matthey and Betts Murray.

Tellers sworn in by the Moderator, Daniel Evans were Richard Avery, Alison Callahan, Katherine Lincoln and Roger Whitley.

The Moderator called the meeting to order at 6:40 p.m. and a quorum of 100 was present at that time. The registered voters checked in on the voting list totaled for Precinct 1 – 239 and Precinct 2 – 184 for grand total of 423.

It was **voted unanimously** to dispense with the reading of the call of the Meeting and Return of Service having been examined by the Moderator and found to be in order.

Citizens recited the pledge of allegiance.

Congressman Stephen Lynch was recognized at this time.

### **Article: 1 Expand Sewer District to Include the Proposed Senior Center**

To see if the Town will vote to authorize the Board of Selectmen and/or the Sewer Commission to take such steps as may be necessary or advisable to establish, codify, and expand a Cohasset Central Sewer District that would include the property necessary to allow connection to the proposed Senior Center, which authorization shall include the authority to petition the General Court for special legislation authorizing the town to create, by action of town meeting, sewer districts in the town, and to see if the town will further vote to adopt a bylaw defining such a district, or take any other action related thereto.

**MOVED** that the subject matter of this article be indefinitely postponed.

**Motion adopted unanimously.**

### **Article: 2 Unpaid Bills from Previous Years**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow pursuant to any applicable statute, a sum or sums of money, to be expended by the Town Manager, to pay for unpaid bills from previous fiscal years, or to take any other action related thereto.

Vendor	Amount	Department	Service
James A. Clark Electric	\$ 1,226.44	Fire	Electrical Work
Philips Healthcare	\$ 738.00	Fire	CPR Equipment
Coviello Electric & General Con.	\$ 2,664.40	DPW	Traffic Service Calls
Nixon Peabody LLP	\$ 500.00	Finance	Refunding Escrow Agent Services
	<u>\$ 5,128.84</u>		

Vendor	Amount	Department	Service
Eco Systems Pest Mgmt	\$ 86.00	Water	Service Plan
Loring Lawrence	\$ 18,025.00	Water	Eminent Domain Taking
American Water	\$ 25,396.95	Water	Repair & Maintenance
American Water	\$ 93,795.03	Water	June Operations
	<u>\$137,302.98</u>		

**MOVED** that Five Thousand One Hundred Twenty Eight Dollars and Eighty Four Cents (\$5,128.84) be hereby appropriated from FY13 taxation and other general revenues of the Town and One Hundred and Thirty Seven Thousand Three Hundred Two Dollars and Ninety Eight Cents (\$137,302.98) be hereby appropriated from FY13 Water Enterprise Revenue to be expended by the Town Manager, for the following unpaid bills from prior fiscal years.

Vendor	Amount	Department	Service
James A. Clark Electric	\$ 1,226.44	Fire	Electrical Work
Philips Healthcare	\$ 738.00	Fire	CPR Equipment
Coviello Electric & General Con.	\$ 2,664.40	DPW	Traffic Service Calls
Nixon Peabody LLP	\$ 500.00	Finance	Refunding Escrow Agent Services
	<u>\$ 5,128.84</u>		

Vendor	Amount	Department	Service
Eco Systems Pest Mgmt	\$ 86.00	Water	Service Plan
Loring Lawrence	\$ 18,025.00	Water	Eminent Domain Taking
American Water	\$ 25,396.95	Water	Repair & Maintenance
American Water	\$ 93,795.03	Water	June Operations
	<u>\$137,302.98</u>		

**A 9/10's vote required. Motion adopted unanimously.**



**Article: 3 Supplemental Appropriations to FY 13 Operating Budget**

To see if the Town will vote to raise and appropriate, borrow pursuant to any applicable statute and/or transfer from available funds, a sum or sums of money, to be expended by the Town Manager, for the payment of the salaries and compensation, expenses, equipment and outlays, capital and otherwise, of the several Town Departments, and to modify the Town Manager's Department and Employee Organizational Chart, compensation schedule, and appropriations to complete the fiscal year ending June 30, 2013 or to decrease or otherwise adjust any budget line item as appropriated by the town at the 2012 Annual Town Meeting, or fund deficits in grants or any deficits in any accounts, or to take any other action related thereto.

**MOVED** that Two Hundred Sixty Thousand Dollars (\$260,000) be hereby appropriated from taxation and other general revenues of the Town to the Fiscal 2013 budgetary items set forth below amending the amounts voted pursuant to Article 9 of the 2012 Annual Town Meeting, which funds after transfer are to be expended by the Town Manager, to supplement certain departmental budgets and appropriations as set forth below to complete the fiscal year ending June 30, 2013 as follows:

Finance - Professional Services	\$8,000
Legal Services	\$50,000
Police Overtime	\$92,000
Fire Overtime	\$60,000
Advisory Reserve Fund	\$50,000
	\$260,000

and to meet this appropriation, Fifty Thousand Dollars (\$50,000) be hereby transferred from Police Personnel Services as voted pursuant to Article 9 of the 2012 Annual Town Meeting, and Two Hundred Ten Thousand Dollars (\$210,000) be raised from FY 13 taxation and other general revenues of the Town.

**Motion adopted.**

**Article: 4 Capital Improvements Budget**

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute, a sum of money to fund various capital improvements, capital projects and/or capital equipment for the various departments, boards, commissions and agencies of the town, or take any other action related thereto.

**MOVED** that Sixty Nine Thousand Forty One Dollars (\$69,041) be hereby appropriated to be spent by the Town Manager for the purpose of purchasing the following items;

**Entity Purpose Amount**

Fire Department Command Vehicle Replacement	\$35,000
Police Portable Radios (5)	\$18,000
Police Firearm Replacement	\$16,041
	<u>\$69,041</u>

And to amend language approved pursuant to Article 12 of the 2012 Annual Town Meeting from "Police Unmarked Hybrid for Chief" to "Police Frontline Cruiser."

it being understood that the amount appropriated is one number and not the individual parts, and further that the Town Manager is hereby authorized to distribute such appropriation in such a manner as may be needed to accomplish the above list of items, provided however, that each item contained in the list set forth above is undertaken and that any excess funds are available because one or more of the listed items cost less than was estimated and not because an item intended to be purchased is not so purchased; and to meet this appropriation Sixty Nine Thousand Forty One Dollars (\$69,041) be hereby transferred from the Capital Stabilization Fund of the Town.

**A 2/3<sup>s</sup> vote required. Motion adopted unanimously.**

#### **Article: 5 Community Preservation Committee Report & Recommendations**

To see if the Town will vote to adopt and approve recommendations of the Community Preservation Committee for Fiscal Year 2013; to see if the Town will vote to implement such recommendations by appropriating a sum or sums of money from the Community Preservation Fund, and by authorizing the Board of Selectmen, with the approval of the Community Preservation Committee, to acquire, by purchase, gift or eminent domain such real property interests, including but not limited to restrictions in the name of the Town or enforceable by the Town as may be required by the Community Preservation Act, or to dispose of or grant such real property interests on Town property to third parties, or to rescind prior unused appropriations; or to take any action related thereto.

**MOVED THAT:** Two Hundred and Sixty Thousand Dollars (\$260,000) be appropriated from the undersigned balance in the Community Preservation Fund for construction of the Sailing Club, to be expended by the Town Manager; and

Seventy-Five Thousand Dollars (\$75,000) be appropriated from the undesignated balance in the Community Preservation Fund for preparing plans and specifications for the reconstruction of Town Hall, to be expended by the Town Manager; and

Twenty-Five Thousand Dollars (\$25,000) be appropriated from the undersigned balance in the Community Preservation Fund for a fence at Milliken field along Bancroft Road, to be expended by the Town Manager; and

**Motion (First three paragraphs) adopted.**

Thirty Seven Thousand One Hundred and Thirteen Dollars (\$37,113) be appropriated from the undesignated balance the Community Preservation Fund for the Historic Society to replace molding, restore woodwork and flooring, and preservation of historic artifacts at 106 South Main Street, to be expended by the Town Manager; and for the Town, acting by and through the Board of Selectmen, be authorized to acquire a deed restriction on such property pursuant to the Community Preservation Act.

**A 2/3's vote required. Motion adopted by the required 2/3's.**

**Article: 6 Allocation of Funds for one time cost**

To see if the Town will vote to raise and appropriate, transfer from available funds pursuant to any applicable statute a sum of money as follows:

**MOVED that the subject matter of this article be indefinitely postponed.**

**Motion adopted.**

**Article: 7 Funding Sewer Betterment Debt Service Stabilization Trust Fund**

To see if the Town will fund the Betterment Debt Service Stabilization Trust Fund, per MGL 40 Section 5B, for the purpose of funding debt service payments incurred for sewer project or take any other action related thereto.

**MOVED that Nine Hundred Thousand Dollars (\$900,000.00) be transferred from retained earnings of the Sewer Enterprise Fund to the Betterment Debt Service Stabilization Fund established pursuant to G. L. chapter 40, section 5B for the purpose of paying debt service on sewer project borrowings.**

**A 2/3<sup>rd</sup> vote required. Motion adopted unanimously.**

**Article: 8 Resolution on Water and Sewer Capital Project for Little Harbor**

To see if the Town will vote to hear and accept a report and the findings of the Executive Summary of the Analysis of Capital Project Fund Accounting prepared Eric Kinsherf for the Little Harbor Water and Sewer Capital Projects, or take any other action related thereto.

Presentation of report on Analysis of Capital Project Fund Accounting prepared Eric Kinsherf for the Little Harbor Water and Sewer Capital Projects. *(Copy of report available at Town Clerk's office or on Town Web Site)*

**Article: 9   Rescission of Authorized but Unissued Debt**

To see if the Town will vote to rescind the balance of borrowings authorized and un-issued debt pursuant to prior authorization of Town Meeting, or take any other action relative thereto.

**MOVED that the subject matter of this article be indefinitely postponed.**

**Motion adopted.**

Proclamation offered by Paul Carlson, Chair of Board of Selectmen for Stephen N. Bobo.

**PROCLAMATION**

**WHEREAS**, Stephen N. Bobo, was elected to the Board of Health in 1998 and has served on the Board with honor and distinction for fifteen years; and

**WHEREAS**, as a member of the Board of Health, Stephen N. Bobo has brought great wisdom to the many issues that face our community through his articles in the Cohasset Mariner; and

**WHEREAS**, as a member of the Board of Health, Stephen N. Bobo has helped the Board discharge its responsibilities in a very effective and efficient manner; and

**WHEREAS**, Stephen N. Bobo has also served his community with distinction on both the Water Resources Protection Committee from 2000-2004 and the Wastewater Committee from 2005–2011; and

**WHEREAS**, such dedication and service to the Town cannot come without great sacrifice to personal matters and family life; and

**NOW THEREFORE BE IT RESOLVED**, that we, the Board of Selectmen of the Town of Cohasset, on the occasion of his retirement from public office, acknowledge, on behalf of all those he has productively served, his diligence to the duties of his elected office, and his constant and energetic pursuit of all of its requirements.

GIVEN under our hands and the seal of the TOWN OF COHASSET on this tenth day of December in the year Two Thousand and Twelve.

**Proclamation adopted**

**Article: 10   Amendment to Sewer Enterprise Fund - FY13 Budget**

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute to be expended by the Town Manager and the Sewer Commission for the FY13 operating budget and capital projects of the Sewer Enterprise Fund, or take any other action related thereto.



**MOVED** that the FY 13 Sewer Enterprise Fund budget for Expenses to be jointly expended by the Sewer Commission and Town Manager as voted pursuant to Article 20 of the 2012 Annual Town Meeting be hereby decreased by the amount of Three Hundred and Seven Thousand Eight Hundred and Fifty-Eight Dollars (\$307,858) and further that the funding sources for the FY 13 Sewer Enterprise Fund be hereby amended by reducing the amount appropriated from sewer enterprise revenue as a source of funds, by Four Hundred and Eleven Thousand Five Hundred and Forty-Seven Dollars (\$411,547) and by now appropriating from retained earnings as an additional source of funds One Hundred and Three Thousand Six Hundred and Eighty-Nine Dollars (\$103,689).

**Motion adopted unanimously.**

**Article: 11 Authorization to conduct preliminary assessment of Sewer expansion**

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds pursuant to any applicable statute, from the Sewer Enterprise Fund a sum of Fifty Thousand Dollars (\$50,000.00) to be expended jointly by the Sewer Commission and the Town Manager following a competitive procurement process for the assessment and planning of wastewater facility needs within the Town and specifically the potential expansion of municipal sewer infrastructure to address environmental and public health concerns, protection of water supplies, analyze and evaluate the outflow into harbor, protection of water resources including but not limited to Cohasset Cove and Harbor, or take any other action related thereto.

**MOVED** that a sum of Fifty Thousand Dollars (\$50,000.00) to be transferred from retained earnings of the Sewer Enterprise Fund and expended jointly by the Sewer Commission and the Town Manager following a competitive procurement process for professional services in reference to the assessment and planning of wastewater facility needs within the Town and specifically the potential expansion of municipal sewer infrastructure to address environmental and public health concerns, protection of water supplies, analyze and evaluate the outflow into harbor, protection of water resources including but not limited to Cohasset Cove and Harbor.

**Motion adopted.**

**Article: 12 Amendment to Water Enterprise Fund - FY13 Budget**

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute to be expended by the Town Manager and Water Commission for the FY13 operating budget and capital projects of the Water Enterprise Fund, or take any other action related thereto.

**MOVED**, that the current schedule of water rates for Rate #1, Metered Residential and Non-Residential, be amended to reduce the charge per 100 cubic feet per quarter for step one (0-2,000 c.f./quarter) from \$5.68 to \$5.11 and for step two (2,001 or more c.f./quarter) from \$11.35 to \$10.22; and that the Expenses line of the FY 13 Water Enterprise Fund Annual Budget as voted pursuant to Article 33 of the 2012 Annual Town Meeting be increased by the amount of One Hundred and Eighty Thousand Three Hundred and Forty-Three Dollars (\$180,343) to be

jointly expended by the Water Commission and Town Manager, and to meet this increased budget, One Hundred and Eighty Thousand Three Hundred and Forty-Three Dollars (\$180,343) be hereby appropriated from Water Enterprise Fund FY 13 revenues.

**Amendment offered by Leonora Jenkins, Water Commissioner.**

**MOVED THAT:** The current schedule of water rates for Rate 2- **Capital Recovery Charge** be amendes to recue the charge for meters as follows, effective on or about April 15, 2012.

<u>METER SIZE</u>	<u>CHARGE PER QUARTER</u>			
1 ½" or smaller	from	\$ 187	to	\$ 168
2"	from	\$ 542	to	\$ 488
3"	from	\$1056	to	\$ 951
4"	from	\$1547	to	\$1393

**Amended motion defeated.**

**Main motion adopted.**

**Article: 13 Lease of Town Property for the use of a Solar Energy Array – Water Plant**

To see if the Town will vote to authorize the Board of Water Commissioners, pursuant to G.L. c. 40, section 15A, to have the care and custody of a portion of that property located at 339 King Street and known as Town of Cohasset Map 60, Parcel 1 for the purposes of leasing all or a portion of such property for a lease term not to exceed a total of thirty (30) years for the purposes of constructing, installing, operating and maintaining a solar energy array to provide electrical energy to the town of Cohasset via a net metering agreement or other similar agreement to reduce the energy costs incurred by the operation of Water Department facilities and to the extent excess capacity on the solar energy array exists, to reduce the Town's energy costs; and further to the extent required, to authorize the Board of Selectmen, with the Board of Water Commissioners' approval, to request the Town's representatives to the General Court to petition the General Court for enactment of a special act to effectuate such lease; or to take any other action related thereto.

**MOVED** to authorize the Water Commissioners, pursuant to G.L. c. 40, section 15A, to have the care and custody of a portion of that property located at 339 King Street and known as Town of Cohasset Map 60, Parcel 1 for the purposes of leasing all or a portion of such property for a lease term not to exceed a total of thirty (30) years for the purposes of constructing, installing, operating and maintaining a solar energy array to provide electrical energy to the town of Cohasset via a net metering agreement or other similar agreement to reduce the energy costs incurred by the operation of Water Department facilities and to the extent excess capacity on the solar energy array exists, to reduce the Town's energy costs; and further to the extent required, to authorize the Board of Selectmen, with the Board of Water Commissioners' approval, to request the Town's representatives to the General Court to petition the General Court for enactment of a special act to effectuate such lease.

**A 2/3<sup>s</sup> vote required. Motion defeated.**

**Article: 14 An Act to amend the Cohasset Town Manager Act**

To see if the Town will vote to petition the General Court for home rule legislation and to request the town's representatives in the General Court to introduce home rule legislation to amend the last sentence in section 3(i) of Town Manager Act (chapter 34 of the acts of 1997 and as amended by chapter 421 of the acts of 1998 and chapter 330 of the acts of 2000) as set forth below

"Section 3 (i) ~~No person present or former selectman of the town holding elective or appointive office in the town~~ shall, within ~~one year~~ fifteen months (15) of holding such office be eligible to be appointed to the position of town manager"

and to authorize the General Court with the approval of the Board of Selectmen to make constructive changes in perfecting the language of the proposed legislation in order to secure passage, such legislation to read substantially as follows:

**An Act to amend the Cohasset Town Manager Act**

Section 1. The last sentence of paragraph (i) of section 3 of chapter 34 of the acts of 1997 and as amended by chapter 421 of the acts of 1998 and chapter 330 of the acts of 2000 (the Cohasset Town Manager Act), is hereby deleted and the following sentence inserted in place: -"No present or former selectman of the town shall, within fifteen months (15) of holding such office, be eligible to be appointed to the position of town manager."

Section 2. This Act shall take effect upon passage.

or take any other action related thereto.

**MOVED** that the Board of Selectmen be hereby authorized to petition the General Court for home rule legislation to amend the last sentence in section 3(i) of Town Manager Act (chapter 34 of the acts of 1997 and as amended by chapter 421 of the acts of 1998 and chapter 330 of the acts of 2000) as set forth below and to authorize the General Court with the approval of the Board of Selectmen to make constructive changes in perfecting the language of the proposed legislation in order to secure passage, such legislation to read substantially as follows:

**An Act to amend the Cohasset Town Manager Act**

Section 1. The last sentence of paragraph (i) of section 3 of chapter 34 of the acts of 1997 and as amended by chapter 421 of the acts of 1998 and chapter 330 of the acts of 2000 (the Cohasset Town Manager Act), is hereby deleted and the following sentence inserted in place: -"No present or former selectman of the town shall, within fifteen months (15) of holding such office, be eligible to be appointed to the position of town manager."



Section 2. This Act shall take effect upon passage.

**Secret ballot ordered by Moderator. Yes 158 No 188 Motion defeated.**

**Article: 15 Zoning Bylaw Amendment – Section 2.1 Definitions And, 4.2 Table Of Use Regulations:**

To see if the Town will vote to amend Section 2.1 DEFINITIONS; by adding thereto in their appropriate alphabetical location the following definitions:

“Veterinarian Hospital: A facility providing veterinary medical services to domestic and household pets, farm animals, and livestock and wild animals on an out-patient and in-patient basis, including, without limitation the performing of clinical services, surgical services, research and in-patient care for such animals.”

“Veterinarian Practice: A location where veterinary medical services are provided within a building to household pets on primarily an out-patient and clinical basis where the animal is seen, treated and does not remain on the premises for a time greater than that necessary to provide the clinical services; and minor surgical procedures on such pets with no more than three animals being retained at any one time on such in-patient basis.”

“Pet Grooming Facility: A location that provides services within a building to domestic and household pets including, washing, brushing, nail care and other minor cosmetic procedures.” And, further:

To see if the Town will vote to amend Section 4: USE REGULATIONS by adding to the Table of Use Regulations under Section 4.2 under the heading ‘Retail & Services’ the following:

USE	Residential			Non-Residential						Official & Open Space District	
	R-A	R-B	R-C	DB	VB	WB	HB	TB	LI	OS	
Retail & Services											
“Veterinarian Practice	No	No	No	SP	SP	No	SP	SP	SP		No
Dog Grooming Facility	No	No	No	Yes	Yes	No	Yes	Yes	Yes		No”

**Or to take any other action related**

**MOVED**, that Section 2.1 DEFINITIONS of the Zoning Bylaw be amended by adding thereto in their appropriate alphabetical location the following definitions:

“Veterinarian Hospital: A facility providing veterinary medical services to domestic and household pets, farm animals, and livestock and wild animals on an out-patient and in-patient basis, including, without limitation the performing of clinical services, surgical services, research and in-patient care for such animals.”



“Veterinarian Practice: A location where veterinary medical services are provided within a building to household pets on primarily an out-patient and clinical basis where the animal is seen, treated and does not remain on the premises for a time greater than that necessary to provide the clinical services; and minor surgical procedures on such pets with no more than three animals being retained at any one time on such in-patient basis.”

“Pet Grooming Facility: A location that provides services within a building to domestic and household pets including, washing, brushing, nail care and other minor cosmetic procedures.”

And further moved that Section 4.2: TABLE OF USE REGULATIONS of the Zoning Bylaw be amended by adding under the heading ‘Retail & Services’ the following:

	Official & Open									
	Residential			Non-Residential						Space District
USE	R-A	R-B	R-C	DB	VB	WB	HB	TB	LI	OS
Retail & Services										
Veterinarian Practice	No	No	No	SP	SP	No	SP	SP	SP	No
Pet Grooming Facility	No	No	No	Yes	Yes	No	Yes	Yes	Yes	No

A 2/3<sup>s</sup> vote required. Hand count: Yes 79 No 76. Motion defeated.

It was moved and seconded that this Special Town Meeting be dissolved at 10:50 p.m.

A True Record, ATTEST:

Carol L. St. Pierre  
Town Clerk

## **VITAL STATISTICS - 2012**

Record of birth, marriage and death records in the Town of Cohasset for 2012 are as follows:

### **BIRTHS**

The numbers of births recorded were forty-nine. Twenty-six were females and twenty-three were males.

### **MARRIAGES**

The total of marriages was twenty-three. Seventeen of those were solemnized in Cohasset during the current year.

### **DEATHS**

The total number of deaths was eighty seven including residents of Cohasset who died elsewhere and non-residents who died in Cohasset. Forty-nine were females and thirty-eight were males.

### PROSPECTIVE JUROR LIST

Pursuant to Massachusetts General Laws, Chapter 234A, Section 15, the Prospective Juror List is available in the Town Clerk's office with the names of those residents who may be summoned for juror service.

This information is available for public inspection during normal office hours.

Respectfully submitted,

Carol L. St. Pierre  
Town Clerk

**FINANCIAL REPORTS**  
**DIRECTOR OF FINANCE/TOWN ACCOUNTANT**

Submitted herewith is the annual report for the fiscal year ended June 30, 2012. This report includes the following:

**GENERAL FUND**

Summary of Historical Financial Data

GF-1	Balance Sheet (Combined)
GF-2	Statement of Revenues, Expenditures and Changes in Fund Balance
GF-3	Report of Appropriations and Expenditures
GF-4	Statement of Revenues, Expenditures and Changes in Fund Balance Actual vs. Budget

**SPECIAL REVENUE FUNDS**

SR-1	Balance Sheet (Combined)
SR-2	Statement of Revenues, Expenditures and Changes in Fund Balance

**CAPITAL PROJECT FUNDS**

CP-1	Balance Sheet (Combined)
CP-2	Statement of Revenues, Expenditures and Changes in Fund Balance

**SEWER ENTERPRISE FUND**

S-1	Balance Sheet (Combined)
S-2	Statement of Revenues, Expenses and Changes in Retained Earnings
S-3	Statement of Cash Flow

**WATER ENTERPRISE FUND**

W-1	Balance Sheet (Combined)
W-2	Statement of Revenues, Expenses and Changes in Retained Earnings
W-3	Statement of Cash Flow

**TRUST FUNDS**

Combined Statement of Changes in Fund Balance

**GENERAL LONG-TERM DEBT GROUP OF ACCOUNTS**

Statement of General Long-Term Debt  
Debt Authorized and Unissued

Respectfully Submitted,

Mary J. Gallagher  
Director of Finance/Town Accountant



## SUMMARY OF HISTORICAL FINANCIAL DATA

	<b>TAX RATE</b>	<b>TOWN VALUATION</b>
2009	10.78	2,455,174,229
2010	11.22	2,438,739,752
2011	11.59	2,440,301,624
2012	11.98	2,465,755,221
2013	12.20	2,521,526,250

	<b>TAX LEVY</b>	<b>TOTAL AMOUNT RAISED</b>
2009	26,466,778	38,989,288
2010	27,362,661	40,559,387
2011	28,283,096	42,988,436
2012	29,539,748	44,363,124
2013	30,762,620	47,914,432

	<b>AVERAGE SINGLE FAMILY TAX BILL</b>	<b>STATE AID*</b>
2009	9,346	1,423,127
2010	9,627	1,214,710
2011	9,898	1,124,073
2012	10,200	1,231,569
2013	10,469	1,305,366

	<b>FREE CASH</b>	<b>STABILIZATION FUND</b>
7/1/08	359,773	590,953
7/1/09	347,086	614,717
7/1/10	166,625	787,444
7/1/11	(82,490)	531,176
7/1/12	958,508	351,875

\*Unrestricted Net

TOWN OF COHASSET  
COMBINING BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUPS  
June 30, 2012

	GENERAL FUND	COMMUNITY PRESERVATION	SPECIAL REVENUE	CAPITAL PROJECTS	ENTERPRISE FUNDS	TRUSTS AND AGENCY	ACCOUNT GROUPS			TOTALS ALL FUNDS
							GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT		
ASSETS										
CASH AND SHORT TERM INVESTMENTS	\$ 2,698,843	\$ 1,205,506	\$ 2,902,573	\$ 525,848	\$ 2,071,294	\$ 3,976,656			\$	13,380,721
DEPARTMENTAL RECEIVABLES(Ambulance)	291,483									291,483
DUE FROM COMMONWEALTH OF MASSACHUSETTS			2,079,357							2,079,357
SURCHARGE RECEIVABLE		6,189								6,189
MOTOR VEHICLE EXCISE TAX RECEIVABLE	167,284									167,284
BOAT EXCISE TAX RECEIVABLE	11,548									11,548
PERSONAL PROPERTY TAX RECEIVABLE	16,620									16,620
REAL ESTATE TAX RECEIVABLE	482,808									482,808
ALLOWANCE FOR ABATEMENTS	(107,246)									(107,246)
TAX LIENS	361,117	2,957			26,931					391,005
TAX DEFERRALS	560,956	1,224			2,179					564,359
USER CHARGES RECEIVABLE					550,510					550,510
USER LIENS ADDED TO TAXES					49,155					49,155
UNAPPORTIONED BETTERMENTS					11,087,359					14,064,489
APPORTIONED ASSESSMENTS	2,977,130				12,197					19,366
AMOUNT PROVIDED FOR BONDS	7,169							28,350,304		28,350,304
AMOUNT PROVIDED AUTHORIZED BONDS								17,642,150		17,642,150
TAX FORECLOSURES	68,583								68,583	68,583
FIXED ASSETS NET OF ACCUM DEPRECIATION					70,394,529		68,952,266			139,346,795
TOTAL ASSETS	\$ 7,536,295	\$ 1,215,876	\$ 4,981,930	\$ 525,848	\$ 84,194,154	\$ 3,976,656	\$ 68,952,266	\$ 45,992,454	\$	217,375,480
LIABILITIES										
ACCOUNTS PAYABLE	831,922		40,070		196,531			28,350,304		1,068,523
BONDS PAYABLE					45,681,585					74,031,889
NOTES PAYABLE			3,000,000		2,387,150					5,387,150
BONDS AUTHORIZED & UNISSUED								17,642,150		17,642,150
DEFERRED REVENUES	4,837,452	10,371			11,128,666					15,976,489
OTHER LIABILITIES						(71,403)				(71,403)
WITHHOLDINGS PAYABLE						423,338				423,338
TOTAL LIABILITIES	\$ 5,669,374	\$ 10,371	\$ 3,040,070	\$ -	\$ 59,393,932	\$ 351,935	\$ -	\$ 45,992,454	\$	114,458,136
FUND EQUITY										
INVESTMENT IN GENERAL FIXED ASSETS							68,952,266			68,952,266
RESERVE FOR ENCUMBRANCES	100,725				120,342					221,067
RESERVE FOR CONTINUING APPROPRIATIONS	563,210	433,140			149,456					1,145,806
RESERVE FOR CAPITAL PROJECTS				525,848						525,848
DESIGNATED		42,112	1,941,861			3,624,721				5,608,694
UNRESERVED FUND BALANCE	1,202,986	730,253			24,530,424					26,463,663
TOTAL FUND EQUITY	\$ 1,866,921	\$ 1,205,505	\$ 1,941,861	\$ 525,848	\$ 24,800,222	\$ 3,624,721	\$ 68,952,266	\$ -	\$	102,917,344
TOTAL LIABILITIES AND FUND EQUITY	\$ 7,536,295	\$ 1,215,876	\$ 4,981,931	\$ 525,848	\$ 84,194,154	\$ 3,976,656	\$ 68,952,266	\$ 45,992,454	\$	217,375,480

TOWN OF COHASSET  
COMBINING BALANCE SHEET  
ENTERPRISE FUNDS  
40,724.00

	SEWER	WATER	TOTALS
ASSETS			
CASH AND SHORT TERM INVESTMENTS	\$ 1,726,062	\$ 345,232	\$ 2,071,294
TAX LIENS	11,022	15,909	26,931
TAX DEFERRALS	2,179		2,179
USER CHARGES RECEIVABLE	141,633	408,877	550,510
USER LIENS ADDED TO TAXES	6,053	43,102	49,155
BETTERMENTS ADDED TO TAXES	12,197		12,197
BETTERMENTS NOT YET DUE	11,087,359		11,087,359
FIXED ASSETS NET OF ACCUM DEPRECIATION	31,129,749	39,264,780	70,394,529
CONSTRUCTION IN PROGRESS			0
TOTAL ASSETS	\$ 44,116,254	\$ 40,077,900	\$ 84,194,154
LIABILITIES			
ACCOUNTS PAYABLE	41,603	154,928	196,531
ACCRUED EXPENSES	0	0	0
INTERFUND PAYABLES	0	0	0
BONDS PAYABLE	13,411,468	32,270,117	45,681,585
DEFERRED REVENUES	11,112,757	15,909	11,128,666
NOTES PAYABLE	1,200,000	1,187,150	2,387,150
TOTAL LIABILITIES	\$ 25,765,828	\$ 33,628,104	\$ 59,393,932
FUND EQUITY			
RESERVE FOR ENCUMBRANCES	106,958	13,384	120,342
RESERVE FOR EXPENDITURES			0
RESERVE FOR CONTINUING APPROPRIATIONS	207,558	(58,102)	149,456
UNRESERVED FUND BALANCE	18,035,910	6,494,514	24,530,424
TOTAL FUND EQUITY	\$ 18,350,426	\$ 6,449,796	\$ 24,800,222
TOTAL LIABILITIES AND FUND EQUITY	\$ 44,116,254	\$ 40,077,900	\$ 84,194,154

**TOWN OF COHASSET  
GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012**

**Property Taxes**

Real Estate	29,021,250.35	
Personal	270,706.03	
Tax Liens Redeemed	79,998.51	
Tax Deferrals Collected	152,530.98	
Tax Foreclosures	21,112.04	\$29,545,597.91

**Motor and Boat Excise**

Motor Vehicle Excise	1,137,285.35	
Boat Excise	7,932.63	1,145,217.98

**Penalties and Interest**

Property Taxes	103,206.40	
Motor Vehicle Excise	5,546.20	
Tax Liens	95,701.14	
Other Taxes	605.39	205,059.13

**Charges for Services**

Trash Bag Fees	136,126.85	
Recycling Income	16,554.55	
Bulky Waste RTF	7,150.00	
C&D Disposal	18,928.91	178,760.31

**Fees**

Selectmen: Fees	22,616.53	
Assessors	3,088.00	
Collector	31,602.17	
Collector: Service Lien Fees	8,250.67	
Treasurer/Collector: Municipal Lien Certificates	11,054.00	
Town Clerk	14,877.20	
Planning Board	20,758.08	
Zoning Board of Appeals	1,100.00	
Sealer of Weights and Measures:	2,891.00	
Conservation	10,118.50	
Stormwater Filing	19,675.00	
Police: Administrative Fees	21,518.89	
Other	2,434.50	
Fire: Inspections	15,577.00	
Administrative Fees	7,377.30	
Other	6,538.20	
Ambulance	386,859.06	
Building Inspector: Certificates of Inspection	434.00	586,770.10

**Federal Revenue**

FEMA	43,643.10	43,643.10
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**State Revenue**

Spouses, Elderly	39,319.00	
Veterans' Benefits	42,660.00	
School Aid Chapter 70	1,659,487.00	
Charter School Reimbursement	28,695.00	
Unrestricted General Govt Aid	435,162.00	2,205,323.00

**Licenses and Permits**



**TOWN OF COHASSET  
GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012**

Selectmen: Alcoholic Beverages	31,115.00		
Other	3,124.00		
Town Clerk: Facilities	129,496.50		
Dog Licenses	5,895.00		
Police: Pistol Permits/Other	1,800.00		
Fire: Permits	2,500.00		
Inspections: Gas Permits	9,399.00		
Plumbing Permits	35,211.00		
Wire Permits	49,212.50		
Building Permits	180,292.60		
DPW: Facilities	44,325.75		
Street Opening Permits	100.00		
Board of Health: Percolation Tests	1,327.50		
Board of Health	21,719.50		
Disposal works	2,175.00		
Trench permits	2,175.00	519,868.35	
<b>Departmental and Other Revenue</b>			
Special Assessments	470,729.80		
Harbor	136,467.00		
Payments in Lieu of Taxes	4,229.73		
Rentals	1,000.00		
Cemetery	13,065.06		
Recreation	62,180.00		
Library	15,234.23		
Gain on Sale of Foreclosure	207,839.60		
Prior Year Appropriation Returns	89,602.65		
Other Miscellaneous Revenue	3,130.34	1,003,478.41	
<b>Fines and Forfeits</b>			
Court	1,150.00		
Parking Fines	6,010.00		
RMV Fines	18,880.00		
Other fines	200.00	26,240.00	
<b>Investment Income</b>			
Earnings on Investments	13,470.11	13,470.11	\$35,473,428.40
<b>Expenditures (see schedule GF-3)</b>			34,658,629.04
<b>Excess(deficiency) of revenues over expenditures</b>			<u>814,799.36</u>
<b>Other Financing Sources(Uses)</b>			
Transfer from Stabilization Fund		132,445.00	
Transfer from Capital Stabilization Fund		338,709.00	
Transfer from Enterprise Funds		97,348.00	
Transfer from Special Revenue Funds		602,951.50	
Premium on Sale of Bonds		7,749.16	
Transfer to Capital Stabilization Fund		(480,000.00)	
Transfer to Enterprise Funds		(270,074.33)	429,128.33

**TOWN OF COHASSET  
GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012**

Excess(deficiency) of revenues and other financing sources over expenditures and other financing uses	<u>\$ 1,243,927.69</u>
Fund Balance July 1, 2011	622,993.32
Fund Balance June 30, 2012	<u><u>\$1,866,921.01</u></u>

TOWN OF COHASSET  
GENERAL FUND  
REPORT OF APPROPRIATIONS AND EXPENDITURES  
FISCAL YEAR 2012

Department	Carry Over FY 11	Appropriation	Transfer In	Available Funds	Transfer Out	Expended	Carry Forward to New Year	Closed to Revenue
TOWN MODERATOR								
Personal Services		\$573.00		\$573.00				\$573.00
SELECTMEN								
Personal Services		5,500.00		5,500.00		5,458.17	41.83	
General Expenses		61,300.00	698.24	61,998.24		61,148.69		849.55
Alt Energy Comm 11/08 STM	5,388.00			5,388.00			5,388.00	
Town Memorials 11/03 STM	1,258.05			1,258.05			1,258.05	
Prior Year Encumbrances	190.80			190.80		190.80		
	6,836.85	66,800.00	698.24	74,335.09		66,797.66	6,687.88	849.55
TOWN MANAGER								
Personal Services		327,161.00	13,874.85	341,035.85	22,000.00	319,034.94		0.91
General Expenses		36,300.00	6,072.00	42,372.00		42,371.74		0.26
Union Contracts 4/11 ATM		57,149.00		57,149.00	57,149.00			
Unpaid Bills Prior Year 2012			4,176.00	4,176.00		176.00	4,000.00	
		420,610.00	24,122.85	444,732.85	79,149.00	361,582.68	4,000.00	1.17
ADVISORY COMMITTEE								
General Expenses		345.00		345.00		173.00		172.00
RESERVE FUND		100,000.00		100,000.00	96,059.33			3,940.67
DIRECTOR OF FINANCE								
Personal Services		128,045.00	75,000.00	203,045.00		196,566.60		6,478.40
General Expenses		39,898.00		39,898.00		28,765.17	10,051.18	1,081.65
		167,943.00	75,000.00	242,943.00		225,331.77	10,051.18	7,560.05
BOARD OF ASSESSORS								
Personal Services		163,521.00	5,378.14	168,899.14		168,899.14		
General Expenses		29,180.00		29,180.00	4,658.00	22,944.08		1,577.92
Revaluation 3/10	20,000.00			20,000.00	20,000.00			
Revaluation 12/05	3,153.91			3,153.91	3,153.00			0.91
	23,153.91	192,701.00	5,378.14	221,233.05	27,811.00	191,843.22		1,578.83
TREASURER/COLLECTOR								
Personal Services		161,499.00	3,000.00	164,499.00		162,346.45		2,152.55
General Expenses		39,165.00	68,000.00	107,165.00		106,796.00	369.00	
		200,664.00	71,000.00	271,664.00		269,142.45	369.00	2,152.55
LEGAL SERVICES		200,000.00	149,880.00	349,880.00		349,877.24		2.76
TOWN CLERK								
Personal Services		78,698.00		78,698.00		74,450.86		4,247.14
General Expenses		8,925.00	1,790.00	10,715.00		10,507.02		207.98
		87,623.00	1,790.00	89,413.00		84,957.88		4,455.12
CONSERVATION COMMISSION		30,000.00		30,000.00		29,768.66		231.34
PLANNING BOARD								
Personal Services		55,554.00	10,800.00	66,354.00		65,853.95		500.05
General Expenses		11,387.00		11,387.00		3,189.80		8,197.20
Land Use Rules 3/09 ATM	1,720.00			1,720.00			1,720.00	
	1,720.00	66,941.00	10,800.00	79,461.00		69,043.75	1,720.00	8,697.25
ZONING BOARD OF APPEALS		1,560.00		1,560.00		875.05		684.95
TOWN REPORTS		13,000.00		13,000.00		8,967.86		4,032.14
PARKING CLERK			1,500.00	1,500.00		397.20		1,102.80
UNCLASSIFIED								
Audit of Accounts		17,500.00	4,950.00	22,450.00		27,450.00		(5,000.00)
SS Coalition		4,500.00		4,500.00		4,500.00		
Water Purchase		50,000.00		50,000.00		6,903.01	43,096.99	
Hingham Water		17,210.00		17,210.00		11,837.04		5,372.96
Fire Protection Fee		247,000.00		247,000.00		247,000.00		
Regional Emergency Control Center		160,000.00		160,000.00	45,400.00	114,599.64		0.36
Prior Year Encumbrances	134.42			134.42		134.42		
	134.42	496,210.00	4,950.00	501,294.42	45,400.00	412,424.11	43,096.99	373.32
<b>TOTAL GENERAL GOVERNMENT</b>	<b>31,845.18</b>	<b>2,044,970.00</b>	<b>345,119.23</b>	<b>2,421,934.41</b>	<b>248,419.33</b>	<b>2,071,182.53</b>	<b>65,925.05</b>	<b>36,407.50</b>
POLICE DEPARTMENT								
Personal Services		1,379,115.00		1,379,115.00	38,011.00	1,340,747.20		356.80
Overtime		350,000.00	190,000.00	540,000.00	21,460.00	518,531.28		8.72
General Expenses		138,300.00		138,300.00	11,250.00	119,153.21	6,200.00	1,696.79
Cell Upgrades 4/11 ATM		20,000.00		20,000.00			20,000.00	
New Cruiser 4/11 ATM		31,000.00		31,000.00		30,976.05		23.95

TOWN OF COHASSET  
GENERAL FUND  
REPORT OF APPROPRIATIONS AND EXPENDITURES  
FISCAL YEAR 2012

Department	Carry Over FY 11	Appropriation	Transfer In	Available Funds	Transfer Out	Expended	Carry Forward to New Year	Closed to Revenue
		1,918,415.00	190,000.00	2,108,415.00	70,721.00	2,009,407.74	26,200.00	2,086.26
<b>FIRE DEPARTMENT</b>								
Personal Services		1,593,430.00	29,619.21	1,623,049.21	132,600.00	1,490,449.21		
Overtime		216,427.00	152,002.80	368,429.80		368,429.26		0.54
General Expenses		195,750.00	262.50	196,012.50		184,054.38	130.36	11,827.76
Regional Dispatch Server 4/11 ATM		10,000.00		10,000.00		10,000.00		
Thermal Image Camera 12/11			15,000.00	15,000.00		9,850.00	5,150.00	
Prior Year Encumbrances	13,411.75			13,411.75		9,204.90		4,206.85
	13,411.75	2,015,607.00	196,884.51	2,225,903.26	132,600.00	2,071,987.75	5,280.36	16,035.15
<b>BUILDING COMMISSIONER</b>								
Personal Services		77,137.00	3,597.00	80,734.00		80,734.26		(0.26)
General Expenses		5,250.00		5,250.00		606.91		4,643.09
		82,387.00	3,597.00	85,984.00		81,341.17		4,642.83
<b>GAS &amp; PLUMBING INSPECTOR</b>		9,500.00	28,095.00	37,595.00		37,595.00		
<b>WEIGHTS &amp; MEASURES</b>								
Personal Services		2,870.00		2,870.00		2,814.00		56.00
General Expenses		200.00		200.00		73.90		126.10
		3,070.00		3,070.00		2,887.90		182.10
<b>WIRING INSPECTOR</b>		19,732.00	11,470.00	31,202.00		31,030.64		171.36
<b>CIVIL DEFENSE</b>								
Personal Services		350.00		350.00				350.00
General Expenses		5,000.00		5,000.00		4,900.75		99.25
Equipment 12/05	8,659.26			8,659.26		6,556.00	2,103.26	
Prior Year Encumbrances	3,650.00			3,650.00		3,650.00		
	12,309.26	5,350.00		17,659.26		15,106.75	2,103.26	449.25
<b>HARBORMASTER</b>								
Personal Services		70,200.00		70,200.00		70,195.42		4.58
General Expenses		14,400.00		14,400.00		11,420.30		2,979.70
Building Repairs STM 11/06	5,445.35			5,445.35			5,445.35	
New Docks STM 11/06	5,726.38			5,726.38		369.90	5,356.48	
	11,171.73	84,600.00		95,771.73		81,985.62	10,801.83	2,984.28
<b>SHELLFISH</b>		475.00	475.00	950.00		475.00		475.00
<b>TOTAL PUBLIC SAFETY</b>	<b>36,892.74</b>	<b>4,139,136.00</b>	<b>430,521.51</b>	<b>4,606,550.25</b>	<b>203,321.00</b>	<b>4,331,817.57</b>	<b>44,385.45</b>	<b>27,026.23</b>
<b>SCHOOL DEPARTMENT</b>	166,026.99	15,402,478.00		15,568,504.99		15,535,217.17	33,287.82	
School Floor Repairs 5/12 ATM			500,000.00	500,000.00		41,093.36	458,906.64	
Kitchen Equipment 4/11 ATM		15,000.00		15,000.00		14,586.80		413.20
	166,026.99	15,417,478.00	500,000.00	16,083,504.99		15,590,897.33	492,194.46	413.20
<b>SHORE SHORE REGIONAL SCHOOL ASSESSMENT</b>		45,106.00		45,106.00		45,106.00		
<b>TOTAL SCHOOLS</b>	<b>166,026.99</b>	<b>15,462,584.00</b>	<b>500,000.00</b>	<b>16,128,610.99</b>		<b>15,636,003.33</b>	<b>492,194.46</b>	<b>413.20</b>
<b>DEPARTMENT OF PUBLIC WORKS</b>								
Personal Services		792,618.00	11,672.00	804,290.00	22,700.00	781,566.40		23.60
General Expenses		205,100.00	17,448.30	222,548.30	11,000.00	202,158.04	4,366.04	5,024.22
Other Appropriations		388,000.00	20,415.00	408,415.00		392,300.30	2,742.68	13,372.02
Cemetery Lots Buyback 3/08 ATM	1,500.00			1,500.00			1,500.00	
Prior Year Encumbrances	4,358.03			4,358.03		4,358.03		
Unpaid Bills from Prior Years			650.00	650.00		650.00		
	5,858.03	1,385,718.00	50,185.30	1,441,761.33	33,700.00	1,381,032.77	8,608.72	18,419.84
<b>SNOW &amp; ICE</b>		125,000.00		125,000.00	88,761.00	36,238.77		0.23
<b>STREET LIGHTING</b>	20.56	80,000.00		80,020.56		71,474.52		8,546.04
<b>BUILDING MAINTENANCE</b>								
Personal Services		267,183.00		267,183.00		249,571.47		17,611.53
General Expenses		343,800.00		343,800.00		282,821.91		60,978.09
Prior Year Encumbrances	1,612.81			1,612.81		1,612.81		
	1,612.81	610,983.00		612,595.81		534,006.19		78,589.62
<b>TOTAL PUBLIC WORKS/FACILITIES</b>	<b>7,491.40</b>	<b>2,201,701.00</b>	<b>50,185.30</b>	<b>2,259,377.70</b>	<b>122,461.00</b>	<b>2,022,752.25</b>	<b>8,608.72</b>	<b>105,555.73</b>
<b>BOARD OF HEALTH</b>								
Personal Services		129,597.00	6,470.00	136,067.00		132,513.50		3,553.50
General Expenses		4,550.00		4,550.00		3,379.27		1,170.73
		134,147.00	6,470.00	140,617.00		135,892.77		4,724.23



TOWN OF COHASSET  
GENERAL FUND  
REPORT OF APPROPRIATIONS AND EXPENDITURES  
FISCAL YEAR 2012

Department	Carry Over FY 11	Appropriation	Transfer In	Available Funds	Transfer Out	Expended	Carry Forward to New Year	Closed to Revenue
<b>ELDER AFFAIRS</b>								
Personal Services		164,360.00	11,057.00	175,417.00		174,977.00	440.00	
General Expenses		20,350.00		20,350.00		15,711.86		4,638.14
Senior Center Lease 4/11 ATM		26,500.00		26,500.00		26,500.00		
Senior Needs Assessment STM			15,000.00	15,000.00			15,000.00	
		211,210.00	26,057.00	237,267.00		217,188.86	15,440.00	4,638.14
<b>VETERANS SERVICES</b>		39,200.00	31,000.00	70,200.00		67,577.14		2,622.86
<b>TOTAL HUMAN SERVICES</b>		<b>384,557.00</b>	<b>63,527.00</b>	<b>448,084.00</b>		<b>420,658.77</b>	<b>15,440.00</b>	<b>11,985.23</b>
<b>LIBRARY SERVICES</b>								
Personal Services		398,729.00	7,911.00	406,640.00		406,640.00		
General Expenses		88,163.00	25,181.00	113,344.00		89,648.85		23,695.15
Roof Repairs 11/06 STM	3,500.00			3,500.00			3,500.00	
	3,500.00	486,892.00	33,092.00	523,484.00		496,288.85	3,500.00	23,695.15
<b>RECREATION</b>								
Personal Services		126,394.00		126,394.00		122,261.28		4,132.72
General Expenses		2,677.00		2,677.00		2,507.83		169.17
Various Repairs 4/11 ATM		25,000.00		25,000.00			25,000.00	
		154,071.00		154,071.00		124,769.11	25,000.00	4,301.89
<b>COMMON HISTORICAL COMMISSION</b>		50.00		50.00				50.00
<b>HISTORICAL PRESERVATION</b>								
Personal Services		800.00		800.00		700.00		100.00
General Expenses		100.00		100.00				100.00
		900.00		900.00		700.00		200.00
<b>CELEBRATIONS</b>		2,500.00		2,500.00		1,300.00		1,200.00
<b>TOTAL CULTURE &amp; RECREATION</b>	<b>3,500.00</b>	<b>644,413.00</b>	<b>33,092.00</b>	<b>681,005.00</b>		<b>623,057.96</b>	<b>28,500.00</b>	<b>29,447.04</b>
<b>DEBT AND INTEREST</b>								
Non-excluded Principle & Interest		1,026,178.00	19,520.00	1,045,698.00		1,045,698.11		(0.11)
Excluded Principle & Interest		2,308,725.00	8,257.00	2,316,982.00		2,316,982.01		(0.01)
Capital Stab Principle & Interest		222,709.00	63,600.00	286,309.00		286,309.01		(0.01)
CPC Principle & Interest		35,838.00		35,838.00		35,838.13		(0.13)
Short-term Interest			1,272.00	1,272.00		1,271.07		0.93
<b>TOTAL DEBT SERVICE</b>		<b>3,593,450.00</b>	<b>92,649.00</b>	<b>3,686,099.00</b>		<b>3,686,098.33</b>		<b>0.67</b>
<b>NORFOLK COUNTY RETIREMENT</b>		1,323,182.00		1,323,182.00		1,323,182.00		
<b>WORKERS COMPENSATION</b>		112,000.00		112,000.00		109,895.22		2,104.78
<b>UNEMPLOYMENT INSURANCE</b>		10,000.00		10,000.00		8,522.00		1,478.00
<b>HEALTH INSURANCE</b>		3,135,360.00		3,135,360.00	186,700.00	2,948,629.22		30.78
<b>LIFE INSURANCE</b>		9,000.00		9,000.00		6,529.87		2,470.13
<b>MEDICARE</b>		257,000.00		257,000.00		252,723.77		4,276.23
<b>PROPERTY &amp; LIABILITY INSURANCE</b>	15,000.00	247,150.00	1,354.44	263,504.44	10,800.00	243,822.22	8,881.73	0.49
<b>TOTAL BENEFITS &amp; INSURANCE</b>	<b>15,000.00</b>	<b>5,093,692.00</b>	<b>1,354.44</b>	<b>5,110,046.44</b>	<b>197,500.00</b>	<b>4,893,304.30</b>	<b>8,881.73</b>	<b>10,360.41</b>
<b>STATE AND COUNTY ASSESSMENTS</b>								
County Tax		92,599.00	17,688.00	110,287.00		110,287.00		
Retired Teachers Health Insurance		582,327.00	25,168.00	607,495.00		607,495.00		
Charter School		55,940.00		55,940.00	17,738.00	62,865.00		(24,663.00)
Mosquito Control		26,815.00	6,336.00	33,151.00		33,151.00		
Air Pollution Control		2,972.00	588.00	3,560.00		3,560.00		
Metro Area Planning Council		1,945.00	309.00	2,254.00		2,254.00		
RMV Non-Renewal Surcharge		4,716.00	14,604.00	19,320.00		5,380.00		13,940.00
Mass Bay Transit Authority		131,603.00	17,159.00	148,762.00		148,762.00		
<b>TOTAL STATE AND COUNTY ASSESSMENTS</b>		<b>898,917.00</b>	<b>81,852.00</b>	<b>980,769.00</b>	<b>17,738.00</b>	<b>973,754.00</b>		<b>(10,723.00)</b>
	<b>\$ 260,756.31</b>	<b>\$ 34,463,420.00</b>	<b>\$ 1,598,300.48</b>	<b>\$ 36,322,476.79</b>	<b>\$ 789,439.33</b>	<b>\$ 34,658,629.04</b>	<b>\$ 663,935.41</b>	<b>\$ 210,473.01</b>

**TOWN OF COHASSET  
GENERAL FUND  
STATEMENT OF REVENUE AND EXPENDITURES AND  
CHANGES IN FUND BALANCE  
ACTUAL VS. BUDGET  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012**

Schedule GF-4

	Budget*	Actual	Favorable (Unfavorable)
<b>Revenues</b>			
Real and personal property taxes	\$ 29,315,476.00	\$ 29,545,597.91	\$ 230,121.91
Motor & boat excise	1,140,408.00	1,145,217.98	4,809.98
Penalties and interest	118,000.00	205,059.13	87,059.13
Charges for Services	164,810.00	178,760.31	13,950.31
Fees	523,000.00	586,770.10	63,770.10
Intergovernmental	2,097,613.00	2,248,966.10	151,353.10
Licenses and permits	540,000.00	519,868.35	(20,131.65)
Departmental and other revenue	701,664.00	1,003,478.41	301,814.41
Fines and forfeits	40,000.00	26,240.00	(13,760.00)
Investment income	50,000.00	13,470.11	(36,529.89)
<b>Total Revenues</b>	34,690,971.00	35,473,428.40	782,457.40
<b>Expenditures</b>			
General government	2,107,590.03	2,071,182.53	36,407.50
Public safety	4,358,843.80	4,331,817.57	27,026.23
Education	15,636,416.53	15,636,003.33	413.20
Public works	2,128,307.98	2,022,752.25	105,555.73
Human services	432,644.00	420,658.77	11,985.23
Culture and recreation	652,505.00	623,057.96	29,447.04
Pension and fringe benefits	4,903,664.71	4,893,304.30	10,360.41
State and county assessments	963,031.00	973,754.00	(10,723.00)
Debt service	3,686,099.00	3,686,098.33	0.67
<b>Total Expenditures</b>	34,869,102.05	34,658,629.04	210,473.01
Excess(deficiency) of revenues over expenditures	(178,131.05)	814,799.36	992,930.41
<b>Other Financing Sources (Uses)</b>			
Premium on sale of notes	-	7,749.16	7,749.16
Operating transfers in(out) from other funds	509,658.15	421,379.17	(88,278.98)
<b>Total Other Financing Uses</b>	509,658.15	429,128.33	(80,529.82)
Excess(deficiency) of revenues and other financing sources over expenditures and other financing uses	\$ 331,527.10	\$ 1,243,927.69	\$ 912,400.59
<b>Budget Balancing Items</b>			
Overlay Surplus	45,152.00		
Senior Center Lease	26,500.00		
Carryforwards and encumbrances at Beginning of Year	260,756.31		
Carryforwards and encumbrances at End of Year	(663,935.41)		
<b>Total Budget Items</b>	(331,527.10)		
<b>Net Budget and Actual</b>	\$ -		
<b>Fund Balance July 1, 2011</b>		622,993.32	
<b>Fund Balance June 30, 2012</b>		<u>\$1,866,921.01</u>	

\* Budget includes the current year's budget amounts, adjusted for encumbrances outstanding at the beginning and end of the period.

**TOWN OF COHASSET  
SPECIAL REVENUE FUNDS  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
FOR THE FISCAL YEAR JUNE 30, 2012**

	Fund Balance July 1, 2011	Revenues	Transfers In	Expenditures	Transfer Out	Fund Balance June 30, 2012
<b>Town Grants</b>						
Energy Conservation Grant	\$ 822.00					\$ 822.00
BMP Coastal Pollution	(13,584.20)	32,626.54		19,042.34		-
Extended Polling Hours	1,459.03	635.00		1,428.00		666.03
TOD Grant	(33,471.45)		33,471.45			-
State 911 Support Grant	(13,219.74)	22,855.06		9,635.32		0.00
Community Policing	23.33					23.33
Police Local Block Grant	35.74					35.74
Police Setb Grant	18,590.67	186.85		14,439.32		4,338.20
Police Vest Grant	2,292.50			1,590.00		702.50
MEMA Cert Training Other		1,500.00		1,500.00		-
Fire Safety Grant	1,318.07					1,318.07
Ambulance Task Force Grant	2,000.00					2,000.00
Fire Equipment Grant	686.20					686.20
Fire - Safe Grant	15,383.57			2,160.15		13,223.42
FY12 MEMA Fiber Grant		3,500.00		3,500.00		-
State I & I Grant	2,940.75					2,940.75
Harbor Pumpout Grant	13,307.83	8,500.00		4,048.55		17,759.28
State Stormwater Grant	2,129.62					2,129.62
DPW Recycling Grant	4,447.69					4,447.69
Health PHER I & II Grants	4,943.74			4,943.74		-
Hlth Emergency Preparedness Grant	(2,673.47)	4,667.00		24.09		1,969.44
Hlth Medicare Reimbursements	39,275.16	12,099.16		11,918.80	35,999.20	3,456.32
319 Grant	(63,325.71)	75,241.95	5,478.00	17,394.24		(0.00)
Elder Triad Program Grant	201.77					201.77
Clean Energy Grant	16,274.94					16,274.94
Hlth - Sun Awareness Day Grant	-	500.00		452.57		47.43
LIB - State Aid Grant	9,105.69	8,767.73		8,858.97		9,014.45
LIB - LSTA Next Chapter Grant	9.00			9.00		-
Cultural Council	-	3,883.27		2,919.58		963.69
GHSB Traffic Grant	448.54					448.54
FEMA Hurricane Irene Grant		41,557.17		41,557.17		-
Elder Affairs - FY12 Formula Grant	18.00	10,550.00		10,568.00		-
	\$ 9,439.27	\$ 227,069.73	\$ 38,949.45	\$ 155,989.84	\$ 35,999.20	\$ 83,469.41
<b>Town Special Revenue</b>						
Insurance Recovery < \$20,000	\$ 1,219.24	\$ 6,586.66		\$ 5,736.66	\$ 1,219.24	\$ 850.00
Law Enforcement Trust	1,758.75			480.00		1,278.75
Recreation - CH44 53D Revolving	63,729.60	58,575.71		115,153.62		7,151.69
Concom CAF - RDA Fees	5,825.00			4,950.00		875.00
Concom CAF-NOI Fees	15,936.14	43,375.00		49,575.00		9,736.14
Stormwater Deposits	38,285.00	21,650.00		27,530.00		32,405.00
Planning Board 53G Deposits	57,194.42	81,776.52		78,593.15		60,377.79
Lighthouse Keeper Gift	1,247.86					1,247.86
Adopt a Street Gift	358.29					358.29
Beechwood Ballpark Gift	4,526.49					4,526.49
Mary Babaian Gift	4,690.27					4,690.27
Parking Lot Grant	99,578.86			46,490.69		53,088.17
Cable Studio Gift	78,447.21	111,986.88		179,094.97		11,339.12
Selectmen Gifts	2,590.11	756.14				3,346.25
Police Gifts	1,038.91	7,000.00		7,595.00		443.91
Fire Gifts	3,333.74					3,333.74
Harbormaster Gifts	1,500.00	250.00				1,750.00
Health Gifts	2,779.99	3,009.10		1,916.04		3,873.05
Elder Affairs Gifts	29,112.42			55.00		29,057.42
Drug & Alcohol Comm Gift	934.61					934.61
Linden Drive Gifts	242.00					242.00
MAPC Bike Grant	(3,240.75)		3,240.75			-
Historical Comm	1,808.61					1,808.61
Planning Indian Winds	2,441.25					2,441.25
Eastern Edison	6,540.02					6,540.02
Police - Bicycle Gifts	160.57					160.57
SSL Next Chapter Grant	3,705.11			2,486.06		1,219.05
Fire - Defibrillator Gift Fund	11,404.45					11,404.45
CEA - MAP Gifts	66.78					66.78
CEA - Outreach Donations	9,823.63	900.00		510.95		10,212.68
CEA - SSL New Bldg Gifts	12,910.01			3,400.00		9,510.01
CEA - SSL Cultural Coordinator	-	10,000.00		8,912.56		1,087.44
CEA - Coblenetz Fund	733.74					733.74



**TOWN OF COHASSET  
SPECIAL REVENUE FUNDS  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
FOR THE FISCAL YEAR JUNE 30, 2012**

	Fund Balance July 1, 2011	Revenues	Transfers In	Expenditures	Transfer Out	Fund Balance June 30, 2012
CEA - Outreach Program	1,031.77	750.00		64.00		1,717.77
Library - Gifts	9,330.51	8,317.00		9,103.56		8,543.95
Library - Trust Income Gifts	(23,703.92)	76,392.00		33,833.56		18,854.52
Library - Semls Gifts	10,138.45			535.00		9,603.45
Library - Music Circus Gifts	5,000.00	5,000.00		5,000.00		5,000.00
Recreation - Gifts	66,997.84	332,590.60		183,247.62		216,340.82
Hist Pres Captain's Walk		190.00				190.00
Hist Pres - Book	15,014.75	899.00				15,913.75
Treasurer Bond Premiums	24,274.26			5,300.00	18,974.26	-
Concomm Performance Bonds	3,000.00					3,000.00
Health Perc Test Deposit	825.00	800.00		175.00		1,450.00
Septic Loan Program	-	35,600.00		812,277.56		(776,677.56)
	<u>\$ 572,590.99</u>	<u>\$ 806,404.61</u>	<u>\$ 3,240.75</u>	<u>\$ 1,582,016.00</u>	<u>\$ 20,193.50</u>	<u>\$ (219,973.15)</u>
<b>School Lunch</b>	<u>\$ 42,888.06</u>	<u>\$ 387,920.06</u>		<u>\$ 333,613.09</u>		<u>\$ 97,195.03</u>
<b>School Grants</b>						
Improving Education		\$ 17,796.00		\$ 17,796.00		\$ -
IDEA		336,627.00		328,191.74		8,435.26
SPED Early Child		9,500.00		9,500.00		-
Title I		34,769.00		34,769.00		-
Jobs Grant		131,233.00		131,233.00		-
Program Improvement		17,953.00		17,953.00		-
Full Day Kindergarten		39,382.00		39,382.00		-
Community Service	1,616.00					1,616.00
Circuit Breaker	219,708.00	389,328.00		224,872.06		384,163.94
Academic Services		3,300.00		3,300.00		-
Metco Grant		250,416.00		250,416.00		-
	<u>\$ 221,324.00</u>	<u>\$ 1,230,304.00</u>	<u>\$ -</u>	<u>\$ 1,057,412.80</u>	<u>\$ -</u>	<u>\$ 394,215.20</u>
<b>School Revolving Funds</b>						
Insurance Procds < \$20k	\$ 1,121.61	\$ 13,333.50		\$ 10,855.25		\$ 3,599.86
Athletic Revolving	21,605.16	172,229.63		157,969.39		35,865.40
Preschool	64,187.38	55,880.00		60,880.60		59,186.78
Enrichment	3,203.26	3,570.50		6,773.76		-
Kindergarten	313,368.12	206,474.56		224,366.21		295,476.47
Transportation	50,192.04	100,841.00		116,538.30		34,494.74
Use of Facilities	48,378.41	72,898.26		82,892.91		38,383.76
Intramural	1,985.23	7,900.00		9,410.66		474.57
Summer Sports	32,140.22	27,136.00		23,979.58		35,296.64
Lost Book	1,511.35	686.75				2,198.10
Music Revolving	11,479.04					11,479.04
School Committee Gifts	41,149.27	67,422.66		79,188.21		29,383.72
Swim Team Gifts	23,186.68			4,760.02		18,426.66
Athletic Hall of Fame	1,369.97					1,369.97
Summer Institute	127.40					127.40
Medicaid Reimbursements	24,015.87	28,187.93		19,333.24		32,870.56
Foundation Reserve	15,586.88					15,586.88
	<u>\$ 654,607.89</u>	<u>\$ 756,560.79</u>	<u>\$ -</u>	<u>\$ 796,948.13</u>	<u>\$ -</u>	<u>\$ 614,220.55</u>
<b>Receipts Reserved for Appropriation</b>						
Insurance Recovery >\$20k	\$ -	\$ 500,000.00			\$ 500,000.00	\$ -
Waterways	38,771.68	8,007.62				46,779.30
Sale of Lots	31,775.00	9,575.00				41,350.00
Wetlands Protection (NOI)	24,630.40	6,930.00			5,000.00	26,560.40
Disabilities Comm - Parking Fines	5,861.14					5,861.14
Title V Betterments Fund		72,576.92				72,576.92
School Construction Surplus Fund	840,499.45				60,894.00	779,605.45
	<u>\$ 941,537.67</u>	<u>\$ 597,089.54</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 565,894.00</u>	<u>\$ 972,733.21</u>
<b>Community Preservation</b>	<u>\$ 954,698.29</u>	<u>\$ 493,789.46</u>		<u>\$ 207,144.19</u>	<u>\$ 35,838.00</u>	<u>\$ 1,205,505.56</u>
<b>Total Special Revenue Funds</b>	<u>\$ 3,397,086.17</u>	<u>\$ 4,499,138.19</u>	<u>\$ 42,190.20</u>	<u>\$ 4,133,124.05</u>	<u>\$ 657,924.70</u>	<u>\$ 3,147,365.81</u>



**TOWN OF COHASSET  
CAPITAL PROJECTS FUND  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012**

	Balance Forward	Revenues	Expenditures	Transfer (In)/Out	Balance
Harbor Seawall	\$ 55,611.34		\$ 4,972.56		\$ 50,638.78
Harbor Dredging 11/95 STM #5	41,968.39				41,968.39
Jerusalem Rd Wall 11/08 STM #7	(8,314.55)		51,174.09		(59,488.64)
Jacob's Meadow Culvert	447,294.96		154,154.91	250,000.00	43,140.05
Bound Brook Culvert #6	0.20				0.20
Jacobs Meadow Outlet Design	743.76			743.76	-
Bound Brook Beechwood 5/12 STM #7	-			(250,000.00)	250,000.00
Drainage 3/07 ATM #26	158,589.82				158,589.82
Fire Heavy Rescue Tools CIP 2008	6,236.17		1,944.00		4,292.17
Fire Command Vehicle CIP 2009	2,500.04				2,500.04
Fire Capital Equipment 11/03 STM #11	225.95			225.95	-
Fire Rescue Pumper 3/09 ATM #6	726.33			726.33	-
Fire Ambulance 11/0/ STM #3	1,826.69			1,826.69	-
DPW Loader Repair #6	3,154.83			3,154.83	-
Facilities Water Heater CIP 2010	24,020.00				24,020.00
Town Hall Fire Alarm	26,580.90			26,580.90	-
New Library	5,058.32				5,058.32
Library Staff Room #6	618.00			618.00	-
New MIS System 4/11 ATM #6	91,400.00		89,534.34		1,865.66
Bound Brook Culvert #6	20,000.00		19,781.52		218.48
Finance Computer Equip CIP 2010	1,809.41		1,809.41		-
Police New Cruiser 11/10 STM #4	2,875.00		2,874.85		0.15
Police Technology 3/09ATM #6	3,041.50				3,041.50
Library Computer Replacement CIP 2011	963.00		960.00		3.00
	<u>\$ 886,930.06</u>	<u>\$ -</u>	<u>\$ 327,205.68</u>	<u>\$ 33,876.46</u>	<u>\$ 525,847.92</u>

**TOWN OF COHASSET**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS**  
**SEWER ENTERPRISE**  
**JUNE 30, 2012**

Operating revenue:	
Sewer use charges	\$ 1,176,329.42
Interest/penalties	11,689.35
Sewer liens	55,664.98
Tax liens	155.10
Grinder pump maintenance fees	61,404.75
Grinder pump sales	405,149.17
Sewer connection fees	11,964.96
Sewerage permits	115,550.00
Total operating revenues	<u>1,837,907.73</u>
Operating expenses:	
Personnel services	44,346.25
Expenses	1,337,351.08
Depreciation expense	762,883.48
Total operating expenses	<u>2,144,580.81</u>
Operating income(loss)	(306,673.08)
Nonoperating revenues (expenses)	
Sewer assessments	1,040,544.67
Interest income	6,707.13
MWPAT bond proceeds	1,011,499.69
Premium on sale of BAN	76.80
Transfer to water enterprise fund	(635,342.44)
Debt service - interest	(334,714.16)
Total nonoperating revenues(expenses)	<u>1,088,771.69</u>
Net income (loss)	\$ 782,098.61
- Change in reserve for continuing appropriations	(1,872,746.14)
- Correction to prior years fixed asset capitalization	(370,025.77)
Net change in unreserved retained earnings for year	<u>(1,460,673.30)</u>
Retained earnings-unreserved July 1, 2011	19,496,583.29
Retained earnings-unreserved June 30, 2012	<u><u>\$ 18,035,909.99</u></u>

**Town of Cohasset**  
**Sewer Enterprise Fund**  
**Statement of Cash Flow**  
**for the Twelve Months Ended June 30, 2012**

Cash Flow from operating activities:

Operating Income(Loss)		(\$306,673.08)
Adjustments to reconcile net operating income to net cash provided by operating activities:		
Depreciation and amortization	762,883.48	
Increase in warrants payable/encumbrances	25,969.91	
Increase in accounts receivable	(4,198.07)	
Total adjustments		784,655.32
Net cash provided by operating activities		477,982.24

Cash flows from capital and related financing activities:

Sewer assessment revenue	1,040,544.67	
Interest income	6,707.13	
MWPAT bond proceeds	1,011,499.69	
Premium on bond anticipation note	76.80	
Debt service payments	(927,246.58)	
Transfer to water enterprise fund	(635,342.44)	
Net cash used for capital and related financing activities		496,239.27
Net cash increase for the year		974,221.51
Cash at beginning of year		751,840.92
Cash June 30, 2012		\$1,726,062.43

**TOWN OF COHASSET**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS**  
**WATER ENTERPRISE**  
**JUNE 30, 2012**

Operating revenue:	
Water use charges	\$4,726,224.11
Interest/penalties	39,686.11
Water liens	158,283.51
Tax liens	2,041.63
Total operating revenues	<u>4,926,235.36</u>
Operating expenses:	
Operating expenses	2,523,541.31
Depreciation expense	1,008,327.59
Total operating expenses	<u>3,531,868.90</u>
Operating income(loss)	<u>1,394,366.46</u>
Nonoperating revenues (expenses)	
System development charge	35,240.00
Transfer from general fund	270,074.33
Transfer from sewer enterprise fund	635,342.44
Premium on sale of bonds	77.55
Debt service - interest	(1,145,552.15)
Total nonoperating revenues(expenses)	<u>(204,817.83)</u>
Net income (loss)	<u>1,189,548.63</u>
- Change in reserve for continuing appropriations/encumbrances	<u>(737,001.79)</u>
Net change in unreserved retained earnings for year	452,546.84
Retained earnings-unreserved July 1, 2011	6,041,966.85
Retained earnings-unreserved June 30, 2012	<u><u>\$6,494,513.69</u></u>



**Town of Cohasset  
Water Enterprise Fund  
Statement of Cash Flow  
for the Twelve Months Ended June 30, 2012**

## Cash Flow from operating activities:

Operating Income(Loss)	\$1,394,366.46
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Adjustments to reconcile net operating income to net cash provided by operating activities:	
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Depreciation and amortization	1,008,327.59
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Increase in warrants payable/encumbrances	158,436.64
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Increase in Accounts Receivable	(521.89)
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Total adjustments	1,166,242.34
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Net cash provided by operating activities	2,560,608.80
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## Cash flows from capital and related financing activities:

System development charge	35,240.00
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Transfers from other funds	905,416.77
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Premium on sale of bonds	77.55
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Capitalized expenditures	(402,632.89)
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Debt service payments	(2,900,276.18)
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Net cash used for capital and related financing activities	(2,362,174.75)
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Net cash increase for the year	198,434.05
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Cash at beginning of year	146,798.77
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Cash June 30, 2012	\$345,232.82
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**TOWN OF COHASSET  
TRUST FUNDS IN CUSTODY OF TREASURER  
COMBINED STATEMENT OF CHANGES IN FUND BALANCE  
FOR THE FISCAL YEAR ENDED JUNE 30, 2011**

	Balance July 1, 2011	Opening Bal Adjustment	Donations & Receipts	Investment Income	Withdrawals	Transfers	Fund Balance June 30, 2012
<b>PARKS AND PLAYGROUNDS</b>							
Billings Park Fund	\$ 2,072.35			\$ 110.15			\$ 2,182.50
Billings Common Fund	1,826.83			97.08			1,923.91
H.W. Wadleigh Park Fund	9,692.51			515.01			10,207.52
Wheelwright Park Fund	16,498.31			876.70			17,375.01
Edith M. Bates Fund	11,789.03			626.47			12,415.50
<b>CEMETERIES</b>							
Perpetual Care-Woodside Cemetery	233,786.29	6,515.66	4,250.00	12,811.00	(339.46)		257,023.49
Perpetual Care-Beechwood Cemetery	31,295.86	(6,515.66)	750.00	1,228.46	(339.47)		26,419.19
Beechwood Cemetery Association	4,215.72			223.99			4,439.71
Estate of Harry E. Wilbur (Woodside)	11,420.38			606.87			12,027.25
C. L. Bell Memorial Fund (Greengate)	50,336.85			2,674.79			53,011.64
Isadora B. Newey Fund	40,403.58			2,146.95			42,550.53
Cedar Street Cemetery	5,293.32			281.29			5,574.61
<b>SCHOOLS</b>							
Ripley Fund	9,246.51			491.31			9,737.82
James W. Nichols Scholarship Fund	3,320.73			181.48			3,502.21
Major William Arthur Scholarship Fund	7,539.08			430.71	(300.00)		7,669.79
Alice and Walter Shuebruk Scholarship Fu	134,197.47			7,306.57	(2,500.00)		139,004.04
William Ripley Jr., Athletic Fund	22,248.41			1,194.77	(500.00)		22,943.18
John F. Creamer Scholarship Fund	1,669.50			88.72			1,758.22
Margaret M. Hardy Scholarship Fund	253,272.02			13,709.20	(6,000.00)		260,981.22
Helen & Malcolm Stevens Scholarship Fur	205,627.98			11,202.61	(3,500.00)		213,330.59
Noel Ripley Scholarship	65,761.89			3,494.44	(1,000.00)		68,256.33
Langham Scholarship	12,609.32			745.32	(1,000.00)		12,354.64
Staunton Scholarship	1,652.86			87.81			1,740.67
Gritzan Scholarship	16,589.00		700.00	927.29	(1,000.00)		17,216.29
Class of 1958 Scholarship	0.05					(0.05)	-
<b>VOLUNTARY CHECKOFF FUNDS</b>							
Scholarship Fund	3,830.87		559.85	201.31			4,592.03
Education Fund	6,818.88		500.00	359.96			7,678.84
Senior Fund	3,475.30		535.94	147.77			4,159.01
<b>OTHER</b>							
Stabilization Fund	531,175.82	(2,917.48)		2,589.43		(178,973.00)	351,874.77
Stabilization Fund-OPEB	146,253.27			1,395.69			147,648.96
Stabilization Fund-Capital	299,835.73			2,387.35		63,767.46	365,990.54
Conservation Fund	562.58			6.26			568.84
Beechwood Improvement Association	11,961.68			133.58			12,095.26
Pension Reserve Fund	287,910.12			3,371.73			291,281.85
Town Pump Maintenance	2,603.45			29.04			2,632.49
Reed Corner Trust Fund	181.41			2.03			183.44
Cultural Council Fund	2,756.42	(2,756.42)					-
Captains' Walk Fund	10,476.04			116.98			10,593.02
Elder Affairs Trust Pilgrim	12,924.59	(1,053.47)		272.68			12,143.80
Elder Affairs Building Trust	(1,053.47)	1,053.47		-			-
Paul Pratt Memorial Library	1,249,575.08	14,380.45	53,550.00	(48,391.27)	(21,576.05)	(37,907.00)	1,209,631.21
<b>TRUST FUND TOTALS</b>	<b>\$3,721,653.62</b>	<b>\$8,706.55</b>	<b>\$60,845.79</b>	<b>\$24,681.53</b>	<b>(\$38,054.98)</b>	<b>(\$153,112.59)</b>	<b>3,624,719.92</b>

**Town of Cohasset  
All Funds  
Statement of Indebtness**

<b>Issue Date: Purpose: Interest Rate</b>	<b>Original Amount</b>	<b>FY12 Principal Payment</b>	<b>Payments Due: 2013-2031</b>	<b>Total Outstanding June 30, 2012</b>
<b>Inside the Debt Limit:</b>				
January 15 2002 -Outdoor Recreational Facility (I) 3.5%	\$175,000	15,000.00	-	-
January 15 2002 -Outdoor Recreational Facility 2 (I) 3.3%	\$80,000	5,000.00	-	-
January 15 2002 -Sewer (I) 4%	\$300,000	20,000.00	-	-
January 15 2002 -Sewer 2 (I) 3.5%	\$50,000	5,000.00	-	-
January 15 2002 -Sewer (IE) 4%	\$300,000	20,000.00	-	-
June 15 2004 -Central Sewer (I-SS) 4.4%	\$98,288	5,000.00	10,000.00	10,000.00
June 15 2004 -School Planning (IE) 4.3%	\$156,000	10,000.00	20,000.00	20,000.00
June 15 2004 -School Construction (IE) 4.5%	\$16,720,000	885,000.00	1,770,000.00	1,770,000.00
June 15 2004 -Little League Fields (I) 4%	\$184,600	15,000.00	30,000.00	30,000.00
June 15 2004 -Fire Department Equipment 2 (I) 3.6%	\$600,000	60,000.00	120,000.00	120,000.00
August 1 2004 -Library (I) 4%	\$650,000	40,000.00	370,000.00	370,000.00
August 1 2004 -Police Station (2) (I) 3.2%	\$90,000	10,000.00	20,000.00	20,000.00
August 1 2004 -Police Station (I) 3.6%	\$800,000	60,000.00	380,000.00	380,000.00
August 1 2004 -Water Planning 1 (I-SS) 4%	\$81,000	3,000.00	63,000.00	63,000.00
August 1 2004 -Water Planning 2 (I-SS) 3%	\$19,000	2,000.00	2,000.00	2,000.00
August 25 2004 MWPAT Sewer 96-33A (I) 5.5%	\$538,417	30,953.59	333,610.89	333,610.89
August 25 2004 MWPAT Sewer 96-33A (IE) 5.5%	\$538,417	30,953.59	333,610.89	333,610.89
August 25 2004 MWPAT Sewer 00-04 (I) 5.3%	\$25,159	1,472.83	15,550.27	15,550.27
August 25 2004 MWPAT Sewer 00-04 (IE) 5.3%	\$25,159	1,473.83	15,550.27	15,550.27
October 1 2004 Adv Ref of Feb 96 & Sept 96 B -Adv Ref of Sept 15 96 Series B Sewer (I) 3.3%	\$163,409	13,673.55	77,455.37	77,455.37
October 1 2004 Adv Ref of Feb 96 & Sept 96 B -Adv Ref of Sept 15 96 Series B Land Acq 2.8%	\$195,911	46,000.00	-	-
October 1 2004 Adv Ref of Feb 96 & Sept 96 B -Adv Ref of Sept 15 96 Series B DPW 2.8%	\$337,269	64,000.00	-	-
August 1 2005 -Drainage (I) 4%	\$96,400	5,000.00	65,000.00	65,000.00
August 1 2005 -Newtonville Drainage (I) 4%	\$100,000	5,000.00	60,000.00	60,000.00
August 1 2005 -Open Space Purchasing (I) 4%	\$400,000	25,000.00	250,000.00	250,000.00
August 1 2005 -Water Planning (I) 4.1%	\$500,000	10,000.00	440,000.00	440,000.00
December 14 2006 MWPAT CW-04-17 (I) 2%	\$64,285	2,865.00	50,625.00	50,625.00
April 10 2008 -Current Refunding of 1998 Garage (IE) 3%	\$115,100	15,000.00	55,000.00	55,000.00
April 10 2008 -Current Refunding of 1998 School (IE) 3%	\$2,776,000	262,000.00	1,789,000.00	1,789,000.00
March 15 2009 -Ambulance (I) 2.2%	\$160,000	30,000.00	60,000.00	60,000.00
March 15 2009 -Jacobs Meadow Culvert (I) 3.7%	\$450,000	15,000.00	395,000.00	395,000.00
March 15 2009 -Sewer I&I (ISS) 4%	\$350,000	15,000.00	305,000.00	305,000.00
March 15 2009 -Fire Vehicle (I) 1.8%	\$30,000	10,000.00	-	-
March 15 2009 -Police Vehicle (I) 1.8%	\$29,000	10,000.00	-	-
August 1 2009 -Athletic Field (I) 2.9%	\$500,000	38,000.00	424,000.00	424,000.00
August 1 2009 -Capital Improvements (I) 1.6%	\$535,000	117,000.00	299,000.00	299,000.00
August 1 2009 -Drainage Improvements (I) 3.3%	\$91,000	5,000.00	81,000.00	81,000.00
August 1 2009 -Retaining Wall Improvements (I) 2%	\$50,000	8,000.00	36,000.00	36,000.00
August 1 2009 -Seawall (I) 1.8%	\$510,000	75,000.00	360,000.00	360,000.00
August 1 2009 -Sewer (I) 3.4%	\$150,000	8,000.00	134,000.00	134,000.00
August 1 2009 -Sewer 1 (I) 3.3%	\$828,000	41,000.00	753,000.00	753,000.00
August 1 2009 -Sewer 2 (I) 3.3%	\$93,000	6,000.00	81,000.00	81,000.00
August 1 2009 -Sidewalk (I) 1%	\$40,000	15,000.00	10,000.00	10,000.00
August 20 2009 Advance Refundings -Adv Ref of 12 1 00 - Sewer (I) 2.5%	\$417,500	45,000.00	372,500.00	372,500.00
August 20 2009 Advance Refundings -Adv Ref of 12 1 00 - Sewer (IE) 2.5%	\$417,500	45,000.00	372,500.00	372,500.00
August 20 2009 Advance Refundings -Adv Ref of 12 1 99 - Flood Ctrl (I) 1.5%	\$76,000	15,000.00	45,000.00	45,000.00
July 8 2010 MWPAT CW-06-31 (I) General	\$900,000	36,966.58	863,033.00	863,033.00
July 8 2010 MWPAT CW-06-31 (I) Sewer	\$12,600,000	517,532.42	12,082,468.00	12,082,468.00
March 15 2011 MWPAT CW-04-17-A (I) Revised 2%	\$307,602	14,339.97	293,262.47	293,262.47
April 24 2012 - Current Refunding of 2002 Sewer (I)	\$98,800	-	98,800.00	98,800.00
April 24 2012 - Current Refunding of 2002 Sewer (IE)	\$96,200	-	96,200.00	96,200.00
April 24 2012 - Advance Refunding of 2004 Central Sewer (I-SS)	\$46,000	-	46,000.00	46,000.00
April 24 2012 - Advance Refunding of 2004 School Planning (IE)	\$55,000	-	55,000.00	55,000.00



Issue Date: Purpose: Interest Rate	Original Amount	FY12 Principal Payment	Payments Due: 2013-2031	Total Outstanding June 30, 2012
April 24 2012 - Advance Refunding of 2004 School Construction (IE)	\$8,757,600	-	8,757,600.00	8,757,600.00
April 24 2012 - Advance Refunding of 2004 Little League Fields (I)	\$31,400		31,400.00	31,400.00
<b>Total Inside the Debt Limit</b>				<b>32,322,166.16</b>
<b>Outside the Debt Limit:</b>				
January 1, 1978-Water Treatment Facility 5%	\$2,500,000	73,000.00	-	-
January 15 2002 -Water Land Acquisition (O) 4%	\$150,000	10,000.00	-	-
August 1 2004 -Water Maintenance (O-SS) 3%	\$100,000	10,000.00	10,000.00	10,000.00
August 1 2004 -Water Pipe & Wellhead Replacement (O-SS) 4%	\$460,801	25,000.00	325,000.00	325,000.00
August 1 2004 -Water Pipe Replacement 1 (O-SS) 4%	\$990,752	55,000.00	695,000.00	695,000.00
August 1 2004 -Water Pipe Replacement 2 (O-SS) 4%	\$538,200	30,000.00	380,000.00	380,000.00
August 1 2004 -Treatment Plant Improvements 2 (O-SS) 3%	\$261,800	35,000.00	30,000.00	30,000.00
August 1 2004 -Treatment Plant Improvements 1 (O-SS) 3%	\$165,447	25,000.00	-	-
August 25 2004 MWPAT Sewer 98-55 (OE) 5%	\$97,000	7,100.00	51,400.00	51,400.00
August 25 2004 MWPAT Sewer 98-55 (O) 5%	\$97,000	7,100.00	51,400.00	51,400.00
August 25 2004 MWPAT Sewer 96-34 (O) 5%	\$628,450	45,850.00	332,800.00	332,800.00
August 25 2004 MWPAT Sewer 96-34 (OE) 5%	\$628,450	45,850.00	332,800.00	332,800.00
August 25 2004 MWPAT Sewer 98-45 (OE) 5%	\$69,450	5,050.00	36,800.00	36,800.00
August 25 2004 MWPAT Sewer 98-45 (O) 5%	\$69,450	5,050.00	36,800.00	36,800.00
August 25 2004 MWPAT Sewer 96-33 (O) 5%	\$715,850	52,250.00	379,100.00	379,100.00
August 25 2004 MWPAT Sewer 96-33 (OE) 5%	\$715,850	52,250.00	379,100.00	379,100.00
August 25 2004 MWPAT Sewer 98-105 (OE) 5.5%	\$647,560	42,500.00	380,000.00	380,000.00
August 25 2004 MWPAT Sewer 98-105 (O) 5.5%	\$647,560	42,500.00	380,000.00	380,000.00
August 25 2004 MWPAT Sewer 98-106 (OE) 5.5%	\$645,061	40,000.00	380,000.00	380,000.00
August 25 2004 MWPAT Sewer 98-106 (O) 5.5%	\$645,061	40,000.00	380,000.00	380,000.00
August 25 2004 MWPAT Sewer 96-37 (O) 5.5%	\$149,041	10,000.00	85,000.00	85,000.00
August 25 2004 MWPAT Sewer 00-03 (O) 5.3%	\$99,503	5,000.00	62,500.00	62,500.00
August 25 2004 MWPAT Sewer 00-03 (OE) 5.3%	\$99,503	5,000.00	62,500.00	62,500.00
August 25 2004 MWPAT Sewer 99-11 (OE) 5.3%	\$964,887	57,500.00	595,000.00	595,000.00
August 25 2004 MWPAT Sewer 99-11 (O) 5.3%	\$964,887	57,500.00	595,000.00	595,000.00
August 25 2004 MWPAT Sewer 99-10 (OE) 5.3%	\$960,909	57,500.00	592,500.00	592,500.00
August 25 2004 MWPAT Sewer 99-10 (O) 5.3%	\$960,909	57,500.00	592,500.00	592,500.00
August 25 2004 MWPAT Sewer 96-34A (O) 5.2%	\$236,107	5,000.00	202,500.00	202,500.00
August 25 2004 MWPAT Sewer 96-34A (OE) 5.2%	\$236,107	5,000.00	202,500.00	202,500.00
August 25 2004 MWPAT Sewer 96-33A (O) 5.3%	\$244,328	14,046.42	151,389.12	151,389.12
August 25 2004 MWPAT Sewer 96-33A (OE) 5.3%	\$244,328	14,046.42	151,389.12	151,389.12
August 25 2004 MWPAT Sewer 00-04 (O) 5.3%	\$1,811,155	106,027.18	1,119,449.73	1,119,449.73
August 25 2004 MWPAT Sewer 00-04 (OE) 5.3%	\$1,811,155	106,027.18	1,119,449.73	1,119,449.73
August 25 2004 MWPAT Sewer 97-38 (OE) 5%	\$311,600	22,750.00	165,050.00	165,050.00
August 25 2004 MWPAT Sewer 97-38 (O) 5%	\$311,600	22,750.00	165,050.00	165,050.00
August 25 2004 MWPAT Sewer 96-34B (OE) 5%	\$833,483	62,350.00	431,250.00	431,250.00
August 25 2004 MWPAT Sewer 96-34B (O) 5%	\$833,483	62,350.00	431,250.00	431,250.00
October 1 2004 Adv Ref of Feb 96 & Sept 96 B -Adv Ref of Sept 15 96 Series B Landfill 3.3%	\$700,531	67,381.39	323,515.56	323,515.56
October 1 2004 Adv Ref of Feb 96 & Sept 96 B -Adv Ref of Sept 15 96 Series B Water (O) 3.3%	\$1,311,060	128,945.06	599,029.07	599,029.07
August 1 2005 -Water Distribution (O) 4%	\$1,385,000	20,000.00	1,285,000.00	1,285,000.00
August 1 2005 -Water Equipment (O) 3.5%	\$100,000	15,000.00	30,000.00	30,000.00
August 1 2005 -Water Land Acquisition (O) 4%	\$515,000	15,000.00	450,000.00	450,000.00
August 1 2005 -Water Land Acquisition 2 (O) 4 1%	\$800,000	20,000.00	705,000.00	705,000.00
August 1 2005 -Water Main (O) 4 1%	\$1,500,000	30,000.00	1,335,000.00	1,335,000.00
August 1 2005 -Water Protection (O) 4%	\$245,000	5,000.00	215,000.00	215,000.00
August 1 2005 -Water Treatment Plant (O) 3.4%	\$200,000	30,000.00	35,000.00	35,000.00
December 14 2006 MWPAT DW-04-07 (O) 2%	\$1,371,260	61,118.00	1,079,872.00	1,079,872.00
April 10 2008 -Current Refunding of 1998 Sewer (O) 3%	\$75,250	7,800.00	37,750.00	37,750.00
April 10 2008 -Current Refunding of 1998 Sewer (OE) 3%	\$75,250	7,800.00	37,750.00	37,750.00
April 10 2008 -Current Refunding of 1998 Water (O) 3%	\$474,700	47,400.00	270,500.00	270,500.00
March 15 2009 -Water (OSS) 4%	\$1,051,000	40,000.00	940,000.00	940,000.00
August 1 2009 -Water 1 (O) 3.5%	\$3,715,000	105,000.00	3,510,000.00	3,510,000.00
August 1 2009 -Water 2 (O) 3.5%	\$1,725,000	102,000.00	1,525,000.00	1,525,000.00
August 1 2009 -Water 3 (O) 3.5%	\$10,939,000	345,000.00	10,267,000.00	10,267,000.00



<b>Issue Date: Purpose: Interest Rate</b>	<b>Original Amount</b>	<b>FY12 Principal Payment</b>	<b>Payments Due: 2013-2031</b>	<b>Total Outstanding June 30, 2012</b>
August 20 2009 Advance Refundings -Adv Ref of 12 1 00 - Water (O) 1.5%	\$455,500	135,000.00	1,112,500.00	1,112,500.00
August 20 2009 Advance Refundings -Adv Ref of 12 1 99 - School (OE) 1.5%	\$76,000	15,000.00	45,000.00	45,000.00
August 20 2009 Advance Refundings -Adv Ref of 12 1 99 - Water (O) 2.5%	\$1,249,500	90,000.00	267,500.00	267,500.00
July 8 2010 MWPAT DW-04-07-A (O) 2%	\$6,574,884	270,056.00	6,304,828.00	6,304,828.00
April 24 2012 - Current Refunding of 2002 Water Land Acquisition (O)	\$50,000		50,000.00	50,000.00
<b>Total Outside the Debt Limit</b>				<b>41,709,722.33</b>
<b>Total Long Term Debt</b>				<b>\$ 74,031,888.49</b>

**Town of Cohasset**  
**Statement Of Debt Authorized And Unissued**  
**June 30, 2012**

**Loans Authorized & Unissued:**

<b>Purpose:</b>	<b>Date</b>	<b>Article</b>	<b>Amount Unissued</b>
Septic Systems	3/29/1999	24	200,000
MBTA Wetlands	11/5/2001	19	1,200,000
MBTA Sohier Street	11/5/2001	5	250,000
Library	11/5/2001	5	3,250,000
Water	11/5/01 & 3/30/2002	5 & 13	23,752
Water	3/30/2002	13	28,248
Sewer	3/30/2002	7	81,000
Infrastructure & Streetscape	11/18/2002	13	800,000
Land Acquisition	11/18/2002	6	750,000
Drainage	11/18/2002	16	53,000
Land Acquisition	11/14/2003	4	4,100,000
Water System Improvements	3/27/2004	17	100,000
Water System Improvements	3/29/2004	18	839,150
Sewer	4/2/2005	12	1,650,000
Sewer Planning	4/2/2005	11	40,000
Sewer I&I	11/13/2006	19	450,000
Recreational Facilities	11/13/2006	4.b	150,000
Retaining Wall Improvements	11/17/2008	7	186,250
Road Improvements	11/17/2008	7	33,750
Sludge Lagoon	6/14/2010	8,1	100,000
Phosphate System Project	6/14/2010	8,2	50,000
Little Harbor Distribution Project	6/14/2010	8,3	138,000
Water Treatment Plant Upgrade	11/15/2010	5	13,000
Septic Systems/Sewer Connections	4/30/2011	15	3,000,000
School Bus	5/12/2012	12	90,000
DPW Truck	5/12/2012	12	66,000
<b>Total Authorized and Unissued</b>			<b>\$ 17,642,150</b>

# REPORT OF THE TOWN TREASURER/COLLECTOR

## Town of Cohasset Reconciliation of Cash June 30, 2012

Balance in Treasury July 1, 2011	10,580,193.04
Receipts	59,942,478.43
Disbursements	<u>(57,141,951.16)</u>
Balance in Town Treasury June 30, 2012	13,380,720.31

Cash on Hand	150.00
Bank of America	411,210.50
Bank of Canton	105,107.62
Eastern Bank	58,616.29
MA Municipal Deposit Trust	107,438.48
South Shore Savings Bank	507,609.57
Hingham Institution for Savings	3,481,224.22
Pilgrim Bank	1,923,211.08
Rockland Trust	2,914,025.48
Hingham Institution for Savings - Trust Funds	988,867.12
Nyes Ledge Capital Offshore Fund, Ltd.- Trust Funds	145,572.42
Pilgrim Bank - Trust Funds	478,031.43
Rockland Trust - Trust Funds	1,229,558.88
Vanguard - Trust Funds	<u>1,030,097.22</u>
Total Funds in Town Custody	<u>13,380,720.31</u>

Town of Cohasset  
Town Collector Report  
Receivable Balances  
June 30, 2012

Year	Description	Amount
1999	Personal Property Taxes	1,238.50
2000	Personal Property Taxes	1,505.80
2001	Personal Property Taxes	844.71
2002	Personal Property Taxes	678.64
2003	Personal Property Taxes	664.05
2004	Personal Property Taxes	586.22
2005	Personal Property Taxes	541.47
2006	Personal Property Taxes	954.18
2007	Personal Property Taxes	253.85
2008	Personal Property Taxes	1,405.40
2009	Personal Property Taxes	1,522.43
2010	Personal Property Taxes	1,305.04
2011	Personal Property Taxes	2,059.49
2012	Personal Property Taxes	3,060.01
	Total Personal Property Taxes	16,619.79
2009	Real Estate Taxes	(1.46)
2011	Real Estate Taxes	35,203.81
2012	Real Estate Taxes	447,605.38
	Total Real Estate Taxes	482,807.73
2009	Community Preservation	1.46
2011	Community Preservation	504.39
2012	Community Preservation	5,683.28
	Total Community Preservation	6,189.13
	Tax Title/Tax Liens	391,004.77
	Deferred Property Taxes	564,359.38
	Tax Foreclosurers/Possessions	68,583.03
1998	Motor Vehicle	765.25
1999	Motor Vehicle	5,079.49
2000	Motor Vehicle	2,153.52
2001	Motor Vehicle	3,312.82
2002	Motor Vehicle	2,796.77
2003	Motor Vehicle	3,822.51



Year	Description	Amount
2004	Motor Vehicle	3,105.20
2005	Motor Vehicle	2,897.48
2006	Motor Vehicle	4,053.88
2007	Motor Vehicle	5,483.65
2008	Motor Vehicle	4,718.36
2009	Motor Vehicle	8,331.45
2010	Motor Vehicle	9,121.77
2011	Motor Vehicle	17,500.62
2012	Motor Vehicle	94,141.30
	Total Motor Vehicle	167,284.07
2010	Boat Excise	8,102.33
2011	Boat Excise	773.00
2012	Boat Excise	2,673.00
	Total Boat Excise	11,548.33
	Unapport Assments-North	1,321,679.40
	Unapport Assments-Central	1,609,006.21
	Unapport Assments-Newtonville	46,444.39
	Unapportioned Betterments-Little Harbor	11,087,359.48
2002	Apport Assments-North	624.40
2005	Apport Assments-North	8.28
2006	Apport Assments-North	345.79
2007	Apport Assments-North	29.27
2011	Apport Assments-North	586.81
2012	Apport Assments-North	1,711.94
2002	Apport Assments-Central	(58.16)
2011	Apport Assments-Central	303.35
2012	Apport Assments-Central	2,951.06
2002	Comm Int/North	118.64
2011	Comm Int/North	58.68
2012	Comm Int/North	115.34
2002	Comm Int/Central	70.34
2011	Comm Int/Central	30.33
2012	Comm Int/Central	273.14
2012	Assessments Little Harbor	9,643.62
2012	Committed Interest-LH	2,553.24
	Total Betterments	14,083,855.55
2004	Sewer Use Charges	6,671.00
2005	Sewer Use Charges	6,939.00
2006	Sewer Use Charges	2,268.00
2008	Sewer Use Charges	10,269.00

Year	Description	Amount
2011	Sewer Use Charges	1,641.08
2012	Sewer Use Charges	113,844.32
	Total Sewer Use Charges	141,632.40
2007	Sewer Liens	519.19
2011	Sewer Liens	482.71
2012	Sewer Liens	5,051.46
	Total Sewer Liens	6,053.36
2003	Water Use Charges	17,257.70
2004	Water Use Charges	36,046.93
2006	Water Use Charges	2,611.81
2007	Water Use Charges	2,059.81
2008	Water Use Charges	12,391.25
2010	Water Use Charges	(3.31)
2011	Water Use Charges	4,327.35
2012	Water Use Charges	334,185.12
	Total Water Use Charges	408,876.66
2011	Water Liens	1,448.32
2012	Water Liens	41,653.30
	Total Water Liens	43,101.62

## WAGES SALARIES PAID CALENDAR YEAR 2012

<u>Last Name</u>	<u>FirstName</u>	<u>PrimaryAccount</u>	<u>GrossPay</u>
QUILL	MARY E	Board of Assessors	84417.56
LANE	WARREN B	Board of Assessors	48245.64
WARNER	ELLEN	Board of Assessors	42077.66
GRANVILLE	MARY E.	Board of Assessors	1258.31
MILLER	ELSA J.	Board of Assessors	1241.65
KRUPCZAK	DEBRA J.	Board of Assessors	946
PATROLIA	MICHAEL C.	Board of Assessors	500
		Department Total-	\$178,686.82
GOODWIN	MARY C.	Board of Health	49083.32
TRADD	TARA	Board of Health	28104.52
ZEMEL	FELIX I	Board of Health	27822.82
GODZIK	JOSEPH R	Board of Health	26429.17
COLLINS	CAROLINE W	Board of Health	60
		Department Total-	\$131,499.83
EGAN	ROBERT M.	Building/Land Use	83813.78
PILCZAK	JOANN	Building /Land Use	60318.12
		Department Total-	\$144,131.90
NOONAN	NANCY ANN	Conservation	45306.68
		Department Total-	\$45,306.68
SESTITO	CARL A	Dept. of Public Works	81129.48
SESTITO	ANTHONY C	Dept. of Public Works	72671.74
SWANSON	ANDREW W.	Dept. of Public Works	64752.2
LIVINGSTON	BOYD J	Dept. of Public Works	63109.17
GUARENTE	CHARLES E.	Dept. of Public Works	59934.84
BUTMAN	KENNETH BARR	Dept. of Public Works	55706.36
EKBOM	LEO A.	Dept. of Public Works	53944.9
PIEPENBRINK	ROBERT	Dept. of Public Works	51447.01
THAYER JR	KENNETH E.	Dept. of Public Works	50664.15
MURRAY	CHRISTOPHER	Dept. of Public Works	49421.67
MARSH	HERBERT L	Dept. of Public Works	48046.54
SNOW	MARY L.	Dept. of Public Works	45206.68
SULLIVAN	DANIEL J	Dept. of Public Works	26192.8
BAKER JR	GRANVILLE C	Dept. of Public Works	22552.64
FLINT	MARK D	Dept. of Public Works	21556.05
BROWN	HERBERT L	Dept. of Public Works	11670.39

## WAGES SALARIES PAID CALENDAR YEAR 2012

GOFF	ANN MARIE	Dept. of Public Works	4344.95
CLARK	JAMES A	Dept. of Public Works	77.36
		Department Total-	\$782,428.93
GRANDE	CORAL S	Elder Affairs	65401.94
BARRETT	CAROL A.	Elder Affairs	41255.48
CARISTI-MACDON	MARIE F	Elder Affairs	26142.64
HORSEFIELD	MARTHA R	Elder Affairs	22447.12
SALERNO	GERTRUDE	Elder Affairs	21881.34
SALERNO	ELIZABETH C	Elder Affairs	14602.74
CAMPBELL	JAMES B	Elder Affairs	13701.12
MCCARTHY	A. PATRICK	Elder Affairs	8663.04
BUCKLEY	JOHN	Elder Affairs	4652.05
		Department Total-	\$218,747.47
KELLY	MARK H.	Facilities	78145.38
LINCOLN	DEREK A.	Facilities	61353.42
WIGMORE	THOMAS W.	Facilities	58256.95
LITCHFIELD	JOHN P	Facilities	50750.7
RATTENBURY	HENRY A	Facilities	22542.75
BRENNAN	MARK D	Facilities	22055.22
KELLY	DANIEL A	Facilities	14936
		Department Total-	\$308,040.42
GALLAGHER	MARY J	Finance	89339.15
HENDERSON	JANE E.	Finance	53584.83
HICKEY	SUSAN B	Finance	6252.2
		Department Total-	\$149,176.18
BILODEAU	PAUL T.	Fire Department	141656.08
SILVIA	ROBERT D.	Fire Department	123827.77
TRASK	MARK H.	Fire Department	119597.35
CURLEY	JAMES F.	Fire Department	108150.28
PROTULIS	ROBERT F.	Fire Department	102555.45
MAHONEY JR.	FRANCIS X.	Fire Department	101799.19
HERNAN	JOHN M.	Fire Department	101674.9
FRANKRAY	JOHN J.	Fire Department	93835.38
PERGOLA	JOSEPH M	Fire Department	87043.62
MARTIN	ROBERT	Fire Department	85825.8
BELANGER	RANDY P.	Fire Department	85203.27
CUNNINGHAM	DANIEL	Fire Department	80487
DURETTE	KEVIN J.	Fire Department	80217.33
FORDE	ROBERT	Fire Department	79329.81



## WAGES SALARIES PAID CALENDAR YEAR 2012

MORRISON	LAURA CHRIS	Fire Department	73586.29
DONOVAN	KEVIN D	Fire Department	70349.46
NADEAU	ROBERT A	Fire Department	69725.56
BOUDREAU	JAMIE A	Fire Department	63081.58
HALL	JAMES	Fire Department	53724.69
COLLINS	TIMOTHY W	Fire Department	51417.11
SMITH	DANIEL	Fire Department	46235.16
WENZLOW	ERIC W.	Fire Department	40649.62
SILVA	KEVIN J	Fire Department	30708.62
DACEY	ADAM F	Fire Department	30344.29
RUNEY	JAMES P.	Fire Department	23711.78
MCKAY	THOMAS	Fire Department	2596.15
SAVOIA	JOHN J	Fire Department	2400
MAYNARD	STEVEN L.	Fire Department	2250
NORLIN	ERIC M	Fire Department	810
AHERN	JOHN W	Fire Department	360
CARMICHAEL	CHRIS	Fire Department	360
CHANDLER	JEFFREY A	Fire Department	360
CLAFFEY	BRIAN T	Fire Department	360
LEVENSON	DAVID J	Fire Department	360
O'BRIEN	ROBERT J	Fire Department	360
THOMAS	ANDREW	Fire Department	360
		Department Total-	\$1,955,313.54
GIBBONS	LORREN S.	Harbormaster	53538.98
JOHNSON	NICHOLAS C	Harbormaster	10263
HARKINS	VINCENT P	Harbormaster	7353.5
JOHNSON	ROBERT A.	Harbormaster	2389.5
GRAY JR	WILLIAM H	Harbormaster	2029.5
SARTORI	KEVIN P	Harbormaster	816.5
LONDON	ALEXANDER J	Harbormaster	99
		Department Total-	\$76,489.98
RAFFERTY	JACQUELINE S	Library	74873.11
MOODY	SHARON	Library	58630.46
WALSH	GAYLE	Library	47953.27
DWYER	JANET	Library	37573.1
NORTON	KRISTIN	Library	34647.31
COUGHLIN	MARY E.	Library	32264.11
WALSH	LAURIE L.	Library	27804.07
OHRENBERGER	MARJORIE	Library	26856.31
GAILUNAS	PAUL J.	Library	22064.81
NELSON	BRONWYN	Library	15897.24
THOMPSON	MEAGHAN E	Library	12281.59
DEMERS	ALISON E	Library	4513.85

## WAGES SALARIES PAID CALENDAR YEAR 2012

LENGYEL	BRIGID	Library	3436.22
RYDER	CYNTHIA R	Library	2062.02
CANNEY	JULIA S	Library	1748
BRODERICK	KATHLEEN H	Library	874
REEL	MICHAEL C	Library	824
NEAVES	CAROLINE C	Library	656
KIMLA	LETRA M	Library	440
		Department Total-	\$405,399.47
TREANOR	JEFFREY	Police Department	141839.91
REARDON	PATRICK	Police Department	134039.54
DELUCA	MARK M	Police Department	132729.28
MCLEAN	JAMES P.	Police Department	132112.1
QUIGLEY	WILLIAM P.	Police Department	119123.11
LENNON	GREGORY J.	Police Department	114877.8
ST.IVES	JOHN J	Police Department	103153.11
HUNT	GARRET A.	Police Department	97297.5
LOPES	MICHAEL	Police Department	97234.54
WILSON	PAUL M.	Police Department	87979.35
WILLIAMS	DANIEL	Police Department	81996.98
TARANTINO	CHRISTY J.	Police Department	79748.85
KENNEY	PATRICK	Police Department	76171.29
TAYLOR	GREGORY W	Police Department	66496.72
DIAS	CHRISTOPHER	Police Department	58754.49
FERRICK	JENIFER J.	Police Department	51918.54
CUNNIFF	DENNIS M	Police Department	43167.56
SCHMIDT	HARRISON W	Police Department	36807.05
PEEBLES	BRIAN M.	Police Department	32810.82
FORD	ANDREW J.	Police Department	31662.69
CONTE	JOHN C.	Police Department	29551.51
YANNIZZI	FRANCIS P.	Police Department	22711.83
TRUGLIA	ANTHONY J	Police Department	20388.1
MURPHY	PAUL W.	Police Department	16816.13
REARDON	TIMOTHY P	Police Department	16258.72
HUDSON	JAMES J	Police Department	13446.47
NAUGHTON	BRIAN F	Police Department	11129.9
DOUGLAS	PATRICIA A.	Police Department	6520.85
KINTIGOS	JOSEPH F	Police Department	6259.88
GEDDES	SASHA A.	Police Department	5522.42
MCCARTHY	KELLI	Police Department	5395.27
LOWERY	PATRICIA A.	Police Department	4885.97
FALL	GREGORY	Police Department	4282.73
CASAGRANDE	ROBERT C.	Police Department	4088
ADAMS	KATHLEEN M.	Police Department	3959.67
MALOUF	FREDERICK G	Police Department	3529.5
FAHEY	SEAN M	Police Department	3518

WAGES SALARIES PAID CALENDAR YEAR 2012

HENVEY	CAROL	Police Department	3505.76
LOWRANCE	RAWSON R.	Police Department	2900.25
O'HARA	MICHAEL	Police Department	2674
DIGRAVIO	MARK A	Police Department	2460.65
ACHILLE	ROBERT	Police Department	2437
BRIGHAM	PAUL B	Police Department	2384
CADIGAN	THOMAS M.	Police Department	2334
PIEPENBRINK	DANIEL T	Police Department	2284.67
LUCAS	MATTHEW J	Police Department	2134
CAVANAUGH	SEAN T.	Police Department	1954
COSTA	LOUIS C.	Police Department	1947
MCADAMS	DARREN	Police Department	1824
MCCRACKEN	JOSEPH H.	Police Department	1820.5
SMITH	JOSEPH P	Police Department	1682.5
NORRIS	JOHN	Police Department	1602
SULLIVAN	JEREMIAH J	Police Department	1428.5
AIGUIER	BRIAN E.	Police Department	1288
SHEA	DALE L	Police Department	1092
STEVERMAN	REGEN	Police Department	1088
WALETKUS	ALAN	Police Department	1081
HARRISON	JEFF	Police Department	1080
GIBBONS	EDWARD F	Police Department	912
GREELEY	THOMAS P.	Police Department	732
PIERCE	CHARLES J	Police Department	732
SOUTHER	CHARLES E	Police Department	732
KIRKBRIDE	OWEN N	Police Department	713
TAYLOR JR.	JAMES F	Police Department	621
O'ROURKE	JOHN	Police Department	552
MOLLA JR.	FRANCIS N	Police Department	548
POWERS	MITCHELL	Police Department	548
MAYER	JOSEPH B.	Police Department	540
BULGER	CHRISTOPHER	Police Department	506
CHURCH	DANNY D	Police Department	506
FIDROCKI	WILLIAM	Police Department	471.5
GILMARTIN	JAMES A.	Police Department	393.75
ST. IVES	KEVIN M	Police Department	381.6
BATES	KENNETH H	Police Department	368
DUNLEA	MICHAEL	Police Department	368
GOVER	TIMOTHY C	Police Department	368
MARCELLA	ANTHONY G	Police Department	368
BILLINGS	TAYLOR C	Police Department	364
RUNEY	JUSTIN P	Police Department	360
MAHONEY	JON F.	Police Department	360
MCLAUGHLIN	KATELIN	Police Department	360
HARTNETT	GREGG T	Police Department	184
MACDONALD	RICHARD	Police Department	184
PHILLIPS	KRIS	Police Department	184



## WAGES SALARIES PAID CALENDAR YEAR 2012

FORD	THOMAS W	Police Department	180
WAY	RUSSELL D D	Police Department	180
TROUPE	ZACHARY S	Police Department	116.96
WIGMORE	DEIRDRE M	Police Department	115.36
		Department Total-	\$1,952,137.18
CARROLL	JAMES	Recreation	68733.08
MCCARTHY	JENNIFER L	Recreation	29139.84
R.-GRIFFITHS	GRACE M.	Recreation	27080
GRANDE	EMELYN W	Recreation	11081.25
LAWLESS	NICHOLAS J	Recreation	10446.44
COGGINS	SARAH E	Recreation	6926.16
DUNKELBERGER	MARIE L	Recreation	6190.5
DALEY	KATHLEEN A.	Recreation	5906
TURPEL	PAMELA A	Recreation	4603.5
MCDONALD	LINDSEY L.	Recreation	3552.25
CURTIN	MICHAEL E	Recreation	3498
WHITNEY	ANDREW J	Recreation	3075
THOMPSON	AMANDA	Recreation	3051.9
ZAPPOLO	CARLEY E	Recreation	2933.52
KELLY	MAGGIE T	Recreation	2703.41
COLLINS	PAIGE L	Recreation	2701.15
WISE	WILLIAM F	Recreation	2606.64
GOETZ	ANDERS B	Recreation	2542.02
COLLINS-WOOLEY	ROSS F	Recreation	2532.5
FEGREUS	ELIZABETH J	Recreation	2517.5
DAVIS	LINDSEY E	Recreation	2495.89
CROUGH	SAMANTHA L	Recreation	2490.76
SULLIVAN	KATHERINE J	Recreation	2487.5
DOOLEY	PATRICK O	Recreation	2474.5
COLLINS	JOHN J	Recreation	2329.32
GOODWIN	MARGARET	Recreation	2165
MCGILL	KELSEY A	Recreation	2163.39
ROBBINS	EMILY J	Recreation	2000
BRASH	CHRISTOPHER	Recreation	1987.5
KELLY	MEREDITH T	Recreation	1870.63
FROIO	MATTHEW V	Recreation	1766
COGGINS	ZACHARY J	Recreation	1711.89
HERTH	ALFRED J	Recreation	1580.25
GOETZ	CONNOR A	Recreation	1580
DURKIN	JEFFREY M	Recreation	1562.5
MCQUADE	SCARLETT E	Recreation	1502.5
WHEELWRIGHT	HAYLEY J	Recreation	1500
BROWN	NICHOLAS K	Recreation	1455
THOMPSON	JULIA M	Recreation	1417.5
GREGORY	MATTHEW R	Recreation	1362.5



## WAGES SALARIES PAID CALENDAR YEAR 2012

CANNON	ISABELLA G	Recreation	1350
HAGGERTY	SHANE C	Recreation	1230
HAGGERTY	CHRISTOPHER	Recreation	1126
COHEN	CHRISTOPHER	Recreation	1006
GILMAN	CATHERINE E	Recreation	998
GRECH	KELLY T	Recreation	981
HERN	LAURA E	Recreation	930
MCCARTHY	ALLISON J	Recreation	930
HILL	ROBERT E	Recreation	281.88
CHRISTINO	FRANCES J	Recreation	216
		Department Total-	\$248,772.17
CATALDO	BARBARA J	School Department	154500.06
DEGENNARO	DAVID	School Department	119999.94
DEMAS	LOUISE L	School Department	116449.93
DECHIARA	JENNIFER	School Department	106717.8
DUFFY	MAUREEN M	School Department	104595.42
YESS	DENISE ANNE	School Department	100921
SWEENEY	TORIN	School Department	100542.36
THOMAE	ANN M.	School Department	99488.15
KURKER	KIM M	School Department	98588.65
BEAL	DEBORAH G.	School Department	98423.88
GORDON	CYNTHIA B.	School Department	97986.37
AFANASIW	PETER	School Department	95616.77
DYKAS	KEVIN P.	School Department	95395.41
HORIGAN	SUSAN M.	School Department	94647.01
FORD	RONALD J.	School Department	94604.59
HENRY	DEBORAH A.	School Department	94167.61
CRIMMINS	CAROLYN L.	School Department	93822.65
CONROY	THERESA	School Department	93192.65
KENNY	LYNNE	School Department	93142.65
GIBSON	COLLEEN E.	School Department	93041.41
THOMPSON	PATRICIA	School Department	92665.6
LAFOUNTAIN	ALLEN W.	School Department	92217.75
GALLOTTA	ALAN R.	School Department	92134.34
JORDAN	MARGARET	School Department	92012.42
GIBSON	BARBARA A	School Department	91679.2
WELCH	MICHAEL R.	School Department	91636.36
JORDAN	KATHLEEN A.	School Department	91582.67
BERRY	MAUREEN M.	School Department	91454.3
BROOKS	KATHRYN A	School Department	91084.46
CORKHUM	SUZI Y.	School Department	90429.34
KEATING	LAURA R.	School Department	89733.61
SULLIVAN	VICTORIA	School Department	89095.61
BARBIERI	DIANE M	School Department	88795.96
SANDLER	KERRI L	School Department	88730.98

## WAGES SALARIES PAID CALENDAR YEAR 2012

HANSON	JEANNE B.	School Department	88318.9
RITTS	JUDITH A	School Department	87938.42
JONES	DANIEL C.	School Department	87469.74
WILLIS	JAMES	School Department	85495.86
DELEO	STEPHANIE T.	School Department	85340.41
JOYCE	MICHELLE	School Department	85238.41
SULLIVAN	ALLISON B.	School Department	85028.37
GIULIANO	LAURA	School Department	84140.52
KNIGHT	JEFFREY E	School Department	83837.39
BERKOWITZ	NINA B.	School Department	83797.03
NELLIGAN	CATHERINE	School Department	83121.04
WINTER	LAUREN M	School Department	82573.74
BUCKLEY JR	JOHN C	School Department	82268.64
DIMINNIE	LESLIE	School Department	82181.78
BIAGINI	STEVEN	School Department	81663.64
OWENS-RIGBY	ELIZABETH R	School Department	81426.83
MCTIGUE	JOAN	School Department	81233.06
MORRISSEY	PATRICIA A	School Department	81098.91
JOHNSTON	KARIN	School Department	80413.78
DEWAAL	JULIA P.	School Department	78717.52
PALMIERI	VINCENT	School Department	78691.6
SWARTZ	LAURA C.	School Department	78071.41
FOLEY	KERRI ANN	School Department	77712.62
O'BRIEN	CASSANDRA G.	School Department	77158.28
SMITH	HEATHER D	School Department	77146.88
MARAT	MARY	School Department	76835.18
CLARK	JENNIFER A.	School Department	76346.59
MORIARTY	STEPHANIE C.	School Department	76064.1
WEYDT	MICHAEL	School Department	75202.95
PESCATORE	JANE	School Department	74909.99
MCPHILLIPS	JENNIFER A	School Department	74053.88
MACDONALD	SARAH M	School Department	74011.88
DUGAN	MARY P.	School Department	73723.08
FISH	WILLIAM	School Department	71898.3
MCCABE	JASON D	School Department	71432.76
BERMAN	ANN	School Department	71323.42
WHALEN	MEREDITH	School Department	71017.84
ERLANDSEN	ROBERT J.	School Department	70925.69
KELLEY	JILL L	School Department	69917.95
BONNELL	ROBERT L	School Department	69855.98
CROWLEY	JEROME F	School Department	69516.96
WELCH	SUSAN N	School Department	69474.72
CAPOBIANCO	KRISTIE E	School Department	69437.31
HOGAN	MICHAEL	School Department	69259.31
O'HARA	MEGHAN	School Department	69098.07
LEWIS	ARNA	School Department	68859.31
HATHAWAY	DEBORAH M	School Department	67957.87



WAGES SALARIES PAID CALENDAR YEAR 2012

NOBLE	STEPHANIE	School Department	67865.23
MCINNIS	KAREN E	School Department	67591.21
TUSCHER	ROBERT	School Department	66733.42
MCDAVITT	KAREN E	School Department	66531.3
VINTON	DAVID S	School Department	66531.3
FORTIN	JONATHAN T.	School Department	66296.08
GILL	MICHAEL PATR	School Department	66194.05
SUGRUE	LISA V	School Department	64976.6
ROHRER	EILEEN	School Department	64798.37
HUMPHREY	LAURA L	School Department	64200.92
GIBBS	KAREN	School Department	64099.3
CARMODY	ANN-MARIE A	School Department	62577.69
QUEENAN	CAROLYN E.	School Department	62126.39
CISNEROS	KENNETH R.	School Department	62005.94
GITTENS-CARLE	ALEISA M.	School Department	61588.52
WOOLEY	STEPHANIE E.	School Department	61039.9
KING JR	JOSEPH W	School Department	60669.35
SULLIVAN-SANGE	KATHLEEN	School Department	60642.96
DRINKWATER	JENNIFER L	School Department	60551.38
SMITH	MARGARET L.	School Department	60007.38
MOSHER	MICHELE S	School Department	60007.38
OGDEN	ELIZABETH A.	School Department	59922.65
COOK	LAUREN M.	School Department	59747.86
WOMERSLEY	KATHLEEN	School Department	59094.04
STRUZZIERY	LAURA A	School Department	58531.03
CONNOLLY	CAROLYN M	School Department	58500
GEOGHEGAN	MARTIN R	School Department	57728.17
HOLLAND	MARGARET	School Department	57698.09
MARKS	BRYAN E	School Department	57693.32
LOTSPEICH-COST	ROBYN L	School Department	57207.66
KOTTER	JEFFREY	School Department	57125.66
DOBLE	CHRISTINA A	School Department	56507.09
KENT	DANIELLE P	School Department	56017.66
PARRELL	ERICA K	School Department	55701.86
LEWIS	MICHAEL A	School Department	55056.5
WAHLE	BETH K	School Department	54842.44
MESSINA	DENISE C	School Department	54753.32
HEBERT	CHRISTINE M	School Department	54273.44
BELLAO	SHARON L	School Department	53468.8
COLLINS	JUDITH	School Department	53380.25
JONES	THOMAS W.	School Department	52332.7
CONETTA	MOLLY E	School Department	52293.24
JENKINS	KEVIN R	School Department	52117.65
EMOND	DENISE M.	School Department	51300.23
UHLAR	LAURA A	School Department	51068.34
HERB	BEVERLY E	School Department	51058.22
VILLANI	LORI A	School Department	50622

WAGES SALARIES PAID CALENDAR YEAR 2012

MASSARI	AMALIA M	School Department	50524.34
MCALARNEY	KATE	School Department	50504.98
MASTROMARINO	MARY E.	School Department	50446.94
MELIA	DONNA M	School Department	50315.05
FLAHERTY	STEPHEN M	School Department	49875.12
HOLLAND	THEODORE L.	School Department	49866.38
DEWAAL	JOHN	School Department	49624.22
GIBBONS	EMILY F.	School Department	49190.95
GERRISH	SHANNON L	School Department	48801.22
PAPI	SARAH S	School Department	48677.97
UNANGST	KELLY R	School Department	48473.27
HANNON	PETER H	School Department	48237.58
GREGORY	JANE E.	School Department	48201.35
DANIELSON	JOHN	School Department	48194.47
NORTON	EILEEN M	School Department	48105.22
LEWIS	KRISTEN J	School Department	47739.22
CHAPMAN	CHERYL A	School Department	47709.05
HATHON	ROSE M	School Department	46842.89
SCOTT	BRIAN T	School Department	46459.98
MEADE	JONI	School Department	45711.91
HARADEN	MARILYN M.	School Department	45091.97
FIGUIEREDO	JOHN	School Department	44602.66
O'NEILL	MARYELLEN	School Department	44296.41
DICKSON	KELLY B.	School Department	43653.06
KERR	CHRISTOPHER	School Department	43423.95
GRADY	BETH S	School Department	42749.05
FIGUEIREDO	JUDITH A	School Department	42714.44
DONOGHUE	DONNA M	School Department	41178.24
CREIGHTON	NANCY F.	School Department	38926.14
LECOUNT JR.	ROBERT A.	School Department	38280
CURTIN	MICHELE L	School Department	37233.29
LOW	SAMANTHA J	School Department	36168.18
MCLAUGHLIN	JOAN M	School Department	34083.36
FOLEY	JOSEPH	School Department	33718.05
ZAPPOLO	SANDRA L.	School Department	32345.58
BARRY	LAUREN A.	School Department	31990.98
DOW	DAMA E.	School Department	31725.75
SIMON	MICHELLE R	School Department	31575.7
LEMANSKI	ALLISON M	School Department	30619.02
STILLMAN	MARGARET M	School Department	30547.99
SIMMONS	LISA	School Department	30106.99
MARTIN	APRIL A.	School Department	30099.69
QAZILBASH	MUZAFAR A	School Department	25384.17
SULLIVAN	CAROL G	School Department	25343.75
SADLER	SUSAN M.	School Department	24780.71
HILL	CHARLOTTE	School Department	23085.01
MALONE	EMILY	School Department	22885.05



## WAGES SALARIES PAID CALENDAR YEAR 2012

MIRARCHI	KATHLEEN	School Department	22595.03
HUNT	MARY ELLEN	School Department	22281.37
JEWELL	PAULA R	School Department	22241.51
SALERNO	HEIDI C.	School Department	22037.37
DRISCOLL	MARY J	School Department	21967.5
ANDRUS	JOAN B.	School Department	21741.05
LEHR	JOANNE	School Department	21696.05
BAUM	ROBERT W.	School Department	21576.05
DAVIS	AMY	School Department	21471.05
MCELHINNEY	COLLETTE	School Department	21446.05
SMITH	PEARL F	School Department	21366.05
SEPPALA	LIANE L.	School Department	21333.21
SHANNON	DEBORAH M.	School Department	21266.05
KELLIHER	JACQUELYN L	School Department	21263.7
MANEWAL	EMILY V	School Department	21263.7
TOPPA	LAURIE A.	School Department	21261.05
SCHMITT	JUDITH	School Department	21192.27
MONACO	LYNN B.	School Department	21133.21
REGAN	BRENDA W.	School Department	21077.87
FARRELL	CAROLYN	School Department	20974.37
KEARLEY	ANNE B	School Department	20966.55
WESTCOTT	LISA A	School Department	20807.01
QUINLAN-MARCEL	ERIN J	School Department	20785.87
O'MALLEY-TAYLO	KATHLEEN	School Department	20098.59
MILLER	LILIANE	School Department	19926.21
CROUGH	SANDRA	School Department	19733.14
MCGOWAN	KEVIN T	School Department	19551.6
LUVISI	CHRISTOPHER	School Department	19448.58
DAVENPORT	SALLY B	School Department	19339.66
FABIAN	KATHERINE	School Department	19329.9
CLAY	VIRGINIA E.	School Department	19137.46
PORRO	COSMO	School Department	19133.22
FOREST	CATHY A	School Department	18892.8
WALTERS	REBECCA L	School Department	18584.88
WILSON	MICHELLE A	School Department	18529.88
MOSER	KARA M	School Department	18529.88
SARVIS	ABIGAIL E	School Department	18425.08
AMSTER	ADAM H	School Department	17998.45
CERRI	BARBARA A	School Department	17467.57
CORRY	MEGHAN M	School Department	17307.72
MAHONEY	DANIEL J	School Department	16796.99
CUCINATTO	SARAH C	School Department	16147.68
HELM	ELIZABETH M	School Department	16049.27
WAXMAN	ROBERT H	School Department	15667.8
CARLO-EYMER	SELENE	School Department	15299.58
RYAN	SUSAN M.	School Department	14109.27
CORCORAN	ASHLEY R	School Department	13674.89

## WAGES SALARIES PAID CALENDAR YEAR 2012

D'ELIA	JOANNE	School Department	13630.06
SNOW	DOROTHY B.	School Department	13522.36
RHODES	KATHLEEN E.	School Department	13481.72
RIPATRAZONE	JOANNE M.	School Department	13195.65
PECCI	MARY-ELLEN	School Department	12953.27
GALLAGHER	JENNIFER B	School Department	12739.34
SULLIVAN	HOLLY G	School Department	12240.38
GRANDE	LUCIA G.	School Department	12194.92
DONATO	MARIA I.	School Department	11868.32
CALABRIA	MARIA	School Department	11758.09
MARASCIO	JOSEPHINE	School Department	11569.98
FUCCI-FRANKS	SHARON	School Department	11446.76
SHERIDAN	M. ELIZABETH	School Department	11360
TRUGLIA	SILVANA	School Department	11200.18
LEARY	EDWARD J.	School Department	10160
GALLAGHER	AMY E	School Department	10096.48
AYER	ALISON G.	School Department	9713.44
TWOMEY	KAREN W	School Department	9419.38
WEISSLINGER	EILEEN M	School Department	9156.36
HOBSON	DEIRDRE M	School Department	8582.66
MAHONEY	PHILIP	School Department	8560.98
SPADEA	MARIA	School Department	8263.61
LEVANGIE	MARY H	School Department	8050
MARTINI	KRISTINE G	School Department	7693.07
DUNPHY	CATHERINE F	School Department	7616.84
ANDERSEN	MARGARET C	School Department	7613.84
GRUDINSKAS	ANNA C	School Department	7507.5
SALK-COUGHLAN	NANCY	School Department	7500
BARBUTO	SUSAN R	School Department	7336.58
PEREZ-BOTTS	DENISE P	School Department	7305.64
TRAHON	JULIE Q	School Department	6871.53
LEVANGIE	JOHN A.	School Department	6636.01
RUGGIERO	GEORGE H	School Department	6636.01
LEONE	DENISE N	School Department	6522.4
O'CONNELL	BERNADETTE	School Department	6386.64
SHEA	STEPHEN P	School Department	6110
NEDROW	RUTH	School Department	6000
CRUMLEY	MARY E	School Department	5975
WALSH	ROBERT	School Department	5807.33
FLANAGAN	THOMAS J	School Department	5235
CALDWELL	EMILY C	School Department	5105.93
PATTISON	BRIAN J.	School Department	5010.98
DONOHUE	SUSAN M	School Department	4990
MILLERD	MICHELLE A	School Department	4896.99
PESTONE	NICK T	School Department	4810
BARRETT	BRENDON C	School Department	4400
O'BRIEN	LINDA L	School Department	4350



## WAGES SALARIES PAID CALENDAR YEAR 2012

JONES	CHRISTINE B	School Department	4255
PESCATORE	NOAH E	School Department	3678.5
KLUZA	KAROLINA K	School Department	3643.92
UNGVARSKY	AARON J	School Department	3616.98
JOHNSON	CHRISTOPHER	School Department	3593.01
MEEHAN	SARA G.	School Department	3580.98
DUGGAN	JOHN F	School Department	3478.99
HAWES	HEATHER S	School Department	3478.99
SEEM	SUSANNA M	School Department	3478.99
SHARRY	PAUL F	School Department	3444.99
WEINTRAUB	JANE B	School Department	3090
BROOKINS	BARBARA M	School Department	3040
BROOKE	WILLIAM A.	School Department	3026.54
WOOD	JO-ELLEN S	School Department	2925.3
LEWIS	MATTHEW	School Department	2755.34
SOURETIS	JENNIFER E	School Department	2596.14
PALMER	JENNIFER	School Department	2583.75
REARDON	KULIN H	School Department	2583.75
ARDIZZONI	RUTHANN	School Department	2488.85
DURKIN	NANCY E	School Department	2488.85
MORAN	DOUGLAS C	School Department	2480
BUCKLEY	PETER	School Department	2387.34
ROMAN	DANIEL L	School Department	2387.34
CURATOLA	JULIE S	School Department	2325
MORGAN	DONNA	School Department	2180
NAUGHTON	ELIZABETH M	School Department	2086.98
LAWLESS	RICHARD F	School Department	2073.35
BARRETT	MELISSA M	School Department	2030
ELY	FLORENCE	School Department	1897
BRANDT	NATALIE	School Department	1730.52
RACCUIA	KAREN A	School Department	1460
THOMS	NORMAN	School Department	1399.82
LEVANGIE III	JOHN A	School Department	1391.33
CRONIN	BASIL	School Department	1377.68
POWERS III	CHARLES G	School Department	1350
FLYNN	LISA	School Department	1170
HELLER	ELIZABETH C	School Department	1155
FEGREUS	JANE M.	School Department	1110
DICKSON	DEVON C	School Department	1000
MACCARTHY	ERIC R	School Department	975
BAUMGARTEN	BARBARA J	School Department	900
WEGGEMAN	SANDRA M	School Department	880
HOLLAND	THEODORE T	School Department	870
GILDEA	KELLI A	School Department	840
LIVINGSTONE	MICHAEL C	School Department	800
QUEENAN	BRENDAN P	School Department	800
CICIOTTE	CAROL	School Department	640

## WAGES SALARIES PAID CALENDAR YEAR 2012

MULLEN	DOROTHY	School Department	605
COOPER	LISA A	School Department	600
GITTENS-CARLE	AZIA M	School Department	600
TOWER	STEVEN J	School Department	600
WILFAND	WENDY	School Department	555
GUINEE	AISLING C	School Department	450
ROGERS	HAROLD L	School Department	450
BENSON	DIANE N	School Department	329
TRISLER	MOLLY D	School Department	303
BOWEN	BRENDA L	School Department	225
O'BRIEN	JILL Z	School Department	225
DEGENNARO	ALLISON	School Department	204
REDMAN	JANE E.	School Department	187.5
RICHARDSON	JANET Y	School Department	187.5
ANDERSON	JOHN F	School Department	160
DONAHUE	ROBERT D	School Department	150
WOOLEY	SARAH E	School Department	150
AYLES	DEBRA J	School Department	75
DOHERTY	MARGO E	School Department	75
JORDAN	LAUREN C	School Department	75
MENSCHING	HEATHER G	School Department	75
		Department Total-	\$13,081,704.52
MILANOSKI	MICHAEL R	Selectmen's Office	103636.2
ORAM	JENNIFER B	Selectmen's Office	72853.52
CONNORS	TRACEY M	Selectmen's Office	46236.92
COUGHLIN	MICHAEL J	Selectmen's Office	26689.68
JOYCE	BRIAN P	Selectmen's Office	24909.3
CARLSON	PAUL	Selectmen's Office	1333.48
KOED	FRED	Selectmen's Office	999.96
KENNEDY	DIANE M	Selectmen's Office	999.96
JENKINS	LELAND H	Selectmen's Office	999.96
GJESTEBY	MARTHA K	Selectmen's Office	666.64
WADSWORTH	DAVID H	Selectmen's Office	600
CARR	EDWIN	Selectmen's Office	500
PATTISON	PAUL	Selectmen's Office	475
FEWSMITH	ANDREW J	Selectmen's Office	240
		Department Total-	\$281,140.62
HINDLEY	DIANE M.	SEWER	45018.55
		Department Total-	\$45,018.55
ST. PIERRE	CAROL L.	Town Clerk	68620.59
ANDERSON	ELIZABETH H	Town Clerk	43231.23



WAGES SALARIES PAID CALENDAR YEAR 2012

KILLION-JONES	RITA B	Town Clerk	2022
MATTEY	REBEKAH S	Town Clerk	414
DOYLE	JODY A	Town Clerk	354
MURRAY	BARBARA B	Town Clerk	342
FITZSIMMONS	F. ROY	Town Clerk	342
D'URSO	TERESE P	Town Clerk	329
CHARLES	MARGARET R.	Town Clerk	329
CONTIS	CAROLYN M	Town Clerk	258
LINCOLN	KATHERINE M	Town Clerk	216
WARNER	KENNETH R	Town Clerk	174
WHITLEY	KATHERINE B	Town Clerk	168
WHITLEY	ROGER S	Town Clerk	168
MURRAY	FRANCIS W	Town Clerk	156
ALVES	ABIGAIL H	Town Clerk	144
		Department Total-	\$117,267.82
PARNELL	SANDRA E	Treasurer/Collector	64047.96
LITCHFIELD	LINDA M.	Treasurer/Collector	57154.08
LEPARDO	JANE T	Treasurer/Collector	46675.98
CORDEIRO	BONNIE J	Treasurer/Collector	10286.84
		Department Total-	\$178,164.86

## **BOARD OF ASSESSORS**

The property tax levy is the revenue a community can raise through real and personal property taxes and is the largest source of revenue for the Town of Cohasset. The property tax levy for Fiscal Year 2012 was \$29,539,747.54 representing 66% of the \$44,363,123.97 budget. The residential share of the levy is 93%, while commercial, industrial, and personal property account for only 7% of the levy.

It is the responsibility of the Assessors' Office to establish fair market value for all properties in the Town of Cohasset. During Fiscal Year 2012, the Assessors' Office staff conducted an analysis of all arms-length sales that occurred in the town during calendar year 2010 and reported sales trends in the real estate market. The Department of Revenue spent several months conducting a full Revaluation Program. The review of assessment policies and procedures resulted in certification of our assessments. The Department of Revenue certified the total valuation of Cohasset for Fiscal Year 2012 at \$2,465,755,221. The growth was certified and added \$693,178 to the tax base.

The Assessors' Office is responsible for the assessment and commitment of personal property, motor vehicle and boat excise, betterment assessments, and the collection of new growth based on building construction. The staff conducted field inspections or review of all building permits in the Town of Cohasset. During 2012, permits included Phase I of the Avalon apartment complex. The total growth of \$57,861,268 included \$20 million from the Avalon apartment project. The growth figure exceeded projections and provided necessary additional revenues for the town.

The Board of Assessors' would like to acknowledge Michael "Mickey" Patroliia who did not seek re-election to the Board of Assessors at the town's annual election. Mickey was first elected to the Board of Assessors in 1970 and continued to serve the town for forty-two years. Mickey's expertise and familiarity with Cohasset coupled with his kind and considerate way made him an asset to the Board of Assessors. It was our pleasure to work with Mickey over the years and he will be sorely missed.

The Board would like to welcome Debra J. Krupczak to the Board of Assessors. The current Board consists of two full-time municipal Assessors and a Commercial Real Estate Appraiser. The Board would also like to acknowledge Director of Assessing, Mary Quill, Assistant Assessor, Bruce Lane and Administrative Assistant, Ellen Warner for their professionalism and hard work throughout the year.

Respectfully submitted,  
Mary E. Granville, Chairperson  
Elsa J. Miller, Clerk  
Debra J. Krupczak, Member

## **2012 Annual Report of the Board of Health**

The mission of the Cohasset Board of Health is to provide the residents of the Town of Cohasset with comprehensive, high quality Public Health services through evaluating current [and developing new] local policies, procedures, regulations, statements, and programs in the areas of Public Health Nursing, Environmental Health and other Public Health disciplines in pursuit of its vision of A Healthy Cohasset.

2012 brought many changes to the Board of Health. Tara Tradd, the long-time Health Inspector for the Board of Health resigned in June, after over a decade of service, to accept a position as the Health Agent for the Town of Avon. She was succeeded by Felix I. Zemel, MCP, MPH, REHS/RS, who started his role as the Health Administrator / Inspector in late July. In August, Stephen N. Bobo resigned from the board after nearly two decades of service as a member of the Board of Health. He was succeeded by Elizabeth Kirkpatrick in November.

The officers of the Board of Health remained the same, with Margaret S. Chapman, APRN-BC returning as Chairperson and Robin M. Lawrence, DDS, MPH returning as Clerk. Joseph R. Godzik, VMD remained as the part-time Health Agent, and Mary Goodwin, RN continued as the Public Health Nurse—with Mary Whitley as her assistant.

The Board of Health was very active throughout 2012. In September, the Board of Health updated its Supplemental Rules and Regulations to the State Environmental Code, Title 5: 310 CMR 15.000, which included such major changes as creating a mechanism for properties to transition from on-site wastewater treatment systems ("septic systems") to the municipal sewer, as connections become feasible. The updated regulation also defined feasibility, and updated the sections related to enforcement and system design.

The Board of Health also embarked on a journey to update all of its regulations from by the end of 2013, and started discussions of creation of a nuisance regulation.

The Board of Health issued a total of 212 permits in the year 2011. The breakdown of the permits were as follows:

<b>SEPTIC-RELATED:</b>	
Disposal System Construction Permits	21
Disposal System Installers	8
Septage Haulers	12
Title 5 Inspectors (new registration)	1
<b>FOOD-RELATED:</b>	
# of Food Service & Retail Food Establishments	54
Food Service & Retail Food Permits	59

Residential Kitchens	3
Mobile Food Permits	6
Temporary Food Permits	7
Out-of-Town Caterer Registration	1
Milk & Cream Permits	26
Frozen Dessert & Ice Cream Permits	6
<b>ANIMAL PERMITS:</b>	1
<b>OTHER ENVIRONMENTAL-RELATED:</b>	
Dumpster Permits	36
Bathing Beaches	3
Recreational Camps for Children (private)	4
Suntanning Establishments	1
Swimming Pools	4
Tobacco Sales Permits	8
Waste Haulers	5

The Board of Health was very active in town-wide emergency preparedness, with the Health Administrator / Inspector being elected as the Vice-Chair of the Local Emergency Preparedness Committee (LEPC). With the help of a Emergency Preparedness intern from the Regional Public Health Emergency Preparedness Region (4B) and members of the Cohasset Emergency Management & Public Safety staff, the Board of Health staff began updating its Emergency Dispensing Site (EDS) plan, in order to become more integrated with the Town of Cohasset's Comprehensive Emergency Management (CEM) Plan.

The Board of Health received a \$5,000 Public Health Emergency Preparedness (PHEP) grant from the U.S. Centers for Disease Control & Prevention, which was administered through the MA Department of Public Health and the Regional Public Health Emergency Preparedness Region. This money was used to purchase many needed items to help the department in its emergency preparedness activities. Such items included: an iPad (with related accessories); a rechargeable flashlight; office supplies; nursing supplies (i.e., a new stethoscope and blood pressure cuffs); conference registrations for BOH staff; professional organization memberships; wifi access for the Health Administrator / Inspector and Public Health nurse; and id cards and badges for BOH staff. Near the end of the year, the MA Department of Public Health announced that it will be imposing new restrictions on the use of these grant funds, starting in 2013, which will eliminate the ability to pay for many of the items (i.e., conferences and professional association memberships) that agencies were able to spend on in the past.

The Board of Health was unable to perform compliance checks in order to enforce the Youth Access provisions of its Tobacco Control Program. The Board hopes to apply for grant funding, if it is available, from the state in order to provide this vital enforcement



service, which helps the Board determine which establishments sell tobacco products to minors and pursue proper enforcement actions following sales.

The Health Administrator / Inspector was able to obtain a \$2,500 grant from the U.S. Food & Drug Administration for participation in the FDA's Voluntary National Retail Food Regulatory Program Standards. Upon completion of a self-assessment, the Board of Health staff was able to determine that it complies with four (4) of the nine (9) program standards (#1—Regulatory Foundation; #5—Foodborne Illness and Food Defense Preparedness and Response; #7—Industry and Community Relations; and #8—Program Support and Resources). The Health Administrator / Inspector is started the path toward compliance with Program Standard #2, Trained Regulatory Staff, by participation and completion of the MA Public Health Inspector Training for Food Safety, Level 1 during the month of December. He intends on participating in Level 2 training, which will qualify him to be a field trainer—the next step toward standardization.

The Board of Health thanks all who donated their time, talent and treasure to protect and promote the high quality of Public Health services for the residents of the Town of Cohasset.

The Board of Health would like to recognize the achievements of its Public Health Nurse, Mary Goodwin, who continued her active participation in the MA Association of Public Health Nurses as the association's Secretary.

Finally, the Board of Health would like to recognize the achievements of its Health Administrator / Inspector who continued to be an At-Large member of the Executive Committee of the MA Health Officers' Association and as a peer reviewer for the Journal of Environmental Health. In 2012, he was also appointed as a Technical Advisor to the National Environmental Health Association for its Land Use Planning & Design track. In late 2012, he was also notified that he has been selected to be a member of the second cohort of Fellows of the MA Local Public Health Institute—which will be officially awarded in early 2013.

The Board of Health is grateful to all who assisted with programs and clinics through volunteer efforts and monetary donations throughout the year.

Respectfully submitted:

Margaret S. Chapman, APRN-BC, Chairwoman  
Robin M. Lawrence, DDS, MPH, Clerk  
Elizabeth Kirkpatrick, Member

## **Annual Nursing Report 2012**

The Cohasset Board of Health purchased 600 doses of influenza vaccine this year and received 110 doses of flu vaccine from the Massachusetts Department of Public Health. To date all of the doses have been given. Flu clinics were held at the Cohasset Town Hall, Paul Pratt Library, Cohasset Elder Affairs, Harborview housing and Sunrise Assisted Living Center. Home visits were made to vaccinate homebound residents. All flu clinics are staffed by volunteer clerical assistants and registered nurses.

The Board of Health continues to participate in the Center for Health Care Financing program managed by University of Massachusetts Medical School. CHCF works with both traditional and Medicare Advantage health plans to provide reimbursement for vaccine services provided in public clinics. Flu reimbursement for 2012 was approximately \$9000.00.

Influenza illness emerged earlier than expected in December of 2012 and was more severe than had been predicted.

A grant from the Massachusetts Department of Public Health was secured and the Cohasset Board of Health in conjunction with the Children's Melanoma Prevention Foundation held its first Sun Awareness Day at Sandy Beach. Approximately 100 residents were educated about the dangers of sun exposure.

This year the Cohasset Public Health Nurse assumed the role of recreational camp inspector. According to Code of Massachusetts Regulations (CMR) recreational camps need to be inspected to insure minimum housing, health, safety, and sanitary protection for children in the care of the camp. In 2012, 4 camps were issued permits by the Cohasset Board of Health.

In March the second annual Health/Recreation Fair was held at the Deer Hill School. A wide variety of health screenings were offered to residents as well as a preview of all summer recreation programs. The fair continues to grow in size and number of attendees.

Cohasset Board of Health continues to work with Region 4B Emergency Preparedness Coalition (sub region 5) meeting monthly. In 2012 the 6 towns worked together to open, operate and close an Emergency Shelter. The drill was held at Scituate High School and included public safety officials, SMART team and MRC volunteers.

## **Nursing Report Continued**

### **Nursing Services Provided:**

#### **Monthly Keep Well Clinics:**

Cohasset Elder Affairs: 63

Harborview Housing: 90

Communicable Disease Reports: 10

Office Visits: 786

Home Visits: 185

Total Nursing Visits: 971

Vaccinations Given: 700

Respectfully submitted

Mary Goodwin RN

## REPORT OF PLYMOUTH COUNTY MOSQUITO CONTROL PROJECT

The Commissioners of the Plymouth County Mosquito Control Project are pleased to submit the following report of our activities during 2012.

The Project is a special district created by the State Legislature in 1957, and is now composed of all Plymouth County towns, the City of Brockton, and the Town of Cohasset in Norfolk County. The Project is a regional response to a regional problem, and provides a way of organizing specialized equipment, specially trained employees, and mosquito control professionals into a single agency with a broad geographical area of responsibility.

As a result of a mild winter with little snow cover, the 2012 season began with a low water table and below average number of spring mosquitoes. Detection and treating larval mosquitoes was limited with the spring brood, because of the low water table, lack of larvae and budget constraints. The normal acreage aerial laticided using the Project plane was reduced and ground larviciding was accomplished using B.t.i., an environmentally selective bacterial agent. Upon emergence of the spring brood of mosquitoes, ultra-low volume adulticiding began on June 8, 2012 and ended on September 21, 2012. The Project responded to 13,698 spray requests for service from residents. As part of our West Nile Virus control strategy a total of 59,935 catch basins were treated with larvicide in all of our towns to prevent West Nile Virus (WNV).

In response to the continued threat of mosquito borne diseases in the district, we increased our surveillance trapping and ground larviciding, and adult spraying in areas of concern to protect public health.

The first virus isolations identified in Plymouth County was on July 10, 2012 by the Massachusetts Department of Public Health, a *Coquilleltidia perturban*, a mammal biting species was found to have (EEE) Eastern Equine Encephalitis virus in the town of Carver. West Nile Virus (WNV) from a *Coquilleltidia perturban*, a mammal biting species was found in the town of Hanover on July 22, 2012.

The 2012 season had a total of 126 EEE positive pools (50 or less mosquitoes) isolates, and 30 WNV positive pools trapped in Plymouth County as follows:

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### WNV 30 positive pools

BROCKTON	3
COHASSET	1
HALIFAX	1
HANOVER	2
HANSON	3
LAKEVILLE	2
MIDDLEBOROUGH	2
ROCHESTER	1
SCITUATE	2
WEST BRIDGEWATER	12
WHITMAN	1



## EEE 126 positive pools

BRIDGEWATER	8
BROCKTON	1
CARVER	7
DUXBURY	2
HALIFAX	9
HANOVER	1
HANSON	4
KINGSTON	7
LAKEVILLE	8
MATTAPOISETT	10
MIDDLEBOROUGH	22
PLYMPTON	8
WEST BRIDGEWATER	38
WHITMAN	1

Based on guidelines defined by the Massachusetts Department of Public Health's "Vector Control Plan to Prevent WNV and EEE in Massachusetts", the season began with 24 Plymouth County towns at "Low Risk Level" and four towns at the "Moderate Risk Level" for WNV and EEE. The season ended with no Plymouth County towns at "Low Level", 8 towns at the "Moderate Level" for WNV and EEE risk, 15 towns at "high level" WNV and EEE risk category and 5 towns at "Critical" WNV and EEE risk level category. Two aerial interventions were needed to effectively reduce human biting bridge vector mosquitoes as well as enzootic transmission of EEE. Governor Patrick announced aerial spraying would take place on July 20, 2012 in southeastern Massachusetts. Communities sprayed within the district included Lakeville, Bridgewater, Carver, East Bridgewater, Halifax, Hanson, Pembroke, Kingston, Plympton, Middleboro, Rochester and West Bridgewater to help prevent further spread of EEE infected mosquitoes. The second aerial spray was focused on the six towns around the Hockomock swamp to reduce amplification of the EEE virus including Bridgewater and West Bridgewater on August 13, 2012.

There were two human cases (outside the aerial spray zone) and 4 animal cases as a result of contracting EEEV and 1 WNV human case in Plymouth County.

The public health problem of EEE and WNV continues to ensure cooperation between the Plymouth County Mosquito Control Project, local Boards of Health and the Massachusetts Department of Public Health. In an effort to keep the public informed, EEE and WNV activity updates are regularly posted on The Plymouth County Mosquito Control Project website [www.plymouthmosquito.org](http://www.plymouthmosquito.org) and the Massachusetts Department of Public Health website at [www.state.ma.us/dph/wnv/wnv1.htm](http://www.state.ma.us/dph/wnv/wnv1.htm).

The figures specific to the Town of Cohasset are given below. While mosquitoes do not respect town lines the information given below does provide a tally of the activities which have had the greatest impact on the health and comfort of Cohasset residents.

**Insecticide Application.** 1,042 acres were treated using truck mounted sprayers for control of adult mosquitoes. More than one application was made to the same site if mosquitoes reinvaded the area. The first treatments were made in June and the last in September.

During the summer 1,412 catch basins were treated to prevent the emergence of *Culex pipiens*, a known mosquito vector in West Nile Virus transmission.

Our greatest effort has been targeted at mosquitoes in the larval stage, which can be found in woodland pools, swamps, marshes and other standing water areas. Inspectors continually gather data on these sites and treat with highly specific larvicides when immature mosquitoes are present. Last year a total of 51 inspections were made to catalogued breeding sites.

**Water Management.** During 2012 crews removed blockages, brush and other obstructions from 1,110 linear feet of ditches and streams to prevent overflows or stagnation that can result in mosquito breeding. This work, together with machine reclamation, is most often carried out in the fall and winter.

Finally, we have been tracking response time, which is the time between notice of a mosquito problem and response by one of our inspectors. The complaint response time in the Town of Cohasset was less than three days with more than 267 complaints answered.

**Mosquito Survey.** Our surveillance showed that the dominant mosquitoes throughout the district were generally *Oc. canadensis* and *Coquilleltidia perturbans*. In the Town of Cohasset the three most common mosquitoes were *Ae. vexans*, *Cq. perturbans* and *Cx. Species*.

We encourage citizens or municipal officials to visit our website at [www.plymouthmosquito.org](http://www.plymouthmosquito.org) or call our office for information about mosquitoes, mosquito-borne diseases, control practices, or any other matters of concern.

Anthony Texeira  
Superintendent

Commissioners:  
Carolyn Brennan, Chairman  
Leighton F. Peck, Vice-Chairman/Secretary  
Kimberly King  
Michael F. Valenti  
John Kenney

**COHASSET ELDER AFFAIRS**  
**2012 Annual Town Report**

The mission of Cohasset Elder Affairs is to link people with resources. We provide services, programs and activities to all spectrums of the senior population regardless of: income, socioeconomic background, ability to pay, abilities or disabilities, with the goal to help older adults remain active, connected to, and involved in the Cohasset community.

With so many non-profit agencies and organizations suffering budget reductions in recent years, the demands on, and requests for assistance from Cohasset Elder Affairs have dramatically increased.

Since 2000, the number of seniors residing in Cohasset has increased by 19.6% according to the Federal census. This is a staggering figure considering that seniors now constitute 25% of Cohasset's entire population, and we are well on track to meet or exceed projections of seniors comprising at least one third of the overall population within 8 short years.

In 2012, Elder Affairs:

- A. Served 1,127 seniors with one or more programs during the year
- B. In the past year, the number of senior participants increased by 33.4% (750-1,127).
- C. Information and referral calls increased from 7,521 to 8,789 in FY12 (14.5% increase)
- D. Provided 1,030 medical rides seniors on an ongoing basis
- E. Provided 1,348 rides for seniors for food shopping, escort shopping, and ancillary services (22.5% increase)
- F. Provided rides for seniors to attend congregate meals 2,653 times
- G. Delivered 3,636 meals (average of 20 people, 5-7 days per week) (50 different people over the year) to homebound elders

Every area of services, programming, and activities, without exception, has increased tremendously in the past two years, AND we are just beginning to feel the burgeoning effects of this generational trend. Not only is the senior population in Cohasset on trend nationally and state-wide, we actually exceed the short and long term projections.

This past year, 217 individuals faithfully and tirelessly volunteered nearly 10,000 hours of their time to benefit seniors in our community. Transporting individuals to appointments, providing lunch on a regular basis, acting as receptionists for our office, performing wellness checks on frail elders, leading activities, shopping for seniors, collating our mailings – there are numerous ways in which volunteers have provided critical assistance this year. With the valuable support from these people, we were better able to fulfill our mission to serve elders' needs in our community.

As we maintain our attention on existing programs and services, we are concurrently focusing time, effort, and energy on the future of Elder Affairs. Plans continue to move the new senior center construction project forward. A state of the art space dedicated to the specific needs of seniors will allow Elder Affairs to respond more comprehensively to demands and needs for seniors and their families.

Elder Affairs relies heavily on the leadership provided by our Board of Directors. Through their dedication of time and energy to our seniors, they have helped expand programming, assisted with budget preparation, and provided ongoing support for the Elder Affairs Director and staff in each of our endeavors. Equally important are the Friends of Cohasset Elder Affairs, the non-profit fundraising arm of our organization, and their creative efforts to augment the services provided at the senior center. In 2012, an increasing number of seniors participated in the Cohasset Café – an outreach strategy to broaden our base of participants, held weekly during the spring, and fall seasons, at the Lightkeepers. The Friends also orchestrated the ever-popular Cohasset Cabaret, assembling performing talent from multiple communities, with the proceeds supporting our continued outreach effort to Cohasset seniors.

Throughout 2012 and beyond, Cohasset Elder Affairs remains committed to providing quality services to the seniors in our community. We encourage input, suggestions for improvement, and town-wide participation in our journey to fulfill our responsibility to our seniors and their families.

Respectfully submitted,  
Coral S. Grande  
Director, Elder Affairs



## 2012 ANNUAL REPORT OF THE COHASSET HOUSING AUTHORITY

The Cohasset Housing Authority is a State-aided Public Housing Agency with a five member Board of Commissioners, four of whom stand for town election and the Governor appoints the remaining Commissioner.

<u>Commissioner</u>	<u>Term Expires</u>
Helen C. Nothnagle	2015
Susan Sardina	2016
Patrick McCarthy	2017
Virginia Najmi	2013
Donna McGee , Governor's Appointee	2017

The Cohasset Housing Authority has a staff of two:

Catherine M. Luna, Execu-Tech Consultant

Jill Rosano, Maintenance Supervisor

According to their bylaws, the Board of Commissioners meets once a month and holds its annual meeting in June. All meetings are Posted Public Meetings.

Cohasset's subsidized housing inventory includes 64 state units of Chapter 667 Elderly/Disabled housing located at Harborview, 60 Elm Street and 12 units of Chapter 689 Special Needs housing located at 72, 74 and 76 Elm Street. The Department of Housing and Community Development subsidizes these 76 state units. Our annual subsidies are granted upon successful annual, semi-annual, and quarterly reviews of management and regulatory compliance including an Audit by the State Auditor's office. The State Auditor's Office last review showed the Agency to be in compliance for all aspects of our programs.

Eligibility standards for Harborview include a maximum allowable income of \$46,300 for one person and \$52,950 for two person households, the age for admission is 60. During the past year there have been nine apartment turnovers. At the present time there is a waiting list however, there are very few Local Residents over the age of 60 on the list. Local residents under state law have a preference on our Wait List. "Local Preference" as defined by state law is "any applicant living and/or working in the Town". The Board of Commissioners recommends that application for subsidized housing at Harborview be made before the need becomes critical.

Modernization grants for capital improvements are awarded by our funding source, the Department of Housing & Community Development. This past year the Department of Housing & Community Development started a new program, Formula Funding. Under this program the Cohasset Housing Authority anticipates \$135,000, over the next Five years to make improvements to the site, funding is pending State Budget approval.

In past years, the Cohasset Community Preservation Committee has given unprecedented consideration to the capital improvement needs of the Cohasset Housing Authority. Over \$525,000 of Community Preservation Act funds have been expended at 60 Elm St since 2003 to upgrade apartments for safety and energy efficiency. Our deepest gratitude to the CPC for their thoughtful and generous consideration of our needs; to the Selectmen and the Advisory Committee for their encouraging support in placing this issue on the Town Meeting warrant; and to the citizens attending Town Meeting. Their support in approving the requests honors our senior citizens and enhances their quality of life here at Harborview.

The State's budget this year allowed a 6.5% increase however our utility and other expenses have increased beyond the 6.5% therefore we continue to request emergency funding for our complex, as weather and time take their toll.

The Cohasset Housing Authority Board implemented a complex wide Smoke Free Policy as of July 1, 2012 as recommended by the Board of Health and in line with other Housing Authorities statewide.

This past year has seen a dramatic change in the Board of the Cohasset Housing Authority in that we have lost two of our most devoted Commissioners; Ralph Perroncello who served on the Board for 30 years and Ann (Nancy) Barrett who served for 13 years , both these members worked very hard to make the Cohasset Housing Authority the complex it is today. Also, after many years we finally have a Governor's Appointee.

We are extremely grateful to the Norfolk County Sheriff's Department for assistance in building maintenance when requested; to the Cohasset Public Works, Police and Fire Departments for their continued vigilance and generosity, insuring the safety of our residents; to the students from Notre Dame Academy, and the Girl Scout Troup 4870 for always remembering us. We thank you. We also appreciate the Cohasset School Department, specifically Joseph Buckley, for including Cohasset Housing in the "Service in the Community Program".

The Board of Commissioners continues to pursue its mandate of providing affordable, safe, and secure housing and of reviewing and updating regulatory policies/procedures. It remains diligent in the research of opportunities to create affordable housing for those with the greatest need.

Respectfully submitted,  
Helen Nothnagle, Chairman  
Susan Sardina, Vice-Chairman  
Patrick McCarthy, Treasurer  
Virginia Najmi, Member  
Donna McGee, Governor's appointee

## BUILDING DEPARTMENT 2012 ANNUAL REPORT

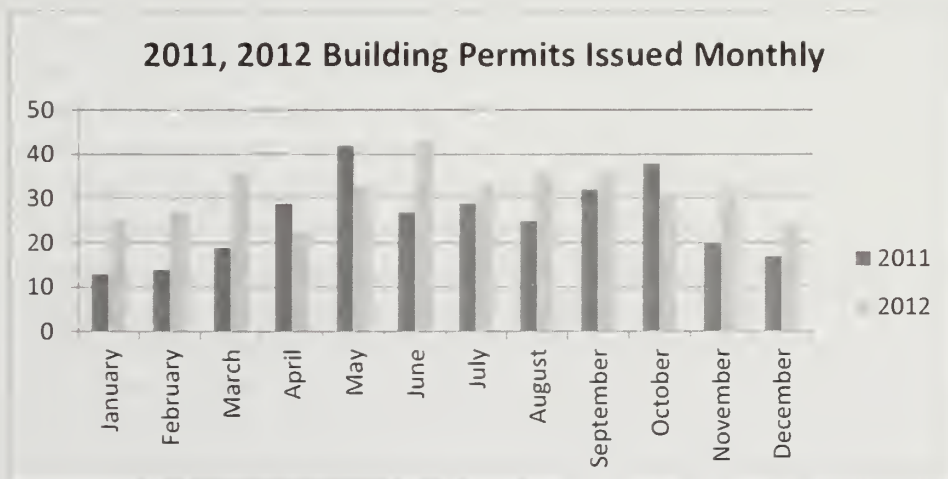
In 2012, the Building Department issued 378 building permits for \$19,793,837 worth of construction value.

Eighteen (18) building permits were issued for new single family residential structures on previously undeveloped land for a total construction value of \$6,742,800. In addition: 3 building permits were issued for the demolition and reconstruction of existing homes for a total construction value of \$1,032,784; 1 building permit was issued for a new commercial structure for a construction value of \$525,000; 41 building permits were issued for commercial repairs and renovations for a total construction value of \$752,018. Hundreds more were issued for residential repairs, additions and renovations for a total construction value of \$11,719,697.

In addition to permitting, inspections and zoning enforcement, the Building Commissioner inspects and certifies the safety of all public buildings and places of assembly and seals all measuring devices as the Sealer of Weights and Measures.

### Building Department Issuances & Activity for 2012

Issuances/Activity	Number	Fees Collected	Total Construction Value
Building Permits	378	\$ 205,669	\$ 19,793,837
Certificates of Inspection	56	\$ 1,515	-
Certificates of Occupancy	47	\$ 1,190	-
Plumbing Permits	244	\$ 19,148	-
Gas Permits	195	\$ 10,423	-
Trench Permits	133	\$ 3,325	-
Weights & Measures Sealing	19	\$ 2,560	-
<b>Totals</b>	<b>1072</b>	<b>\$ 243,830</b>	<b>\$ 19,793,837</b>



As always, I would like to thank all departments, boards and commissions for their continued assistance, cooperation and support.

Respectfully submitted,

Robert M. Egan  
Building Commissioner  
Zoning Enforcement Officer  
Sealer of Weights and Measures



## Planning Board 2012 Annual Report

The *Cohasset* Planning Board, under the authority granted by Massachusetts General Law, Chapter 41, Section 81A-GG (Planning and Subdivision Control Law), and Chapter 40A (the Zoning Act) is charged with the review of large homes, subdivisions and site plan review of various development projects. In addition to these duties the Board completed a number of additional planning tasks in 2012.

The Planning Board conducted public hearings on six (6) zoning bylaw amendment articles.

For the May 12 and 21, 2012 Annual Town Meeting:

- Article 23: Zoning Bylaw Amendment – Section 2.1: Definitions And Section 5.2.6 Area Regulations General Provisions (Adopted)
- Article 24: Zoning Bylaw Amendment- Section 2.1 - Home Occupation Definition And Section 4.3.5.B – Additional Use Regulations (Adopted)
- Article 25: Zoning Bylaw Amendment- Sections 5.2.6 And 5.2.8 Fence And Wall Reference (Adopted)
- Article 26: Zoning Bylaw Amendment- Section 9.7.5 - Special Permit Uses (Adopted)
- Article 27: Zoning Bylaw Amendment – Section 9: Special Flood Plain And Watershed Protection District: Section 9.2 Location And, Sections 9.12, 9.12.1 And 9.12.2 General Provisions Relating To The Flood Plain District (Adopted)

For the December 10, 2012 Special Town Meeting:

- Article 15: Zoning Bylaw Amendment – Section 2.1: Definitions And, 4.2 Table Of Use Regulations (Defeated)

A significant amount of attention and review was focused on two (2) combined Special Permit and Site Plan Review or Definitive Subdivision filings:

- 8 James Lane, 2 Pleasant Street – Site Plan Review and Village Business District Special Permit Application: Application for the new residential construction of “The Cohasset Village Town Homes” consisting of four, two-unit townhomes at 8 James Lane and one, three-unit townhome at 2 Pleasant St. Public hearings for this proposal opened in September, 2011. After painstaking review, the special permit and site plan review applications were approved with conditions in February, 2012. Building permits for this project had not been issued as of the end of 2012.
- 117 Beechwood Street “Estates at Cohasset” – Definitive Subdivision Approval and Residential Cluster Development Special Permit Application: Application for the construction of 41 single family homes in a residential cluster development on the site of the former “Cedarmere” property. Public hearings opened in February, 2012. After thorough review, the Residential Cluster Development Special Permit and Definitive Subdivision applications were approved with conditions in May, 2012.

The Board also addressed one (1) new Site Plan Review Filing:

- South Shore Autowash, 828 CJC Hwy. Site Plan Review: Application to construct a fully automated autowash on the lot north of and abutting Aubuchon Hardware. Public hearings for this application began in January, 2012 and continued through May. After painstaking review by engineers, acoustic specialists etc., the Site Plan Review application for this autowash was approved with conditions. As of the end of 2012, building permits had not been applied for and construction had not begun.

Two (2) Large Home Review applications were reviewed via the public hearing process:

- 139 Border Street: the owners proposed to raze the existing detached garage, shed and single family dwelling and construct a new 4,933 sq.ft. single family dwelling with an attached garage. After thorough review, the Planning Board voted unanimously to recommend issuance of a building permit subject to conditions.
- 54/60 Hobart Lane: the owners proposed taking two legal, building lots with two separate addresses and combining them into one single, conforming lot to use for one single family dwelling with attached garage and pool area. The existing house and garage are to be razed, the existing cottage is to be relocated and reused on the site, existing structures will be moved further away from the dunes and beach and, the dunes are to be revegetated. After thorough review, the Planning Board voted unanimously to recommend issuance of a building permit subject to conditions.

Considerable attention was focused throughout the year on continued review of the inspections, status of conditions and progress of previously approved projects including:

- Heritage Lane: The Planning Board continues to monitor the progress of this subdivision and completion of conditions of approval, some of which are behind schedule of the mandated completion dates. The Planning Board had difficulty getting the developer to attend meetings to discuss and update the Board as to the schedule and conditions of approval. Attempts to schedule his attendance at meetings were unsuccessful. The Board continues to persist.
- Scituate Hill Commercial Subdivision: The applicant received a MHD curb cut permit for the entrance at Rt. 3A which required a few changes to the drainage and vertical alignment. The Planning Board and its consulting engineer determined that these changes were minor modifications that did not require reopening the public hearing. The Applicant continues to explore the possibility of a traffic light with Mass. Highway and, anticipates forward movement with this project in the near future.
- Cook Estate: The Board continues to monitor progress and completion of conditions of approval in this 27 home residential cluster development. Construction activity in this neighborhood picked up in 2012 with the issuance of 7 new building permits and 3 new certificates of occupancy by the Building Department and 3 new lot releases by the Planning Board. This brings the overall total to 15 building permits, 6 certificates of occupancy and 6 lot releases issued for this project by the end of 2012.

- Quonahassit Trail: This seven (7) home subdivision off North Main Street was approved in April, 2008. After review by the Planning Board and its consulting engineer, it was determined that all conditions of approval had been fulfilled. The balance of engineering and legal review deposits with the Planning Board were refunded to the applicant.
- Scituate Racquet & Fitness Club Swimming Pool: Approved with conditions in October, 2012, the construction of this approx. 11,000 sq. ft. indoor swimming pool facility attached to the existing Scituate Racquet & Fitness Club at 1004 CJC Highway (Approx. 9,000 sq. ft. lies in Cohasset and 2,000 sq. ft. lies in Scituate) was completed in August, 2012. All conditions of Site Plan Approval were completed, a certificate of occupancy was issued by the Building Department and, the balance of engineering review deposits with the Planning Board were refunded to the applicant.
- Stop & Shop Gas Facility – 391 CJC Hwy.: Approved with conditions in December, 2011, the applicant actively pursued all other required permits from other agencies. MassDOT did not approve the highway changes on the plan approved by the Planning Board but instead, approved a plan with revisions proposed by MassDOT. The Planning Board and its consulting engineer determined that these revisions were minor modifications that did not require reopening the public hearing. Stop & Shop applied for and received a building permit from the Building Department. Construction is anticipated to begin in January, 2013 and be completed in April.

Many informal discussions were held at Planning Board Meetings including:

- Ice House: Discussion as to whether a Site Plan Review filing was required for the construction of an 8 ft. X 24 ft., free-standing, fully automated “Ice House” at the Tedeschi Plaza on Rt. 3A. After suggesting safe location of the structure, the Board determined that Site Plan Review is not required, but strongly recommended the owner also meet with the Design Review Board.
- Pilgrim Bank: Discussion regarding the location of a generator in the Elm St. alcove at Pilgrim Bank and determination that this was a minor modification that did not require reopening the public hearing for this project.
- Red Lion Inn: Several lengthy pre-application informal discussions regarding plans to construct two, 3 story, 28,000 sq.ft. buildings, each consisting of 20 condo timeshare units with dedicated and controlled parking below each building. Plans are to locate the “East” and “West” annex buildings on the hill behind the existing “Barn”. The proposal caused great concern in abutters. By the end of 2012, no formal application had been submitted to the Planning Board.
- Former Joseph’s Hardware Building: Discussion regarding the new owners’ desire to construct a delivery storage shed on the existing 14 ft. X 20 ft. (280 sq.ft.) propane tank pad. The Board determined that since the structure would exceed the 200 ft. trigger, Site Plan Review was appropriate but suggested that if the applicant reduce the structure to less than 200 sq.ft. Site Plan Review would not be required.
- Solar Panels: The Alternative Energy Committee attended a Planning Board meeting to introduce their thoughts on: the creation of an overlay bylaw that would permit



construction of photovoltaic cells; town lease for ground mount solar arrays on land at the Water Dept.; RFP to determine cost. David Drinan volunteered to be the Planning Board representative on the RFP evaluation committee.

Other projects and topics discussed on an ongoing basis included:

- Cohasset Rules and Regulations Governing the Subdivision of Land
- CH. 91 Waterways license agreement endorsed
- 12 month Planning Board goals, objectives and interests
- Discussions with the MAPC Regional Coordinator, Acting Town Manager, Police Dept. and Director of Project Management regarding a Rt. 3A corridor study. The Planning Board applied for a grant through the Massachusetts Planning Organization Unified Planning Work Program. If a grant is received, it can be used for technical assistance in determining strategies to enhance public safety and develop transportation alternatives and expedite cooperation of Mass DOT highway engineering division as the main goals of a corridor study.

Continuing Administrative projects included:

- In conjunction with the Acting Town Manager, the Planning Board accomplished a significant administrative goal in 2012. For many years, the Planning Board has voiced the opinion that time spent by Town Counsel on individual applications and review should be charged to and paid for by the applicant, not the taxpayers. With the support of the Acting Town Manager, an administrative process was established whereby Town Counsel billable time is more clearly identified on Town Counsel invoices by activity, time and charge to specific individual Planning Board applications. Procedurally, the Planning Board staff can now deduct those charges from the legal fee deposit accounts collected from applicants at the time of their filing with the Planning Board. This has resulted in the Planning Board billing almost \$25,000 (\$11,000 collected, \$14,000 pending) in legal charges directly to individual applicants in 2012. Going forward, this will result in savings to the Town's legal bills.
- Completion of a first draft of updated Subdivision Rules & Regulations
- Update of Planning Board Administrative Reference Manual

Under the guidance of Clark Brewer, the Zoning Advisory Committee (ZAC), an ad hoc committee to the Planning Board, was reformed. The reformed ZAC began meeting in January, 2012 and continued through November. More than one dozen zoning articles were discussed by the ZAC, ten of which were brought before the Planning Board for consideration and six of which ultimately appeared in the Annual and Special Town Meeting warrants.



The Planning Board also interacted with other Committees, Boards and Departments on issues of mutual interest, review and/or concern including the: Board of Selectmen, Design Review Board, Community Preservation Committee, Zoning Board of Appeals, Zoning Advisory Committee, Stormwater Committee, Fire Department and Alternative Energy Committee.

In this very busy year, the Board also conducted the following regular business:

- Held twenty six (26) meetings
- Reviewed seven (7) "Subdivision Approval Not Required" (ANR) applications. One (1) application was withdrawn without prejudice. After thorough review, the remaining six (6) applications were endorsed.
- Pursuant to Sections 12.4.2 and 12.5.3, the Planning Board regularly reviews applications filed with the Zoning Board of Appeals and offers a recommendation to the ZBA to either approve or deny an application as well as the reason(s) for the recommendation. In 2012, the Planning Board reviewed and offered recommendations on eleven (11) ZBA applications.

After serving on the Planning Board for 25 years, 22 of those years as Chairman, Al Moore made the decision to retire and did not seek re-election. In addition, Associate Member Judy Kasameyer stepped down from the Board. In the May town elections, David Drinan was elected to a five year term. Michael Dickey was elected Associate Member for the duration of Judy Kasameyer's term which expires in 2013. Michael Dickey was also appointed as Planning Board representative to the Community Preservation Committee. The Board welcomes both David and Michael. The Planning Board reorganized after the May, 2012 town elections.

Respectfully prepared and submitted by Jo-Ann M. Pilczak, Planning Board Administrator, on behalf of the Planning Board:

Stuart W. Ivimey, Chairperson  
William J. Hannon, Vice Chairperson  
Charles A. Samuelson, Clerk  
Clark H. Brewer  
David Drinan  
Michael Dickey, Associate Member

**Norfolk County Registry of Deeds**  
**2012 Annual Report to the Town of Cohasset**  
**William P. O'Donnell, Register**  
**649 High St., Dedham, MA 02026**

The Registry of Deeds is the principle office for real property records in Norfolk County. The Registry receives and records hundreds of thousands of documents each year, and is a basic resource for title examiners, mortgage lenders, municipalities, homeowners, and others with a need for land record information.

The Registry operates under the supervision of the elected Register, William P. O'Donnell. In over two hundred years of continuous operation, the Registry's objectives have remained the same; to maintain the accuracy, reliability and accessibility of our communities land records for the residents and businesses of Norfolk County.

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- Register O'Donnell and his staff continue to visit town halls, senior centers and civic groups across Norfolk County. Register O'Donnell visited Cohasset Town Hall on June 27th.
- The full service telephone and walk-in Customer Service and Copy Center continues to provide residents and businesses of Norfolk County with quality customer assistance in all areas of Registry operations.
- Multiple technological improvements were implemented in 2012 including an upgrade of the Registry's server and the introduction of an improved Registry of Deeds website. The Registry's new website [www.norfolkdeeds.org](http://www.norfolkdeeds.org) is regularly updated and enhanced to include recent news, resources for homeowners, real estate statistics and answers to frequently asked questions.
- Our ongoing community programs; Suits for Success, the Annual Holiday Food Drive, Cradles to Crayons and Toys for Tots Collection were once again successful thanks to the generosity of Registry employees as well as many residents and businesses across Norfolk County.
- Improvements to the physical and structural appearance of the historic Registry Building continued in 2012 with the installation of new energy efficient windows throughout the facility.

- Electronic recording which allows for documents to be sent for recording via the internet has attracted interest from the real estate business community.
- The internet library of images accessible to the public through the Registry of Deeds online research system at [www.norfolkdeeds.org](http://www.norfolkdeeds.org) continues to expand. All documents back to the first documents recorded in Norfolk County in 1793 are available for viewing online.

Real estate activity in Cohasset, MA during 2012 showed increases across most measurement categories with the exception of average sale price.

There was a 30% increase in documents recorded at the Norfolk County Registry of Deeds for Cohasset during 2012 at 3,297 which was 752 more documents than the 2011 total of 2,545.

The total volume of real estate sales in the Town of Cohasset during 2012 was \$135,233,538.77.00 which showed a 13% increase over 2011. The average sale price of deeds over \$1,000 (both residential and commercial properties) was down in Cohasset by 21% in 2012 at \$845,209.62 which showed a \$230,293.49 decrease from the 2011 average.

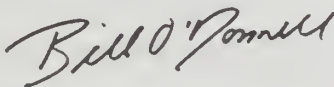
The number of mortgages recorded on Cohasset properties in 2012 was up 35% from 2011 at 780, while total mortgage indebtedness increased by \$406,356,339.00 from the 2011 total of \$280,115,138.00.

The number of foreclosure deeds filed in Cohasset during 2012 increased by 4% at 5 filings compared to the 2011 total of 1, while the number of notice to foreclose mortgage filings increased by 11 with 15 filings during 2012 compared to 4 filings in 2011.

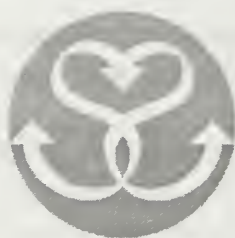
Finally, homestead activity was on the rise in Cohasset during 2012 with 230 homesteads filed representing a 31% increase over the 2011 total of 176.

The modernization and business improvements that have enhanced our ability to provide first rate customer service to residents and businesses of Norfolk County will continue. I have been and always will be committed to an efficient customer service oriented operation here at the Registry. It is a privilege to serve as your Register of Deeds.

Respectfully submitted by,



William P. O'Donnell  
Norfolk County Register of Deeds



## **2012 ANNUAL REPORT**

1/24/2013

The South Shore Recycling Cooperative (SSRC) is a voluntary association of fourteen South Shore towns. It was established by Intermunicipal Agreement and Special Legislation in 1998 to help member towns improve their recycling programs, and reduce the amount, toxicity and cost of disposal.

Members of the SSRC are: **Abington, Cohasset, Duxbury, Hanover, Hanson, Hingham, Kingston, Middleborough, Norwell, Plymouth, Rockland, Scituate, Weymouth, and Whitman.**

Representatives from each member town are appointed by Chief Elected Official(s) (*list attached*).

In 2012, the SSRC raised **\$73,742**: \$63,000 from municipal member dues, \$2,390 from sponsorships, and \$10,742 in grant funding. Those funds pay for the services of the Executive Director and for waste reduction and recycling activities that benefit member towns. With a budget of \$66,885 for FY13, the December balance is \$40,686 at the midpoint of the fiscal year.

In addition to technical assistance, these activities **saved and earned Member Towns at least \$138,000.**

Significantly, **disposed trash tonnage in our member towns, and its associated costs, dropped 6.9 %** from 2009 to 2011, the most recent year for which data is available.

### **MATERIALS MANAGEMENT**

**Regional Disposal contract** – The SSRC is combining the purchasing power of its member towns with that of **ten towns on Cape Cod**. In 2009, the SSRC was invited to join a regional long term disposal contract negotiation, facilitated and **funded by the Cape Cod Commission (CCC)**. The CCC has retained the services of John Giorgio, Esq., of Kopelman and Paige to assist. The SSRC has actively represented our member towns in this endeavor.

Five companies responded to a regional Request for Quotes. Negotiations will conclude this month, after which time a final award will be made by each town for contracts to commence on or after January 1, 2015. With an aggregated 85,000 tons of solid waste /year, this procurement could save our towns **millions of dollars** over the anticipated life of the contract as compared with each town negotiating individually. The competition also benefits the Member towns that opted to negotiate on their own.

**Household Hazardous Waste Collections** - The SSRC bids a contract on behalf of its member Towns for Household Hazardous Waste Collections. The current contract was awarded to PSC Environmental. Member Towns avoided a setup fee and paid significantly less than State Contract rates. The SSRC restructured the contract terms to include lower rates for small quantities, facilitated more economical multiple town events, and staffed all collections. The



resulting **savings to our towns was about \$29,000**, which also saved staff time to bid, schedule and publicize collections. The Executive Director administers the billing.

**1,731 residents** attended **ten collections** held in 2012. The contract also enabled **142 residents and businesses** to attend other Member Towns' collections using the **reciprocal arrangement**.

**Books** - The SSRC introduced GotBooks, which pays \$60/ton for used books and other media, to its members. In 2012, thirteen SSRC towns repurposed **224 tons** of material, with combined rebates and avoided disposal cost of **\$28,000**.

**Textiles** - Identified as a significant component of residential waste, SSRC intensified outreach and worked with textile recyclers to get maximum tonnage and return. We negotiated an increase in rebate from two companies to \$100/ton for used clothing and textiles. In 2012, thirteen towns utilized this program, up from eight in 2011, more than doubling diversion to over 400 tons of material and saving and earning over **\$70,000**.

**Mercury** - Covanta SEMASS extended free mercury recycling benefits to all SSRC members, even those that don't send their waste to SEMASS. SEMASS offers reimbursement for costs incurred, and also directly pays for mercury bearing waste delivered to Complete Recycling Solutions in Fall River.

CRS direct billed SEMASS for **\$10,449** to recycle mercury bearing waste from SSRC towns in 2012.

**Latex Paint collections** – The SSRC was awarded a **grant by MassDEP** to collaborate with The Paint Exchange, LLC, a local company, to scale up their latex paint collection and recycling operation. TPE collected 809 gallons of leftover paint from residents and processed it into reColor, a premium interior latex paint priced well below the cost of retail virgin paint. It is estimated that diverting this material from the municipal waste stream saved our towns about **\$1,400**. More importantly, it helped to create a sustainable business to divert much more material for years to come.

**Compost and Brush** - The SSRC extended contracts for **compost screening** and **brush grinding** with Daniels Recycling, Letourneau Wood Products, Inc., and New England Recycling, Inc. Contract use was light in 2012.

**Grant assistance:** The SSRC assisted five of our towns in receiving \$310,642 in Sustainable Material Recovery grant awards for 2013 through MassDEP. SSRC and two member towns received \$5,650 in SMRP grants in 2012, from the 2011 awards.

#### **PUBLIC OUTREACH:**

**Website** - [ssrcoop.info](http://ssrcoop.info) provides town-specific recycling information, household hazardous product collection information, SSRC meeting minutes and annual reports, press releases, a newsletter, and links to other sites. It logged 2,854 visits in 2012, 2,407 which were first time visitors, up from 2011.

**Press Contacts** - The SSRC is a resource to the local press on waste reduction, recycling, and the proper disposal of hazardous waste, and is a presence in print, radio and cable media.

**10/10/2012 Marshfield Fair Grounds Crew honored by SSRC** posted in Globe South Weekly

**8/2012 South Shore Recycling Coop Helps Marshfield Fair Save Tons** in the Patch

7/2012 Letters to the Editor thanking Senator Hedlund, Rep. Nyman and Rep. Cantwell for support;

South Shore legislator UBB scorecard Patriot Ledger

3/28/2012 Not too shabby: Most old clothing can be recycled, Patriot Ledger

2/3/12 Satuit Hardware joins in mercury recycling Boston Globe

**Resident Contacts** - Member municipalities referred over 100 residents' questions to the Executive Director in 2012 via phone and email to answer questions, about everything from paper recycling to medical sharps disposal.

**Public and Professional Presentations** - The Executive Director attended six professional workshops and conferences, and presented at one about SSRC Textile Recycling.

**Tours** - There's nothing like seeing firsthand how and where our waste materials are processed. In 2012, the SSRC hosted a tour for our solid waste managers and residents at **CRTRecycling** in Brockton, which processes electronic waste. The Executive Director did site visits and/or meetings at seven other facilities that manage discarded materials.

**Marshfield Fair Recycling** - With assistance from MassDEP, the SSRC supported **recycling at the Marshfield Fair** for the ninth consecutive year. While public education is the priority, the Fair reached the fifty ton mark for material recycled and composted since the start of our involvement.

The SSRC loans **recycling containers** from a previous grant for use at local events. In 2012, Hanover Youth Athletic Association softball, Sustainable South Shore, the Diva Dash and the South Shore Celebration borrowed them.

#### **ADVICE, ASSISTANCE AND NETWORKING.**

The Executive Director's help is frequently sought by the solid waste managers. She maintains regular contact with them, updates them on current trends, and advises on specific needs each town has.

A sample of the assistance she provided and problems she helped solve in 2012 included:

- Attended committee/board meetings in **Hanson, Weymouth and Whitman**.
- Coordinated and assisted with three meetings with a disposal service provider and several of our member towns.
- Assisted Rockland and Cohasset in obtaining surveillance cameras.
- Notified all managers of **grant and reimbursement opportunities** and deadlines, training and educational **workshops**, prescription **take-back programs**.
- Assisted Member town Health Departments in complying with new **medical sharps management** regulations.
- Provide current index and regional **commodity pricing** for materials of interest to our managers.

**Newsletter** - The SSRC publishes monthly **Updates** filled with information of immediate interest to the South Shore solid waste community. The Updates are sent via email, and are posted online at [ssrcoop.info](http://ssrcoop.info), click on Newsletters.

**Monthly Meetings** - The SSRC provides **networking opportunities** and information sharing at

our well-attended monthly meetings. Each meeting features a guest speaker. Solid waste collection, disposal, recycling service, outreach, pricing and proposed laws and regulations are discussed.

January - Bay State Textiles

February - Windward Trading Group, CRTRecycling

March - The Paint Exchange, grants

April - Creative Outdoor Advertising; Food waste

May - Legislative Breakfast with PCHA

June - KLT Industries

August - Bay State Textiles

September - Clean Harbors

October - Interstate Battery Systems; SCS Engineering

November - Casella Waste Systems

#### **ADVOCACY**

- The Executive Director attends numerous **policy meetings** hosted by MassDEP, Executive Office of Energy and Environmental Affairs, Council of SEMASS Communities and Product Stewardship Institute. She acts as a liaison between the Board and the State organizations.
- The SSRC has been a strong and consistent voice both on its own and with coalitions of organizations to move resource- saving measures forward both at the State House and in the recycling community. In 2012, the SSRC Executive Director met with legislators on several occasions to discuss legislation, both individually and as part of various coalitions. We were deeply involved with legislation to expand the **Bottle Bill**, and an **Electronic Waste Producer Responsibility bill**.
- The SSRC co-hosted a **Legislative Breakfast** with the Plymouth County Highway Association in May.

The SSRC exists to assist its member towns in improving their solid waste disposal and recycling functions. It always welcomes suggestions on how it can better serve its Members.

Respectfully submitted,



Claire Sullivan, Executive Director, South Shore Recycling Cooperative

**2012 ANNUAL REPORT OF THE FIRE, RESCUE AND EMERGENCY MEDICAL  
SERVICES DEPARTMENT**

I hereby submit the Annual Report for the year ending December 31, 2012  
The Fire, Rescue and Emergency Medical Services Department responded to 2154 calls  
for service this year.

The Department responded to 1153 fire related calls:

Fire Related Calls	48
Hazardous Conditions – No Fire	171
Service Calls / Inspections	553
Good Intent Calls	66
False Alarm / False Calls	266
Special Incidents / Other	49

The Department responded to 1001 Emergency Medical related calls:

EMS / Rescue related Calls	896
Motor Vehicle Crash - with injuries	36
Motor Vehicle / Pedestrian	2
Motor Vehicle Crash – no injuries	67

The Department ambulance made 673 transports to hospitals.

Basic Life Support (BLS) Transports	298
Advanced Life Support (ALS) Transports	375

The following fees were returned to the General Fund:

Ambulance Transport Fees	\$418,195.09
10A Permit Fees	\$19,460.00
Burning Permit Fees	\$1,300.00
Detail Fees	\$18,465.70
 TOTAL	 \$457,420.900



## **APPARATUS**

The Fire Department is currently operating with the following apparatus:

Engine 1 - 1994 Pierce - 1,750 Gallons per Minute (G.P.M.) Pumping Engine

Engine 2 - 2010 Pierce - 1,500 G.P.M. Pumping Engine

Engine 3 - 2001 HME/Central States - 1,250 G.P.M. Pumping Engine

Ladder 1 - 2004 Pierce - 105 Foot Aerial Ladder Truck

Squad 1 - 2000 Ford - 4 wheel drive - 500 G.P.M. pump

Ambulance 1 - 2008 Ford - E-450 - Ambulance

Ambulance 2 - 2001 Ford - E-450 - Ambulance

Car 1 - 2009 Ford - 4 wheel drive - Incident Command Vehicle

Car 2 - 1995 Ford - 4 wheel drive - Incident Command Vehicle

Rescue Craft - 1993 Avon - 14ft, Inflatable Boat with Trailer

In the past year two members of the Department retired.

Captain James P. Runey

Captain Runey was appointed to the Cohasset Fire Department on November 1, 1976. He was promoted to the rank of Captain on September 27, 1995. He retired on January 29, 2012.

Captain Runey served the Cohasset Fire Department and the citizens of Cohasset with honor and dedication for over thirty-five years.

Lieutenant Eric W. Wenzlow

Lieutenant Wenzlow was appointed to the Cohasset Fire Department on October 27, 1982. He was promoted to the rank of Lieutenant on May 21, 2007. He retired on June 30, 2012.

Lieutenant Wenzlow served the Cohasset Fire Department and the citizens of Cohasset with honor and dedication for over twenty-nine years.

In conclusion, I would like to extend to the Citizens of Cohasset, Board of Selectmen, Town Manager, Department Heads, Members of Town Departments, and all Town Committees my gratitude and appreciation for their support and assistance.

To the Officers and Firefighters of the Cohasset Fire Department my sincere thanks for your dedication and consummate professionalism while serving the Town of Cohasset.

Respectfully Submitted,  
Robert D. Silvia  
Chief of Department

## **2012 ANNUAL REPORT OF THE COHASSET POLICE DEPARTMENT**

In accordance with the provisions of Article 3, Section 2, Paragraph D of the By-laws of the Town of Cohasset, I hereby submit the Annual Report for the Cohasset Police Department. This report includes crime/arrest statistical data and most fees returned to the general fund from January 1, 2012 through December 31, 2012. It should be noted that due to a change to regional dispatch in August 2012, some of the arrest and crime data is not complete.

Respectfully submitted,

William P. Quigley, Acting Chief of Police  
COHASSET POLICE DEPARTMENT

### **ANNUAL REPORT**

<b>OFFENSES REPORTED TO THE POLICE</b>	<b>2012 STATISTICS<sup>1</sup></b>
Offense	Reported
A&B Domestic	3
A&B on +60	1
A&B On +60	2
A&B With Dangerous Weapon	3
A&B	10
Abuse Prevention Order, Violate	1
Assault	2
Assault w/Dangerous Weapon	1
Attempt to Commit Crime	6
B&E Building Daytime for Felony	6
B&E Building Nighttime for Felony	1
B&E Building Nighttime for Felony	7
B&E Motor Vehicle	12
Child in Nude, Distribute Material	1
Child in Nude, Lascivious Pose	1
Child Pornography, Possess	1
Cocaine, Trafficking Over 18 Grams	2
Conspiracy to Violate Drug Law	2
Credit Card, Improper Use	3
Destruction of Property -\$250	2
Destruction of Property +\$250	8
Disorderly Conduct	1
Drug Violation Near School/Park	1
Drug, Possess Class A	1
Drug, Possess Class B	1
Drug, Possess Class E	1
Drug, Possess to Distribute Class D	1

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<sup>1</sup> Offenses reported to the police only cover January 2012 through September 2012 due to the inability to extract the data for the remaining months from the records management system.

Dumpster, Use of Another's	1
Fireworks, Possess Unlawful	1
Forgery of Check	1
Glue/Toxic Substance, Inhale	1
Harassment, Criminal	3
Identity Fraud	14
Indecent A&B on Person 14 or Over	1
Indecent A&B on Person 14 or Over	1
Larceny by Check Over \$250	2
Larceny from Building	3
Larceny from Building	5
Larceny from Person	1
Larceny over \$250	18
Larceny under \$250	23
Leave Scene of Property Damage	17
License Revoked As HTO, Operate	1
License Suspended, Op MV With	9
Liquor to Person Under 21, Furnish	1
Liquor, Person under 21 Possess	12
Manslaughter	1
Mayhem	1
Motor Veh, Larceny Of	2
Negligent Operation of Motor Vehicle	11
Noisy & Disorderly House, Keep	3
Obstruction of Justice	1
Operating After Suspension	1
OUI Liquor	8
OUI Liquor, 2nd Offense	1
OUI Liquor, 3rd Offense	1
Possessing Four or More False Credit Cards	1
Rape	1
Rape, Aggravated	1
Shoplifting	4
Stalking	1
Stop For Police, Fail	1
Tagging Property	1
Telephone Calls, Annoying	3
Threat to Commit Crime	3
Traffic, Town By-Law Offenses	1
Trespass	3
Trespassing on Rail Road Right	1
Uninsured Motor Vehicle	3
Unlicensed Operation of MV	7
Use MV Without Authority	1
Use MV Without Authority	1
Utter False Check	1
Vandalize Property	18
Vandalize Property	2



Warrant	9
Witness, Intimidate	2

#### SUMMARY OF ACTIVITIES

Arrests	61
Criminal Complaints Filed	53
Protective Custody	12
Motor Vehicle Accidents Investigated	122
Motor Vehicle Citations Issued	685
Stolen Motor Vehicles Recovered	2
Domestic Violence Cases Investigated	15

#### FEES RETURNED TO GENERAL FUND<sup>2</sup>

Paid Detail Surcharge	\$16,665.09
Gun License Fees	\$5080.00
Soliciting License Fees	\$225.00
Police Report Fees	\$1155.00
<b>TOTAL</b>	<b>\$23,125.09</b>

#### ACCOMPLISHMENTS AND ACTIVITIES

- Investigated a homicide that resulted in the death of a 45-year old male after a physical confrontation.
- Dismantled an elaborate drug trafficking network that was operating in and around Cohasset. Over 1lb of cocaine and three vehicles seized.
- Located and seized large-scale marijuana grow in the Beechwood section of town. Over 500 plants seized from a gorilla type grow operation on town owned land.
- Seized the opportunity to turn the sixth annual Cohasset Triathlon into an interoperability training exercise. While using private funds to pay for the over 25 police detail officers, the triathlon was used as "live training" for the Cohasset public safety departments (Police, Fire, Emergency Management, and Harbor Department) response to large scale events utilizing the principles of the National Incident Management System (NIMS), while interacting with outside agencies including Hingham Police, Hull Police, Scituate Police, US Coast Guard, MetroLEC, South Shore Hospital, MEMA, Massachusetts State Police, and area fire department.

<sup>2</sup> Due to changes in Records Management software and a data loss in 2012 fees returned to the General Fund are higher than reported here.

- Signed mutual aid agreements with Hingham, Hull, Scituate, and Norwell Police Departments.
- Signed a mutual aid agreement with 43 MetroLEC communities in the metro Boston and South Shore areas.
- Hired five new police officers to fill open vacancies (two in January, one in July, and two more in August).
- Transitioned to regional dispatch in August 2012
- Department is now actively involved in the Norfolk County Chiefs of Police Association. Provides mentoring and networking opportunities for command staff.
- Appointed a provisional sergeant to oversee newly developed field training and mentoring program for new officers that graduated the police academy in December 2012.
- Assigned a police sergeant to oversee and coordinate all department training.
- Developed a centralized training record system for all department personnel.
- For the first time in three years began to send officers to mandated in-service training at the regional police academy. Each officer is updated in 1<sup>st</sup> Responder, CPR, and legal issues. Cohasset Police firearms instructors at least twice per year do firearms' training in-house.
- In response to a near drowning in Cohasset Harbor and a drowning in Aaron River, equipped Cohasset Police cruisers with water rescue equipment for officers.

## **2012 REPORT OF EMERGENCY MANAGEMENT**

The first part of the year we spent submitting paperwork to qualify for reimbursement from FEMA for the Hurricane Irene event in August, 2011. We were successful in receiving \$77,000 from FEMA to help offset our costs of the storm.

Work continued to build out our Emergency Operations Center (EOC) at the Deer Hill School. With the award of two grants from Massachusetts Emergency Management Agency (MEMA) totaling \$4,500, we were able to make electrical upgrades and purchase switching equipment to connect the EOC to the Public Safety Building.

With a \$1,500 grant from MEMA, we trained and equipped an 18 member Community Emergency Response Team (CERT), which we had to put on the street during Hurricane Sandy in October. The volunteers took part in a 10 week training program, run by the Braintree Emergency Management and are FEMA Certified as CERT responders. The addition of these 18 volunteers is a tremendous force multiplier to the Town's Emergency Response. We are grateful to them all for stepping forward. We have been awarded a grant to be used in 2013 to train and equip additional CERT Team members. Under the direction of MEMA Region II, we established a Local Emergency Planning Committee and received a grant to fund some of our planning activities.

During the year, we took advantage of a Cadet Co-Op Program at Massachusetts Maritime Academy. The Academy offers a B.S. Degree in Emergency Management and requires Junior year cadets in the program to perform a semester of Co-Op work. We were fortunate to have a talented young man work with us for the summer, helping to move our goals, preparedness and objectives ahead.

Respectfully,

Glenn A. Pratt  
Director, Emergency Management

**2012 ANNUAL REPORT**  
**DEPARTMENT OF PUBLIC WORKS**

GENERAL:

The Department of Public Works is a town service organization responsible for providing essential services for the citizens of Cohasset. Services provided by this department include construction, maintenance and repair of streets, sidewalks and storm drainage systems; maintenance and repair of vehicles and equipment; maintenance of parks, cemeteries, athletic fields and off-street parking facilities; the transfer of public refuse and recyclables; snow removal and ice control; maintenance and/or removal of town owned trees; filling and maintenance of the fuel tanks.

In addition to providing routine maintenance throughout the year, the following projects were completed by or under the direction of the DPW during the last year:

Rebuilt or repaired 8 catch basins.

Cleaned 536 catch basins with the truck basin cleaner and 70 by hand.

Dug out the flapper on Atlantic Avenue 17 times to alleviate flooding.

Rebuilt or replaced 120' of fences.

Repaired or replaced berms, aprons and sidewalks at various locations.

Replaced or repaired 103 traffic and street signs and devices.

In an effort to control algae in Little Harbor, we opened and closed the cat dam gates each month from April to December.

Marked out and issued 70 Street Opening Permits.

Marked out and issued 2 Catch Basin Easements.

Transferred 1,629 tons of solid waste and 604 tons of C&D. Recycled 561 tons of mixed paper products, 107 tons of scrap metals and cans, 75 tons of plastics, 146 tons of glass and 650 gallons of waste oil. Over 300 ton of leaves and brush were processed which produced 200 ton of compost material that was free to residents. Most recyclable totals increased with the exception of and metal products. Overall the town's recycling rate is among the highest in the state. This is something all residents can be proud of due to their recycling habits.



Plowed and/or sanded 8 times.

Cohasset ended 2012 with Hurricane Sandy bringing down trees and wires town wide. All Departments assisted during this storm.

Removed various dead or diseased trees and planted new trees and shrubs throughout the town.

Conducted and recorded 28 internments at the various town owned cemeteries.

Held 6 paint collection days and 5 brush days for residential brush chipping.

Prepared \$1.487 million Annual Operating Budget and carried over a \$75,000 Capital Improvement Program for Fiscal Year 2013.

The Department of Public Works would like to extend our appreciation to all town employees, boards and committees for their continued assistance and support during the past year.

Respectfully submitted,

Carl A. Sestito  
D.P.W. Superintendent

## **2012 FACILITIES DEPARTMENT ANNUAL REPORT**

The Town of Cohasset Facilities Department is a Town Services Department. The Department's Mission is to ensure all Town Buildings are maintained to the highest standard possible. The Department's Office is located at Cohasset Middle High School. The Department is staffed by a manager, three full time and one part time employee. The Departments responsibilities include: Cohasset Middle High School, Deerhill Elementary School, Osgood Elementary School, Public Safety Building, Paul Pratt Library, DPW Garage, Town Hall Building and Cohasset Teen Center. The Department also does work at the Cohasset Elder Affairs Offices located in the Cohasset Community Center, in addition to working at the Children's Museum at the Paul Pratt Library.

### **GENERAL DUTIES**

- Set ups of Town Meetings, all Board and Committee Meetings at Town Hall and all State and Town Elections
- Custodial duties and trash pickup at Town Buildings
- Completing tasks on Work Orders generated by Facilities Manager
- Responding to Town and School Employee requests as needed.
- Meeting with vendors, contractors, service technicians, and inspectors as required
- Monitor and ensure that all facility related equipment and structural inspections are completed and in compliance with all state and federal safety codes for all Town buildings
- Daily monitoring of all BAC Building Control Systems
- Managing all duties and functions of the Facilities Department : communication with public and staff, budget management, payroll, attendance, files, manage stock and supplies, coordinating with vendors and contractors to set up projects, paying invoices. Fielding requests from Town Manager the Superintendent of Schools, Town Department Heads for projects.
- Perform Maintenance of Electrical, HVAC, Heating, Lighting, Plumbing, Security and Fire Alarm Systems in all Town Buildings.

### **MAJOR PROJECTS 2012**

- Worked with Town Manager, Police Chief, Fire Chief and I. T. Manager on Public Safety Building Project. [Creating Safe Room and related Safety Requirements]
- Worked with Business Manager at Cohasset Public Schools on Retiling Project at the Middle High School
- Replaced two rooftop air conditioning units at Deerhill School
- Replaced an electric motor on roof top air handlers at High School GYM
- Upgraded Cohasset Public Schools indoor lighting of all schools to energy efficient lamps and switches.
- Replaced carpet in Town Clerks Offices.
- Replaced outside lighting at Town Hall with more efficient LED fixtures and lamps.

- Replaced failed water heater at Public Safety Building.
- Working with Parks Dept. replaced wood chips DeerHill Playground.
- Interior Painting offices, hallways, windows walls in several buildings.
- Replaced many blown lamps and ballasts all buildings as needed.
- Worked with Emergency Management expanding and updating Control Center.
- Responded to over 400 work orders generated by all Departments and the School Department.
- Worked with High School Accreditation Committee providing them with information to document that High School Facilities up to State and Federal Requirements.
- Worked with Electrical Contractor to inspect, evaluate, and generate a report on the condition of all electrical service panels in all buildings.
- Worked with Roofing Contractor to inspect, evaluate, and repair leaks on the roofs at the High School, Deerhill School, Osgood School and Paul Pratt Library. A report was generated.
- Serviced all classroom, hallway and office heat units all Schools. Serviced all roof top HVAC units all Schools. Serviced all roof top exhaust fans all Schools. Service done twice yearly. Service includes belts, filters grease fittings and lube. Serviced all heat and air conditioning units all Town Buildings Twice Yearly.
- Boilers in all Town Buildings were serviced and inspected by Contractor, Insurance Co. and State.
- Had all required inspections completed Fire Alarm Systems, Fire Pump Osgood School, Fire Extinguishers all Buildings, Elevators at High School, Osgood School, and Town Hall, Playground Inspections and annual inspections kitchen exhaust fans. {Schools}.
- Exhaust Fan System maintenance and inspections at Fire Dept. and DPW for Trucks when they are running while inside.

The Facilities Department would like to thank all Departments and Employees for helping us do our jobs more effectively in F.Y. 2012.

Respectfully submitted,  
Mark H. Kelly / Facilities Manager

## **Sewer Commission 2012 Annual Report**

Customer Base: Three Hundred Three (303) in the North Cohasset District and One Thousand One Hundred Seventy (1,170) in the Central District.

Waste Water Treatment Plant: United Water completed its second year as the contract operator of the plant. The CSC remains pleased with their performance maintaining the plant and the entire distribution system. A study was conducted to assess the physical state of the building housing the plant, and a number of repairs will be made in 2013 to address the impact of high relative humidity within the building. The plant utilizes a significant volume of water in its processes. The service water system was modified to reduce the use of potable water and the corresponding operating cost. The Town Manager initiated an energy audit. A five (5) year capital improvements plan has been prepared and budgeted to smooth future expenditures. The Treatment Plant continues to produce a very high quality effluent utilizing its innovative membrane technology.

### **Capital Project – Little Harbor/Atlantic Avenue and Deep Run/Rust Way Sewer**

Expansion: The remaining balance of the \$15,200,000 borrowing capacity previously approved by Town Meeting is \$1,377,235 as confirmed by an independent accounting report dated 10/22/12 commissioned by the Town Manager. Final close-out of construction contracts is anticipated by the end of FY 2013.

The Judgment: Since 1979, the town has been subject to a court ordered injunction on behalf of the Commonwealth to address specific wastewater disposal obligations. Three hundred sixty-one (361) homes were identified to be connected to the sewer system no later than June 30, 2012. Twenty-one (21) have not yet been connected of which only six (6) remain without contracts executed for the work. 50 homeowners have taken advantage of a state program offering low interest loans for connections, collectively valued at \$888,962.

Grinder Pumps Program: The CSC initiated a program to transfer the grinder pumps installed by the Town in the late 1990's to the individual property owners. A ten (10) year parts and labor warranty was maintained by the Town with Interon, the grinder pump manufacturer, to ensure product performance during that previous period. Now that the warranty has expired and since the new sewer projects did not include grinder pumps, the CSC plans to put all owners on the same basis. To facilitate this transition of ownership, the CSC began a retrofit process which includes replacing old Interon pumps with new E-One pumps with a new five (5) year warranty similar to the new Little Harbor units. This transition is included as part of the ongoing grinder pump maintenance program for town-owned grinder pumps with the intent to upgrade the remaining two hundred forty (240) remaining Interon pumps prior to transfer of ownership in 2020.



Capital Project – Infiltration and Inflow Remediation: Older sewer mains are subject to groundwater entering through broken pipe or joints as evidenced by substantially increased flow volumes metered at the plant following rain events. I&I flow increases operation cost of the plant. Town Meeting previously approved expenditure not to exceed \$1,000,000 to inspect and repair sewer mains, of which \$630,000 remains available. Inspection of 22,000 linear feet of a total 35,000 linear feet of sewer mains has been completed. Additional system repairs are anticipated for the spring and summer of 2013 to further reduce wet weather and groundwater influences.

Financial Status: The Finance Director confirmed the Sewer Enterprise Fund reported a FY 2012 surplus of \$314,452 on an approved budget of \$3,118,968, and reported a retained earnings balance of \$1,369,943 of which \$1,261,425 constitutes prepaid betterments leaving a balance of \$108,518 available for future use. Special Town Meeting approved a \$103,689 transfer from retained earnings, \$50,000 for a planning study to assess future expansion of the system, and the transfer of \$900,000 from retained earnings to the Betterment Debt Service Stabilization Fund.

Wayne Sawchuk, Chairman  
Bryan Baldwin, Vice Chairman  
John Beck, Clerk



# Paul Pratt Memorial Library

35 Ripley Road | Cohasset, MA 02025-1745 | Phone: 781.383.1348 | Fax: 781.383.3024

[www.cohassetlibrary.org](http://www.cohassetlibrary.org)

## Annual Report Fiscal Year 2012

*Look what we accomplished with 1.57% of the total municipal operating budget!*

### Service Statistics at a Glance - FY2012

<u>Items loaned</u>	<u>Card Holders</u>	<u>Visitors</u>	<u>Program attendance</u>	<u>Meeting room use</u>	
152,773	5,188	134,681	9,444	1,379	
vs. 2011	+2.37%	-1.6%	0%	+3.4%	-1.8%

### FY2012 Operating Budget

<u>Budgeted Sources of Revenue</u>	<u>Budgeted Uses of Revenue</u>
Town-operating budget: \$512,169*	Town-funded salaries: \$406,640***
Gift fund 3,000	Unexpended salaries: 0
State aid to public libraries grant 9,106	Town-funded operating expenses: 89,797
Endowment trust income: 38,485	Gift, State & Trust expenses: 52,049
Friends of the Cohasset Library: 15,516	Friends of the Cohasset Library: 22,165
South Shore Music Circus 5,000	
<b>Total Library Revenue: \$583,276**</b>	<b>Total uses of library revenue: \$570,651</b>
** \$15,234 of fees and fines turned over to the Town's general fund.	
*Town library budget is 1.57% of total town budget	
***Amended personnel budget increased from 398,729 to 406,640.	

## **Operational Highlights**

This year, we celebrated the restoration of Sunday hours. These hours are among the most popular and busy of our 55-hour weekly operating schedule, and we are grateful that funding was restored for this valued service. The implementation of our new Sunday Author Talks (SAT) series further underscored the value of Sunday library services. The library's Program Committee, led by library trustee Marylou Lawrence, developed this successful author talk series which brought some of the Commonwealth's most renowned and talented authors to our library and filled our meeting space with beyond capacity crowds. We are extremely grateful to the Cohasset Rotary Club for sponsoring SAT's inaugural season and to Bruce Sinclair of A Taste for Wine & Spirits for generously providing the wine served at the wine & cheese receptions following the events.

Our library operation was greatly enhanced this year by the addition of our first Young Adult/Reference Librarian, a position dedicated to serving the research and literary needs of teens and tweens. Expanded and targeted services for this age group have been a long-time goal of the library Trustees and Director, and our first Young Adult/Reference Librarian hit the ground running. Exciting programs and services for youth were implemented, including the Great Decisions program; a foreign policy study and discussion group for teens; provision of research assistance to our Homework Center students; expansion of the Teen Advisory Board (TAB); development of research and literature collections; and the implementation of QR codes, barcodes that direct patrons with smartphones to library resources.

The library trustees and director are extremely grateful to the South Shore Music Circus (SSMC) for their ongoing generosity and support of library services through grant funding. This year, SSMC awarded the library \$5,000.00 for a digitization initiative that will convert our Cohasset Mariner microfilm collection into a fully searchable database.

The library is committed to meeting the evolving challenges associated with the growing demand for library technology and information services. A recently published report by the Pew Research Center revealed that free access to technology in public libraries is as important to Americans ages 16 and older as both print books and reference services. This report, "Library Services in the Digital Age", showed that 80% of the 2,252 persons interviewed stated that borrowing books and consulting with reference librarians were "very important." Free access to computers and the Internet were rated as "very important" by 77% of the interviewees. Our library certainly experienced this demand as substantiated by the 152, 773 collection items circulated in FY2012, and the recorded 15,600 checkouts of computers by our patrons. (This figure does not include Children's Room and Young Adult Room computer use).

In addition, 53% of the Pew survey interviewees said that libraries should offer more ebooks. The library community is working hard to meet the demand for ebooks, although this is a somewhat daunting task due to inflated pricing terms for libraries coupled with ebook title restrictions imposed by the Big 6 publishers. Hopefully, an American Library Association initiative currently underway will result in equitable library ebook business models and expanded content.

The Pew report also revealed that 59% of Americans ages 16 and older say libraries should provide more comfortable spaces for reading, working, and relaxing. This type of library use is clearly evident in Cohasset's library, as daily our public spaces are filled with people of all ages engaged in these activities. There continues to be strong public demand for library meeting room space, as illustrated by the 1,379 room reservation requests made by many community organizations, committees, and by tutors helping students with studies. The library embraces its roles as community gathering place, information and technology resource center, and educational and cultural hub.

### **Reference and Information Services**

For the Fiscal Year ending June, 2012, the Reference Department fielded over 3800 reference questions from children to adults on a variety of subjects. With the addition of a part-time Reference/Young Adult Librarian, patrons have enjoyed the benefit of continual reference desk coverage. We make use of both print and electronic formats reminding patrons that they can access databases from home via our library's website. The Reference Department will search and place holds on materials not found in our network of libraries. Other services available through the Reference Department include one-on-one basic computer tutorials, reader's advisory services, proctoring of exams, and locating information on the internet.

Our outreach program serves homebound Cohasset residents, the Golden Living Center of Cohasset, and the Sunrise Assisted Living Center of Cohasset. The Reference Department selects materials, manages, and coordinates with The Friends of the Library delivery of library materials to those who are unable to visit the library due to illness or disability.

The library offers programs of interest to senior citizens including movie matinees of popular films, book talks, a Great Decisions discussion group, and hands-on basic computer skills workshops. Adult programming included monthly movies, a book discussion group, author visits, hands-on computer workshops, a series of employment workshops, several lectures on genealogy, and the Great Decisions discussion program.



### **Children's Programs & Services**

The Children's Room supports, enriches, and encourages students and families with all their literacy needs. We provide resources and programming to youth of all ages to meet their educational, cultural and recreational needs.

Our year-round programming efforts continue to expand and grow thanks to the funding support from the Friends of the Cohasset Library. This year we held 172 programs for children with 7,889 participants. We offered weekly music for young children performed by MamaSteph, story times, and craft sessions. We hosted a young writer's workshop, a pirate show, early release day movies and live animal shows for library families. We celebrated Family Literacy Month in November with Marcia and Mark Wilson's live owl show, "*Eyes on Owls*".

More than 300 students registered and participated in the state-wide summer reading program, *One World, Many Stories* sponsored by the Friends of the Cohasset Library, the Massachusetts Board of Library Commissioners, and the Boston Bruins. Our summer reading program encouraged children and teens to set a personal reading goal of how many minutes per day they would set aside to read, recording the minutes or titles on their summer reading log. Our summer Monday Night at the Movies and Tuesday Evening Family Performances, featuring newly released family films shown in our Meeting Room, have attracted a full house weekly. On Tuesday evenings during the summer we had a variety of different fun family programs including the Drawbridge Puppet Theater, John Higby, Yo-Yo artist, Scott Jameson, magician, Keith Michael Johnson, bubble artist, and Barn Babies, live animal show.

Our continued collaboration with the Cohasset Public School librarians ensures the provision of research resources needed for the continued success of our students. This collaboration also led to the selection of new titles in fiction and nonfiction and the added provision of databases that compliment the Common Core State Standards Initiative.

### **Friends of the Cohasset Library**

The Friends of Cohasset Library support the library through ongoing fund-raising and advocacy to provide programming and community outreach services. In fiscal 2012, the Friends raised over \$18,000 through their annual appeal and book sales. These funds paid for all of the children's and adult programming, the weekly homework center, senior citizen outreach and library museum passes that are available for the public.

The Friends provide refreshments at many library functions, including the Teen Advisory Board, volunteer at various events, and provide the coffee service for patrons. We also fund the library's Great Decisions program, a discussion group for those interested in

learning about and discussing foreign policy, and jointly fund a public movie license that enables the library to host movie programs for the public. In addition, the Mama Steph music program for children, the Eyes On Owls live owl show, and Barn Babies live animal show, are three of the library's most popular programs made possible by the funding support of the Friends of the Cohasset Library.

Members of the Friends' board include Jill Littlejohn, Linda Fechter, Barbara Wrenn, Gail Flynn, Maurajane Rogers, Jessica Patterson, Celia McLane, Donna Hayden, Lanier Grassie, and Annjean Moody.

### **The Cohasset Library Trust, Inc. (CLT)**

CLT's mission is to prudently manage the library's endowment and to increase it. In FY12, CLT successfully achieved this mission. On June 30, 2012, the value of the endowment was \$1,223,908. The long term above average investment performance of the total portfolio was primarily the result of the Library Trust's Investment Committee's management. In addition, the endowment benefited from generous gifts of about \$53,550 – including a \$25,000 gift from the South Shore Music Circus, a \$7,000 gift from Cornelia Barnard, a \$10,100 gift from Bowker/Kasdon, and a \$10,000 gift in memory of Caroline Blanton Thayer. CLT's annual meeting in May 2012 elected John J. Flanagan as its new president after expressing gratitude to Deborah A. Shadd for serving as CLT's third president.

The Board of Directors is especially saddened by the loss of Sheila S. Evans, the founder of CLT, who passed away on December 15, 2012. For 45 years, Mrs. Evans served in several leadership positions as an elected trustee of the Paul Pratt Memorial Library. Although her creation of CLT five years ago was but one of her many accomplishments on the board, it was one she was most proud of. Her energy, dedication, expertise, and exceptionally high standards of excellence have made their mark on all the library's achievements, and her loss is felt deeply by the entire library community.

Respectfully submitted,

#### **Library Trustees**

Agnes McCann, Chair

Carolyn Coffey,

Lynne Degiacomo

Rod Hobson

Marylou Lawrence

Sarah Pease

Teresa Polhemus

Patience Garrick Towle

Stacey Weaver

Jackie Rafferty, Library Director

## **2012 Report of the Recreation Commission**

It is with distinct pleasure that we report the 2012 activities of the Recreation Commission to residents.

We offer a fully functional website, ([www.cohassetrec.com](http://www.cohassetrec.com)) that allows on-line registrations which are of benefit to all participants who may register or need to find information on all of our programs from home, anytime night or day.

We conducted our fourth annual Health and Recreation Fair on Sunday, March 25, 2012. The Fair brings together under one roof, a variety of public and private recreational opportunities and services that are available to Cohasset residents and allows residents to speak directly to the providers of those services. The 2012 Fair was the second run in conjunction with the Health Department. This added feature allowed residents a large array of health screenings. Further, residents are able to register that day for summer recreation programs that the department will offer. The Massachusetts Recreation and Park Association have honored the Cohasset Recreation Department with a Community Outreach Award for a "program over and above regular programming that demonstrates a benefit to the community". The 5<sup>th</sup> Annual Health and Recreation Fair will be held on Sunday, March 24<sup>th</sup>, 2013 at the Deer Hill School.

Recreation is a very dynamic discipline and meeting the ever changing needs of residents of all ages, a challenge. To this end, we offered a number of new services this year including Cheerleading and Lacrosse Clinics, Breakdancing, Children's Yoga, Tai Chi, and Surf Lessons to go along with our popular Summer Xtreme and Playground Program, numerous summer camps and clinics, trips to Red Sox games, Running Club and Strong Kids, Dance Classes, Etiquette, SAT instruction, CPR classes, babysitting training and Coast Guard Boating Safety programs.

The Recreation Center is currently being used over 40 hours each week with a multitude of Recreation Department programs which are conducted on a year round basis. Private parties continue to be held at the Center and rental of the facility remains available. Our summer concerts on the common series continued to grow this summer and via the continuing generosity of the South Shore Playhouse Associates and in part from the Cohasset Cultural Council, a local agency which is supported by the Massachusetts Cultural Council, a state agency, we were able to offer 6 concerts during the summer of 2012. Concerts performed by a variety of bands are on Thursday nights after the Farmer's Market. On July 31<sup>st</sup> in memory of long time Recreation Director Jack Worley, the US Navy Band performed for over 200 people in Cohasset Town Hall; a donation from the Veterans of Foreign Wars Post 9146 afforded the band, the Worley family and all attendees a catered dinner.

The Department's before and after school program, R.I.S.E. (recreation, imagination, socialization and education) program finished its' first year well beyond our expectations with 83 kids taking part. The before school program operates from 7 am



to 9 am at the Osgood School and from 3 pm to 6 pm at the Deer Hill School. We appreciate the cooperation and assistance from the School Department. In conjunction with the Clark Chatterton Memorial Fund Committee the Department organized the Thanksgiving Morning "Thanks-for-Giving" 5 k Road Race for the fourth year. 600 runners registered for the race and it was a highly successful run with over 100 more runners from 2011. Special thanks go out to our sponsors and volunteers. During Fiscal Year 2012, starting July 1, 2011 through June 30, 2012 the Recreation Commission produced for the General Fund \$62,180.00. Concurrently, over \$470,000.00 was transacted via Revolving Account Funds for 100% Self-Supporting programs via fees charged participants for a variety of services of which \$227,576.00 was transacted via 'credit card' registrations. \$17,812.50 was produced for use by the Commission via grants and donations. Approximately another \$30,000.00 was transacted via other and direct self-supporting financial systems during F.Y. 2012, manifesting \$500,000.00 of recreational services to residents. These figures do not include the thousands of man-hours that are annually donated by hundreds of residents, in support of a variety of program operations.

Municipal recreation is for the benefit of all residents and we continue to direct our efforts towards assurance of equal access and opportunity to the entire Community. To this end, a specific and calculated portion of revenue was not collected this year from residents who were temporarily unable to pay full fee charges for services. We are indebted to the Cohasset Social Service League for their generous donation and underwriting the fees for those less fortunate.

Programming represents only one aspect of the responsibilities, duties, and functions as prescribed and conferred upon the Recreation Commission by both Massachusetts General Laws and By-Laws of the Town. Continuing efforts are focused upon field permitting, scheduling, upgrading and renovating existing outdoor recreational facilities under jurisdiction of the Commission. Often times these undertakings are coordinated via a lending of both public and privately solicited resources and efforts, easing taxpayers' burden.

A \$25,000 Capital Budget project for refurbishment for the six town tennis courts at Milliken Field was completed. This included fixing cracks on the retaining wall and replacement of the fence post foundations on the original two tennis courts, new posts and nets and crack repair and resurface were done on all six courts. The Commission also requested and received \$25,000 from the Community Preservation Committee which was approved at the December 2012 Town Meeting to replace the 1967 Milliken Field fence along Bancroft Road. This project started at the end of December and includes a new handicapped gate for the tennis courts.

The seven member, elected board of the Recreation Commissioner's, volunteer their services to the Town and Department meeting regularly in order to discuss a wide-spectrum of topics relative to the leisure needs and pursuits of all residents. Also, the



commissioner's establish policy, and provide Departmental direction, support, and assistance. Each meeting is publicly posted and residents are cordially invited to attend and participate in any meeting. Essential to our proper function, and absolutely vital towards success, is the ability to remain responsive to the dynamic community needs. We consider your input and feedback our most important source of guidance.

The Recreation Commission would like to thank both James H. Richardson and Lillian M. Curley for their 25 years of combined service to the Recreation Commission. Their dedication, time and efforts were greatly appreciated. Each brought with them perspectives, insight and input which was essential towards meeting our goals and objectives. Jim joined the commission in 2002 after years volunteering with the Cohasset Basketball Boosters organizing the recreation basketball program. He was chairman of the commission for the last five years. Lillian dedicated fifteen years of service to the commission. Lillian and her mother, Mary Jeannette Murray, and her grandfather, Nathaniel Hurwitz, have unprecedented combined service to the Town of Cohasset, the Commonwealth and the Nation of over eighty years.

The Recreation Commission wishes to thank the many individuals, civic and business organizations, school and sport's groups, Town Boards, Committees and Departments who have lent their support and assistance in our efforts to best serve the recreational and leisure needs of residents of all ages. While too numerous to mention each by name, none are forgotten and all are sincerely appreciated and thanked.

Respectfully yours,

Maria K. Osborne, Chairperson

Daniel J. Martin, Vice Chairman

Abigail H. Alves, Secretary

Douglas R. Ellinger

Elizabeth Deveney Frazier

Kathryn C. Lydon

Roseanne M. McMorris

James E. Carroll, Jr., Director

## ANNUAL REPORT OF THE COHASSET HISTORICAL COMMISSION - 2012

The Cohasset Historical Commission submits the annual report of work during 2012 for the Town of Cohasset.

“Local Historical Commissions are an important part of municipal government in Massachusetts. We are responsible for community-wide historic preservation planning. Historical Commissions advise elected officials and other boards on historic preservation issues, including zoning changes, the re-use of municipally owned historic buildings, and master planning or preservations of historic landscapes.” (from Massachusetts Historical Commission by-laws summary sheet).

National Register of Historic Places - The following properties and districts in Cohasset are listed on the National Register of Historic Places.

Caleb Lothrop House, Summer Street (1976)  
Government Island Historic District, Lighthouse Lane (1994)  
Cohasset Common Historic District (1978, 1996)  
Josephine M. Hagerty House, Atlantic Avenue (1997)  
Central Cemetery, Joy Place (2003)  
Bates Ship Chandlery/Maritime Museum, Elm Street (2003)  
Captain John Wilson House, Elm Street (2003)  
Pratt Building, South Main Street (2006)

Many other properties in town are eligible to be listed on the National Register, either individually or as part of a Historic District.

Inventory Forms- Over 2100 historical properties in Cohasset have been inventoried and forms placed on file with the Massachusetts Historical Commission. Properties from the late 1600s through the mid 1900s are listed. All inventory listings can be accessed online through the Massachusetts Historical Commission website by going to “Search the MACRIS Database.” Copies of the inventory forms are also available at the Paul Pratt Library and at the Historical Society’s Pratt Building. We give special thanks to David Wadsworth for the time and effort he has put in to keep these forms up to date.

“State or Federally Involved” Projects - We receive communication concerning any state projects which may impact a historic area. We received notification this year from the state concerning a project using FEMA funds to replace a stone culvert containing granite blocks under Jerusalem Road and the reuse of the blocks. Also, the state has proposed notifying towns only when a state or federal project concerns the state register of historic places listing.

### Local Involvement –

1. Government Island National Register Site - The year 2010 celebrated the 150<sup>th</sup> anniversary of the lighting of the present Minot’s Ledge Lighthouse. The Cohasset

Historical Commission has an interest in Government Island and wants to keep this property historically correct. Thanks to the DPW, the area is cleared of weeds and mowed. We are developing signage for the site and for the Minot's Ledge Light Replica. During the year we met with one of the local Boy Scouts who will be clearing a path up to Beacon Rock and will be developing signage with its significance.

2. Financial Support - We sell "1-4-3" Minot Light T-shirts, sweatshirts, license plates and tote bags. We have inventory in both youth and adult sizes. The money raised from this project is used towards work on Historical Commission projects.

3. First Parish Meeting House - The Commission has worked with the Community Preservation Committee for the restoration of the windows of the Meeting House. The Commission has given assistance on the information the state needs for a historic preservation restriction on the property.

4. Community Preservation Committee - A portion of CPA funds is allocated for historic preservation, and a member of our commission sits on the Community Preservation Committee. Although it is not mandated that the Historical Commission review proposals before they go to the CPC, by having a representative we are encouraged to be more involved with the historical projects presented to CPC.

5. Membership - We have open seats on the Commission. Anyone interested in becoming involved with the historic preservation of the town is encouraged to contact the Board of Selectmen or the Commission for more information.

As the town goes forward, Cohasset Historical Commission feels strongly that we need to be involved with the long-range planning of our very historic and picturesque town. In order to look and plan for the future it is necessary to review the past.

We thank the various town departments and committees that have helped and supported our goals. The commission meets each month except during July and August. Meeting schedules are posted at Town Clerk's office at Town Hall.

Respectfully Submitted,  
Rebecca Bates-McArthur, Chairman  
David Wadsworth, Secretary  
Marilyn Morrison  
Todd Goff

## **SOUTH SHORE REGIONAL SCHOOL DISTRICT**

### **2012 COHASSET TOWN REPORT**

The South Shore School District is represented by eight appointed School Committee members from each town.

*Adele Leonard – Abington*

*Robert Molla – Norwell*

*Kenneth Thayer, Vice Chairman – Cohasset*

*Gerald Blake – Rockland*

*Robert Heywood – Hanover*

*John Manning, Chairman – Scituate*

*Christopher Amico – Hanson*

*Daniel Salvucci – Whitman*

During the 2012 year, the students of South Shore Vocational Technical High School continue to prosper as productive citizens in their community upon graduation. Over the past fifty years, South Shore students have been known for their technical skills and strong work ethic. As changing economic demands continue to be placed before our students, it is the duty of South Shore to provide the best possible vocational education.

Graduation ceremonies were held on June 8, 2012, at the South Shore Music Circus where diplomas and vocational certificates at graduation ceremonies were handed out. This year there were no graduates from Cohasset.

In October 2012, Matthew Harte of Cohasset, Class of 2013, was awarded the John and Abigail Adams Scholarship.

In 2012 we saw the retirements of our school nurse, Suzanne Thompson, as well as several teachers including Drafting teacher Ralph Guerra, Culinary teacher Vincent Carestia, and Special Education Coordinator Maureen Francis. We have moved Deborah Collins to the position of Director of Vocational Education, Ellen Witter-Harrington is now our Director of Special Education, Colette Worrall is our new school nurse, and we have added a new HR Coordinator position filled by Holly Ditchfield.

As SSVT enters its 50<sup>th</sup> year of delivering vocational technical education to residents of our district, we remain committed to careful planning, coupled with a bold vision to providing the local and regional economy with students excited about learning, committed to hard work, and ready to become responsible citizens.

Respectfully submitted,  
Kenneth E. Thayer  
Town Representative  
South Shore Regional School District Committee



## **2012 Town Report**

### **From the Cohasset Public Schools.....**

The Cohasset Public Schools continue to challenge students with a diverse program of educational offerings. This year a number of key personnel joined the Cohasset community. First, in the high school Ms. Carolyn Connolly and Mr. Brain Scott joined Ms. Kerri Sandler, establishing new traditions and opportunities for our students at the Middle and High School. There has been a new sense of energy as new activities have been introduced to the students. At the elementary level, Mr. Robert LeCount returned to the Joseph Osgood School to lead the school after a four year hiatus. He quickly settled in and without missing a beat it seems as though Mr. LeCount never left. He filled a large void left by the departure of Ms. Sheehan. He has worked tirelessly to get to know the families who attend Osgood as well as the new staff who have joined the Osgood community.

The central office has had several changes since last year. Ms. Lori Villani joined the Cohasset family as the Director of Student Services. She has spent her first year in the district developing programs and assessing the needs of the students. She feels strongly in creating positive learning opportunities for students. Ms. Villani has begun her tenure by engaging in the Coordinated Program Review through the Department of Elementary and Secondary Education. The results of this review will help establish the educational trends for the next six years.

Lastly, the district welcomed a new Chief Technology Officer to be shared with the town. Mr. Robert Bonnell came on board last spring and has worked tirelessly to create an infrastructure that will support the district for the twenty-first century. After completion of a technology audit, on the school side he has constructed a new framework that will incorporate new computer labs, increase wireless capability, and establish tablet instruction. In the coming months there will be many more changes as Mr. Bonnell creates and reinforces a plan that will add capacity and capability to the system permitting students to be more competitive, teachers to be more productive and a district to be more educational current with its South Shore neighbors.

As always, the Cohasset Public Schools is forever indebted to the PSO and the CEF for their tireless efforts in providing educational opportunities not otherwise available to us. All year long these two entities work with the schools to bring a variety of grants and curriculum to enhance student learning. The district is grateful for their exhaustive efforts to increase learning year round. The last entity to recognize is the Cohasset SEPAC. This organization carries on many parent opportunities in the area of Special Education. Each year they create a full slate of meetings encompassing a variety of subjects that inform our parents on highly topical subjects that pertain to learning.

### **From the Joseph Osgood School.....**

This year opened with the return of Robert LeCount, this time as the principal of the Joseph Osgood School. Mr. LeCount previously served as the school's adjustment counselor 1996-2008. As he leads the school he has been busy acquainting himself with old faculty, introducing new faculty and ensuring the school is operating to capacity. He has worked with Mrs. Demas, Director of Curriculum and Instruction, and the faculty to create effective professional development activities designed to improve student learning. Faculty has received training in early reading skills, handwriting, and the writing process. Two teachers from each grade were chosen to pilot Envision, a new math curriculum, ensuring the curricula aligns with the Massachusetts Common Core State Standards. Additionally, several social skills curricula are being evaluated this year to meet the social/emotional demands of students in the younger grades.

The Osgood School PSO provided enrichment activities throughout the year. Some of the activities included a fall walk on the nature trail with a member of the Massachusetts Audubon Society, Sandy Kiefer and her talking Cello for kindergarten students, and the annual grade two field trip to a local farm. The CEF sponsored author, Greg Tang, who enriched students and teachers with his views on teaching and learning mathematics.

### **From the Deer Hill School.....**

The 2012-2013 school year began on September 5<sup>th</sup>, a day filled with excitement for the students and staff. The October enrollment, as of October 1, 2012 was 429 students, an increase of 15 students.

The Deer Hill teachers continue to instruct the children in programs piloted last year and expanded upon this year. Reading continues to receive attention with the implementation of the reading series, Reading Street. Students also are demonstrating a greater command of the language through the instructional program, Words Their Way. In math, two teachers at each grade level piloted the new and promising math program entitled "Envision Math" matching their peers at the Osgood.

The Deer Hill PSO provided students with a high quality, academically varied enrichment program. Favorite programs included the Museum of Science (Weather, Star Lab and Animal Adaptations) as well as Young Audiences of America (visits from Ben Franklin and Abigail Adams.) New programs included student workshops conducted by Greg Tang, noted mathematics instructor and author, MARC anti-bullying workshop. The PSO and Cohasset Education Foundation (CEF) combined resources to fund the first annual Circus in Residence program, which provided acrobatics, clowning, juggling, and other circus skills to all students, with an exciting circus performance by the fifth grade at the end of the week.

Deer Hill School was the lucky recipient of several CEF grants, including an exciting plan to provide several teachers with technology and instruction to incorporate digital media in the classroom as well as a day of professional development by Greg Tang, who also provided student workshops. Deer Hill School also received a CEF grant to partially fund the “Twenty-first Century Classroom” including interactive white boards, digital presenters, and LCD projectors for every classroom. With WiFi having been installed in the building in the fall of 2012, the completion of this project will represent the very latest in educational technology for all of our students and classrooms.

In September, the Deer Hill School courtyard was the recipient of the prestigious 2012 Virginia Thurston Landscape Design Award from the Garden Club Federation of Massachusetts and the Certificate of Merit from the Community Garden Club of Cohasset. The Junior Gardener program joined forces with the Community Garden Club of Cohasset to transform our courtyard into a beautiful outdoor space.

The school-wide enrichment program, EMC3, began its first semester in October. New this year on the menu of enrichment classes are Global Books, *Who do you think you are?* (tracing ancestry) and Ancient Civilizations. This program, based on a model of school-wide enrichment for Gifted and Talented programs, has been sustained and reinvented every year by the personal interests and passions of both teachers and students at Deer Hill. Our Character Education Program has emphasized the qualities of Courage, Self Control, and Responsibility.

In November, Deer Hill School carried on its annual tradition of holding a Reception and Veteran’s Day Ceremony to honor area Veteran’s of the armed forces. Students read original essays and played patriotic music for the guests of honor, whose numbers increase every year at this event. Also in November, Deer Hill students participated in the Every Kid Votes program – an on-line student voting program – just prior to the national election.

In January, the faculty and students said goodbye to two Deer Hill staff members who have served the community of Cohasset for a very long time – Mrs. Denise Yess, Speech and Language Pathologist, and Mr. Thomas Jones, Daytime Custodian - both retired at the end of long and successful careers in Cohasset Public Schools.

Our assessment programs give us valuable information regarding the academic achievement of our students. In 2012, once again Deer Hill MCAS scores were above state average in all three grade levels in all content areas. In grade three, 2012 scores reported 80% in Proficient or higher in Reading and in Mathematics, 89% were Proficient or higher. In grade four ELA, 78% of students scored in the Advanced or Proficient range (a 12 point increase over 2011) and in Math that number was 73% (a 5 point increase). In grade five, 81% of students scored in the Advanced or Proficient category in ELA, 84% in Mathematics, and 77% in Science and Technology.



Favorite traditions continue to be enjoyed by the students. These included the Favorites Arts Night, Spring and Winter Concerts, 5<sup>th</sup> grade Promotion Ceremony, Veteran's Day Ceremony, Readathon, and the Annual Field Day. For the third year, students celebrated the spirit of Deer Hill School with an assembly designed by the Student Leadership Team entitled "Deer Hill Cares" – with a special tribute to one leader who embodies our caring values. The theme for the February 2013 assembly was Friendship and Compassion, and the Leadership Team did a special tribute to Harriet Tubman for her courageous contribution to help emancipate enslaved people in the 19<sup>th</sup> century.

The principal of Deer Hill, Dr. Jennifer deChiara, remains committed to the school's mission, which is to see the students grow in front of them, their choices increase in number, their horizons grow bigger, their knowledge grow stronger, their interests deepen, and that they are empowered to take advantage of all opportunities available to them in the 21<sup>st</sup> century.

### **From the Middle and High Schools.....**

Cohasset Middle-High School has enjoyed many successes in the past year. The scholastic achievement of the students, along with the tremendous level of participation in co-curricular offerings, continues to place Cohasset Middle-High School in the top rankings of public schools within the Commonwealth and across the country.

The Class of 2012 graduated 93 students who earned the Cohasset diploma through completion of our graduation requirements and in accordance with Massachusetts state standards. Among those students were thirty-four members of the National Honor Society, 44 eligible for the Stanly Koplik Certificate, and twenty-seven recipients of the John and Abigail Adams Scholarship. Of those class members who chose to share their plans, 84 students intended to continue their studies at a four-year college, while two enlisted in the military.

In July, Carolyn Connolly joined the Cohasset school community as the principal of the middle-high school. Since her arrival, Ms. Connolly has worked with the staff, students, and community members to foster school culture and to encourage new traditions. There is weekly communication with parents via the school newsletter, and the new format for Back-to-School night was also well received. The start of school also included a 9<sup>th</sup> grade orientation night which was very well attended and which will be expanded upon next year.

A strong sense of school spirit pervades the building. In October, students and faculty enthusiastically participated in spirit week and a homecoming pep rally that allowed our students to demonstrate leadership and school pride. Student recognition has included a gathering of fall athletes, as well as honor roll breakfasts for students in all grades. The student activities board and club week have helped to increase student awareness



of co-curricular offerings, and the new co-curricular handbook will soon be posted online. During the fall alone, eighth grade students led a Breast Cancer Awareness campaign, the Volunteer Club participated in “Christmas in the City,” and the middle and high school student councils joined forces to collect toys for those devastated by Hurricane Sandy.

While 185 Cohasset students’ currently challenge themselves through study in AP courses, there are many ways for students at CMHS to demonstrate their aptitudes. Through independent study and global exploration, students are encouraged to seek out learning opportunities that are real and meaningful. Some opt to do that through the French Exchange program, some compete in model United Nations competitions, and others excel in drama and the arts. The fall performance of “The Drowsy Chaperone” will certainly go down in the annals as one of Cohasset’s finest student performances.

Cohasset athletes continue to win accolades. In winter 2012, boy’s basketball, boy’s ice hockey and wrestling all qualified for the state tournament. Swimmers, wrestlers and alpine skiers, qualified for individual states. Last spring, baseball and girl’s tennis won South Shore league titles, and baseball, boy’s lacrosse, girl’s lacrosse, and girl’s tennis qualified for state tournament play. The girl’s tennis team went on to win the MIAA Division 3 South Sectional Title, and freshman Emma Davis won an all-state individual tennis title—the first in school history. This fall, the golf team won its fourth consecutive South Shore League Title, and boy’s soccer and field hockey qualified for state tournament play. In 2012, Cohasset had over 50 league All-Stars, 14 Patriot Ledger all-scholastics, and one Boston Globe all-scholastic. Of special interest, our own Bo Ruggerio earned a certificate for having 500 + wins for the varsity boy’s basketball team over the course of his career here in Cohasset. The athletic program is certainly thriving under the direction of Ron Ford and with the commitment of our student athletes.

Over the past year, the CMHS faculty has completed the critical self-study needed for reaccreditation, and has spent many hours of professional time engaged in genuine discourse about learning and teaching at the school. The reports as written by Standards Committees have all been ratified by the faculty and will be shared with the visiting team from the New England Association of Secondary Schools and Colleges when it arrives on April 28, 2013. We welcome the opportunity to have peer educators come and assess the school; there are many strengths they are sure to laud, but we are always looking for ways to improve.

#### **From the Business Office.....**

This past year, Nutrikids point of sale management system was implemented, school wide for our school lunch program. Parents are able to go online and pay for their child’s meals, and manage what they eat. The system allows us to complete nutritional analysis, menu planning, and meet USDA meal guidelines.

We successfully completed contract negotiations with the teacher's union. A contract is in place for the teachers, custodians, and cafeteria workers, until August 2015.

### **From the district....Our METCO Program**

The METCO program continues to flourish under the direction of Aleisa Gittens-Carle. She works with more than 40 students who come from the greater Metropolitan Boston area to participate in grades Kindergarten through twelve. The students who participate in the program are matched with host families in the community. The state continues to make budget cuts that impact our students, yet the quality continues to rise despite the limited funds.

This year students have participated activities that include apple picking, bowling and pizza, a holiday wreath sale fundraiser, the holiday party, Martin Luther King breakfast, as well as the MDA Educator's conference and a parent mixer. These many activities have allowed our students to get to know and work alongside each other. The students will participate in many other cultural opportunities including a show with the Boston Ballet, a potluck supper, college tours, and the Tenacity Academic Challenge. This year three students will participate in the Costa Rica trip allowing them to be a part of a science expedition.

All of our students recognize the importance of receiving a good education and the importance of funding the program to ensure its longevity.

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